



AGENDA
Board of Directors Regular Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: June 18, 2024

Time: 7:00 p.m.

Location: Raley's Market–Gather Room, 3935 Park Drive, El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order//Swearing In/Announcements

Pledge of Allegiance; Swearing in of David Gagetta as newest member of the Board; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. District Budget Report – Updated monthly to supplement County financial reports

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.



- a. Approve and file Minutes of the special meeting held on May 8, 2024, and the regular meeting held on May 21, 2024
- b. Approve and file the month-end financial reports for May 2024 prepared by the County Auditor-Controller's office
- c. Correspondence accept and file:
 - Umpqua bank statement for the period ending May 2024Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Folsom Heights Development Project** – Update the Board regarding any new information received regarding the project. (*Discussion Item*)

6. New Business

- a. **Consolidated District General Election to be Held November 5, 2024** – Staff seeking adoption of Resolution No. 24-01 “Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services,” at which election an issue to be presented to the voters is the nomination of candidates to elect three (3) Directors, each with a full four (4) year term to expire December 1, 2028 (*Action Item*)
- b. **Public Hearing – Open Public Hearing Regarding Authorizing the Continued Collection of the Direct Charge Assessment for Fiscal Year 2024-2025** - Public Comment, Close Hearing. Proposed Action: Adoption of Resolution 24-02 Authorizing Continued Collection of the Direct Charge Assessment of \$200 for FY25 for the purposes of maintaining and improving community infrastructure and for other lawful purposes of the District. (*Discussion/Possible Action Item*)
- c. **Public Hearing – Open Public Hearing regarding Establishing the Appropriation Limit for Fiscal Year 2024-2025 for RHCS D as Described in Article XII B of the State Constitution.** The proposed appropriation limit is \$136,190.14; Public Comment; Close Hearing. Proposed Action: Adoption of Resolution 24-03 Establishing the Appropriation Limits for FY25 for the Rolling Hills Community Services District as described in Article XII B of the State Constitution in the amount of \$136,190.14 calculated as follows: $\$131,103.33$ (FY24 limit) \times $1.0388 =$ $\$136,190.14$. (*Discussion/Possible Action Item*)
- d. **Public Hearing – Open Public Hearing Regarding Approval and Adoption of Final Budget for Fiscal Year 2024-2025** - Public Comment, Close Hearing. Proposed Action: Adoption of Resolution 24-04 adopting the final budget for FY2024-2025. The adopted preliminary budget is in the amount of \$200,000.00. (*Discussion/Possible Action Item*)
- e. **Proposal to Update RHCS D District Map** – Consider proposal to update District’s map, which was produced in February 2012, with the same information including aerial imagery, the CSD service area, roads, parcels, and properties owned by the CSD with APNs, acreages, and land uses, at a cost of not to exceed \$400. (*Discussion/Possible Action Item*)

7. Adjournment

Item 3a
6/18/24

General Manager Report for May Meeting

06/18/2024

- Parks
 - Working on watering schedule to mitigate browning.
 - Cleaned up plastic fencing in Berkshire Park.

- Trees
 - Working with landscaper to cut trees and bushes over sidewalks and streets.

- Weed Abatement
 - Goats have completed clearing weeds.

Item 4a
6/18/24

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF MAY 8, 2024 SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The special meeting of the Rolling Hills CSD held on May 8, 2024, was called to order at 7:03 pm by President Brenda Collette. The in-person meeting was held at 3098 Montrose Way, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson and Gordon Fawkes were present at roll call. Also present were General Manager Mark Magee, Clerk Linda Stone, and twelve members of the public.

2. Public Comment (Items not on the agenda).

Residents offered comments about the EVA road to be constructed in conjunction with the Folsom Heights Development project and information that the road may not now be needed. Although the project approval still calls for the road, talk is the two fire departments may not need it and that reconsideration of that condition is needed as things have changed a lot in the past seven years. A resident commented about the different classes of access. Comments also mentioned the lift station upgrade and residents think a public meeting should be held in the future. The General Manager commented that representatives of Elliott Homes will be coming to the next Board meeting. Director Olson commented about the distinction between a 'public meeting' and a committee meeting. Resident Ellen Post said she contacted Folsom Vice Mayor Sarah Aquino regarding the issue of sidewalks and the EVA. Ellen's concern is that the maps provided by the City are hard to read and do not reflect what was approved by the City Council. Resident Stephanie Haley commented that she has talked to Folsom, she does not trust the builder, and her understanding is the new map apparently does not have to go back to the Council; it will be on the agenda. She continues to be concerned about fire hazards and safety. Resident Dave Gagetta thanked residents for updates posted on Next Door which help educate people.

