

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF FEBRUARY 20, 2024 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on February 20, 2024, was called to order at 7:00 pm by President Brenda Collette. The in-person meeting was held at 3098 Montrose Way, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson, and Gordon Fawkes were present at roll call. Also present were General Manager Mark Magee, Clerk Linda Stone, and three members of the public.

2. Public Comment (Items not on the agenda).

Brenda Collette commented about Volunteer Day on April 13, 2024, and asked that the matter be put on the next meeting Agenda for discussion.

3. Monthly Reports

a. General Manager Report. Mark Magee presented an oral and written report about activities since the January meeting, copy attached. He also noted that the broken hot tub cover referenced in the report is estimated at \$500 for a new replacement. The deductible for the District's insurance will be checked. Mark also noted some water backup on Montrose due to a pipe where the water is not flowing.

b. District Budget Report – The Board reviewed the updated monthly report prepared to supplement the County financial reports. Director Adam Olson commented that the Board needs to be very mindful of the balance of available budget funds as the fiscal year moves forward.

4. Consent Items

Minutes of the regular Board of Directors meeting held on January 23, 2024; Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending January 2024; and correspondence including Umpqua Bank statement for January 2024, Employer's Quarterly Reports for Year End 2023; Communication from Price Walker of Elliott Homes re District Contact and Project moving forward in Spring, and email from Scott Bare re El Dorado County Hazard Mitigation Planning Committee meeting set for February 27, 2024 were considered. Director Adam Olson moved to approve and accept/file all Consent items; Director Gordon Fawkes seconded. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

5. Old Business

5.a. Sidewalk Issues Along White Rock Road near Bailey Circle. General Manager Mark Magee discussed the bids he obtained for the concrete maintenance work. After discussion, President Brenda Collette made a motion to accept the proposal from Coleman Concrete and approve an expenditure of not to exceed \$1,350.00 from the approved FY24 budget to remove the section of sidewalk marked in red nearest Bailey Circle, and to grind down two other nearby locations where the sidewalk has lifted; second by Director Gordon Fawkes. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

5.b. Drainage Issue Resulting from Beaver Dams After Beavers Removed. Mark Magee said he is still in the process of obtaining bids for this work. The item will be continued to the next Board meeting.

5.c. Revenue Options; Need for Increased Revenue for Future Sustainability. The Board received the updated draft Memo only hours before the meeting so there was not sufficient time for review. This item will be continued to the next Board meeting, and the Board requested that Sara Mares, Project lead for NBS, participate in the March meeting. The Clerk will also follow up with NBS to request the detail needed for review of the initial invoice received from NBS. Public comment from Norm Bechler suggested that the Board move forward with an initiative to increase of the fees at the next election to see what the climate is, and if not favorable, to try again next year. He also expressed ideas about needed maintenance, esthetics, and District presentation. Resident Liz Kmiec joined in the discussion and expressed her concerns about overall lack of maintenance stating, we live here and want it to look nice.

6. New Business

6.a. Notice of Vacancy on the Board of Directors; Consider Appointments to the Board of Directors to Fill Vacancies. The Notice of Vacancy was posted by the District Clerk to its website and community bulletin boards on January 24, 2024. No statements of interest were received. Norm Bechler, who previously expressed interest in serving on the Board, said he is not interested. He is not happy with the current situation and isn't seeing any movement forward. He said he wanted to serve to get Mark Magee elected as General Manager, and he is now looking to sell his home. He said his comments are not personal to anyone. Liz Kmiec agreed that she wants to see more action, but thanked the Board members for what they do for the District. This item will be continued to the next month's agenda.

6.b. Annual Organizational Meeting; Selection of President and Vice President of the Board. The Board considered the selection of President and Vice President to serve during the coming year. After discussion, Director Adam Olson made a motion to keep the slate of officers the same as currently in place with Brenda Collette as President and Adam Olson as Vice President; second by Director Gordon Fawkes. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

7. Adjournment. Upon motion and second, the President adjourned the meeting at 7:57 p.m.

Submitted by:

/s/ Linda Stone
Linda Stone, Clerk

Approved by Board: March 19, 2024