

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF SEPTEMBER 19, 2023 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on September 19, 2023, was called to order at 7:04 pm by President Brenda Collette. The meeting was held at the Gather Room at Raley’s Market, 3935 Park Drive, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson and Gordon Fawkes were present at roll call. Also present were General Manager Mark Magee, Board Clerk Linda Stone, Dane Wadle of the California Special Districts Association, and residents of the District.

2. Public Comment (Items not on the agenda).

Dane Wadle spoke about CSDA’s advocacy at both the capital in Sacramento and in Washington D.C. and specifically about a bill CSDA is sponsoring. The Board commented that its most pressing issue is the requirement for the payment of prevailing wages on all maintenance work. Mr. Wadle said CSDA is very aware of the issue, especially as it impacts the very small districts. A resident commented about issues with homes in the District which are not maintained. The Board commented that it does not have jurisdiction over that issue. Another resident commented about the dead trees at the entrance to Stonebriar and the fence issue at Berkshire Park.

3. Monthly Reports

a. Report Regarding General Manager Duties. Mark Magee presented a written and oral report about activities over the last month, copy attached. He said the Fire Marshal granted the District another month to complete the fire abatement work. Mark said he is looking to find a licensed and insured handyman who charges reasonable rates to assist with maintenance issues. Director Adam Olson requested that Mark include in the GM Report some general information about the time he spends. Mark asked if the Board would like him to prepare the map showing the irrigation system valves. The Board agreed that map would be useful.

4. Consent Items

a. Consent items including the Minutes of the regular Board meeting held on August 15, 2023; the FY23 year-end financial reports prepared by the County Auditor-Controller’s office; and correspondence including the Umpqua Bank Statement for the period through August 31, 2023, Property Tax Revenue Estimates for FY24 Lien Date Tax Rolls from County Auditor-Controller, Property Tax Division, 2023 Memo regarding FY23 Year-End Close–new target date September 7, 2023, September 11, 2023 Memo regarding FY23 Year-End Close Delay–new date September 14, 2023, Pioneer Community Energy/PGE postcard, and County of El Dorado Notice of Defensible Space Inspection were considered. Director Adam Olson moved to approve and accept/file all Consent items; Director Gordon Fawkes seconded. The Clerk took a roll call vote; the motion carried as follows:

AYES: Collette, Olson, and Fawkes
NOES: None
ABSENT: None
ABSTAIN: None

5. Old Business

a. Revenue Options; Need for Increased Revenue for Future Sustainability. The Board discussed the proposal received from NBS Consulting for a Revenue Options Analysis. The proposed services include a kick-off meeting, data collection, cost estimate of projected costs for identified services to be considered in the analysis, review funding options, a funding options memo, and meetings and presentations to support District staff to review the options. Before considering approval of an expenditure to fund the

cost of the Revenue Options Analysis, Director Adam Olson said he would like some additional information, including the anticipated time and schedule to complete the scope of services, a better understanding of the basis for the fees, including a breakdown of anticipated hours spent by various titled staff members, an estimate of fees for services to get to the funding options and funding options memo stages, what types of additional services under this scope/phase of the project might the District ask for that is not included, and once a recommendation is made as to the funding options which appear most viable, a better understanding of what happens next and the associated timing. In addition, the District would like an estimate of the costs associated with the following phases of work. The Board asked that contact be made with the references listed in the proposal and the EDHCSD.

6. Adjournment. Upon motion and second, President Collette adjourned the meeting at 7:48 pm.

Submitted by:

/s/

Linda Stone, Board Clerk/Secretary

Approved by Board: October 19, 2023