3. Monthly Reports

3.a. General Manager Report. General Manager Mark Magee reported that Volunteer Day was a great success. Brett Collette and many other volunteers provided great work for the community. He commented the weed abatement work through Capra Environmental is a slower process this year because there are more sheep than goats. The sidewalk concrete maintenance work is finished and looks great. Mark provided a written report as well.

3.b. District Budget Report. An updated budget report was included in the meeting materials

4. Consent Items. The month-end financial reports for March 2024 and April 2024 prepared by the County Auditor-Controller's office; correspondence including Umpqua bank statements for the period ending March 2024 and April 2024; 4/1/2024 El Dorado Hills Fire Department Notice to Abate Fire Hazard and Destroy Weeds – Initial Notice; 4/2/2024 SDRMA Notice of Board of Directors Vacancy; 4/2/2024 PE Message from California Public Utilities Commission re California Climate Credit; Notice of Virtual Public Workshop on 4/18/2024 re Multi-Jurisdictional Hazard Mitigation Plan; 4/23/2024 Notice Public Review Draft is Available for El Dorado County Multi-Jurisdictional Hazard Mitigation Plan; Employer's Quarterly Tax Reports prepared by County; 4/26/2024 Office of Auditor-controller FY23-24 AP Year-end Process Memo; 5/1/2024 Notice of El Dorado Hills Area Planning Advisory Committee Hybrid Meeting on May 8, 2024; and additional correspondence received and forwarded to General Manager including 4/7/2024 Email from Robert Rusine re dying tree; 4/19/2024 Email from Karalene Boyle re tree in Stonebriar Park; and 5/2/2024 Email from John Armer re irrigation system leaking across from 4556 Dunnwood Drive were considered.

Director Adam Olson moved to approve and accept/file the Consent item listed; Director President Collette seconded. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes
NOES: None
ABSENT: None
ABSTAIN: None

The Board determined to take items out of order.

5. Old Business

5.c. Volunteer Day. As noted in the General Manager report, Volunteer Day was a great success. The chipper used for the work was larger and worked much better than other alternatives and to get the work accomplished, it was rented for longer than originally anticipated. Brett Collette worked with the vendor for rental of the machine. Director Olson made a motion to ratify an increase in fund appropriated for rental of the wood chipper from not to exceed \$500 to \$750 as needed to complete the work; second by Director Fawkes. A roll call vote was taken; the motion carried as follows:

AYES: Olson and Fawkes
NOES: None
ABSENT: None
ABSTAIN: Collette

New Business

6.b. Consider Scheduling Additional Volunteer Day 2024. General Manager Mark Magee estimated that the value of work completed during the first Volunteer Day was about \$10,000, at a cost to the District of only \$750. All present agreed that there is a need for an additional Volunteer Day as more work is needed at Dunnwood and Summerfield. Brett Collette again volunteered to provide a truck and trailer. The date was not determined but planned for some time in the next month or two. Director Olson made a motion to approve expenditure of not to exceed \$750 for rental of a wood chipper for use during the second Volunteer Day, the cost of dump fees, chains, and sharpeners. During discussion comments included a suggestion for larger signs and posting to the Next Door app to publicize the event. . A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes
NOES: None
ABSENT: None
ABSTAIN: None

New Business

6.a. Preview of District Budget for FY2024-2025. The General Manager presented a draft preliminary budget for review. The Board agreed that its goal is to keep expenses within projected revenue. Public comments included ensuring proper maintenance is done on the playground to keep it safe. Also questions were posed about capital improvements related to culverts and roads. The Board commented that funds are limited and there is not sufficient money to perform the level of maintenance needed. That is why the Board has retained NBS Consulting to assist with options for an increase in revenue noting the rates have not been increased in decades.

Old Business

5.b. Revenue Options; Need for Increased Revenue for Future Sustainability. The Board discussed the revised version of the Memo. It was agreed the Memo needs a better explanation of the Why a revenue increase is needed. Public comment surrounded around opinions about how much people would be willing to pay. There were varying opinions from doubling the current rate of \$200 to \$400 or \$600, per year. It was noted that the residents need to understand that currently there are no funds for infrastructure needs or any extra

improvements. One new resident commented that it is more difficult for new residents because they pay a much higher property tax rate than residents who have been there for a long time. Many comments were in favor of incorporating an escalator into a proposed increase so it comes gradually. Another comment suggested that a Capital Improvement Plan be included, explaining for example that with an increase, the funds would be saved for three years and then the District would use those funds to do specific things. The Clerk was asked to take these comments back to NBS Consulting for further edits to the Memo, and request that NBS present the Memo at the next meeting.

Old Business

5.a. Consider Appointment of Board Member(s) to Fill Vacancy. The Board considered the Statement of Interest and Qualifications received from residents William Grava and David Gagetta interested in serving on the Board. Discussion was had between the Board and Mr. Grava. Mr. Gagetta was not present at this time of the meeting. Bill Grava outlined his professional work experience, said he likes what this Board is doing, and would like to participate again. In response to a question as to why he resigned from the Board years ago, he said at that time he felt the Board lacked direction and the demands of his work conflicted with availability to serve. He is excited as the prospects of this Board's efforts to move forward. Director Adam Olson made a motion to appoint William Grava to fill the vacant term which expires in December 2024; second by Director Gordon Fawkes. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

William Grava will be sworn-in at the next meeting of the Board.

7. Adjournment. Upon motion and second, the President adjourned the meeting at 8:57 p.m.

Submitted by:

Linda Stone, Clerk

Approved by Board:

- Tree Issues and Culvert Clean Up:
 - Volunteer Day was a big success!
 - Cleaned up: Haddington Dr, Front Entrance and White Rock.
 - Picked up more tree branched along Summer Field, today.
 - Vine is chocking trees along White Rock Rd. by Summerfield.
 - Resident, Prima Dr. with damages to his hot tub and deck is asking for \$500.

- Weed Abatement, Goats are Back:
 - Goats were sent away for a bit then brought back.
 - Goat personal to clean up weeds behind Dunnwood Dr., needed more clearing.
 - Goats missed a lot of weeds.
 - Thanks to resident along Dunnwood Dr. for notifying us.
 - Landscapers are starting their weed abatement.

- Sidewalk Concrete Work on White Rock:
 - Work has been completed along White Rock Rd, looks great!

- Water Issues:
 - All back flow water valves have been turned back on.
 - Leak along Dunnwood Dr., quick coupler broke and fixed.

- Miscellanies Items:
 - Continue to pick up advertising signs.
 - EID was working on our streets and discussed responsibility.
 - Also, asked about Storm Drains under roadway.
 - Called EHDOT and Storm Drains are CSD's.
 - Working on contacting contractors to see what might be needed and possible bids.
 - Looking at Water Bills to see where we might save a bit.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF MAY 21, 2024 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on May 21, 2024, was called to order at 7:03 pm by President Brenda Collette. The in-person meeting was held at the Holiday Inn Express conference room, 4360 Town Center Boulevard, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson and Gordon Fawkes were present at roll call. Also present were General Manager Mark Magee, Clerk Linda Stone, and twenty members of the public.

2. Public Comment (Items not on the agenda).

Resident Tim Haley offered comments about the Folsom Heights Development project and his concerns about meetings among the District, the developers, and/or residents. He said all meetings should be held in an open public meeting for better compliance and cited to the Brown Act. He said the Board should consider a motion to do that. He also said the Board should explore the potential to monetize District land to support the CSD better. He also said he spoke with Adam Vane of the DOT regarding the EVA, noted five pages of drawings, and said there are ongoing discussions with the El Dorado Hills Fire Department as to the continued need of the EVA.

Resident Jen Brown, a resident of Stonebriar, said her property is adjacent to Folsom Heights and expressed questions about the storm water run-off and concerns about the new slope eroding the hill. She has called the City of Folsom requesting copies of the Storm Water Pollution Plan and Erosion Prevention Plan.

3. Swearing in of William Grava and Oath of Office. William Grava took the Oath of Office and was sworn in as a member of the Board of Directors to fill the vacant position through December 6, 2024, by the Clerk of the Board.

4. Old Business

4.c. Elliott Homes Requests Related to Folsom Heights Development Project. Present at the meeting was Price Walker and Ed Regan from Elliott Homes, and Dave Sagan of REI Engineers. They presented information about the project application from 2017, their purchase of the project in 2021, access to the development, water and sewer issues, and conditions of development approval. With respect to the issue of the EVA, they cited that the Prima EVA was a condition of Phase 1 of the project, per conditions No. 174 and 182, reading those conditions out loud. Residents Tim Haley, Stephanie Haley, and Ellen Post expressed their ongoing concerns about the EVA being a paved road, safety concerns, and gates which would allow pedestrian and bicycle access, of which they are not in favor. Further, Stephanie Haley said she attended a meeting with EDI regarding the lift station and she doesn't want the developers storing equipment and trucks on District property causing an eyesore for Stonebriar because EID said it could take up to three years to complete. She also said EID told her it would rather have a gravel road than a paved EVA road. Another resident commented that it is important to find out the proposed footprint for the lift station. Price Walker said the footprint is about the same as the existing lift station, but it will have a new building and new landscaping which will look better than it does now. He also said he expects the lift station should be completed by the end of 2025.

Director Bill Grava said he thinks it is important that the District find out exactly where the Fire Departments stand on the issue of a need for the EVA, as it could help solve everything. All present agreed that if the fire departments agree an EVA is no longer necessary, it would be a win for everyone. He also said Elliott Homes is not proposing any lighting for the EVA. Next steps discussed are that both the EDH and Folsom Fire

Departments will be contacted, and if they are agreeable to remove the need for the EVA, Elliott could seek an amendment to the approved project conditions to delete Nos. 174 and 182.

No decisions were made at the meeting regarding the grading permit request or the lift station project as additional information is needed.

4.b. Revenue Options; Need for Increased Revenue for Future Sustainability. Sara Mares of NBS Consulting joined the meeting by telephone. The Board reviewed and discussed the current version of the revised draft Revenue Modeling Scenarios memo. Director Adam Olson noted it does not include a 5-year Capital Improvement Plan. Sara Mares said that was not included in the Scope of Work. She confirmed that NBS' recommendation moving forward is that the District seek a parcel tax as the additional revenue funding mechanism. She said that is a special tax that requires 2/3 vote of registered voters within CSD boundaries voting in the election, including both owners and renters. The owners that live elsewhere would have no voice in the process. Adam noted the Memo looked at a flat rate per parcel and a flat rate per building square foot. He asked if NBS looked at a flat rate based on lot size. Sara said NBS did not, but they could do that. Answering questions about the NBS recommendation, Sara said a parcel tax is more straight- forward, does not have the requirements for a finding by the District and an engineer to identify a special benefit versus a general benefit, which is more vulnerable due to the higher standard of proof, which burden would be on the District. She said a special tax can include a term or escalation increase, if desired. The assessment avenue, however, is done by a protest ballot proceeding. Each property owner's ballot is weighted by the amount of the assessment assigned to that owner's property. Of the property owners' ballots returned, if a majority of the weighted ballots oppose the assessment, a majority protest exists, and the assessment may not be imposed. In response to a question from the Board, Sara confirmed that a separate special benefits assessment could be done for each neighborhood and be used to target actual needs based on the specifics of the neighborhood, instead of a flat amount the same for everyone. She said an engineer would need to draw the boundaries around each and do a report area including just the parcels in that area. After discussion, Sara left the call.

The Board then discussed its options. While no formal motion was made, Board members Olson, Grava, and Fawkes agreed that the Board is not ready to move forward with a decision on selection of the revenue option to meet the July 3 deadline for submission of ballot measure language, but President Collette disagreed. Adam Olson summed it up by saying the Board will not target the 2024 election so it can put together a cohesive and informative package for voters, he suggests using the special tax as the mechanism, but the Board will decide at a later date. He wants NBS to model the parcel size option for comparison, and put together a 5-year Capital Improvement Plan as part of its Memo. Following completion of the Memo would come public engagement. The Board wants the residents to have a vested interest in the outcome.

4.c. Consider Appointment of Board Member to Fill Vacancy.

The Board considered the Statement of Interest and Qualifications received from resident David Gagetta interested in serving on the Board. Discussion was had between the Board and Mr. Gagetta. Director Bill Grava made a motion to appoint David Gagetta to fill the vacant term which expires in December 2026; second by President Brenda Collette. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Grava

NOES: None

ABSENT: None

ABSTAIN: None

David Gagetta will be sworn-in at the next meeting of the Board.

5. Monthly Reports

5.a. General Manager Report. The General Manager gave an oral report.

5.b. District Budget Report – An updated budget report was included in the meeting materials

6. Consent Items. The draft Minutes of the March 19, 2024, regular meeting of the Board of Directors were considered. It was noted that the April 16, 2024, regular meeting was cancelled due to lack of a quorum. Director Adam Olson moved to approve and accept/file the Consent item; Director Bill Grava seconded. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Grava

NOES: None

ABSENT: None

ABSTAIN: None

7. New Business

7.a. Claim Submitted by Resident on Prima Drive for \$500 for Costs Incurred as a Result of Damage to Hot Tub and Deck from Fallen Tree. The Board considered and discussed this claim for \$500 which occurred as result of a fallen tree during excessive wind and storms causing property damage. The resident estimates the damages incurred from the event total \$1,302.74, including deck repair estimated at \$670 plus replacement of the hot tub cover of \$632.74. After discussion, President Collette made a motion to approve reimbursement in the amount of \$500, provided that the resident signs a Release; second by Director Olson. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Grava

NOES: None

ABSENT: None

ABSTAIN: None

7.b. Preliminary Budget for Fiscal Year 2024-2025 – The Board to considered the Preliminary Budget presented by General Manager Mark Magee in the amount of \$200,000 for FY25. Director Olson said he continues to be concerned about revenue projections and is committed to keep expenses within estimated revenue. Director Olson made a motion to approve the preliminary budget presented in the amount of \$200,000 for FY25; second by President Collette. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Fawkes, and Grava

NOES: None

ABSENT: None

ABSTAIN: None

8. Adjournment. Upon motion and second, the President adjourned the meeting at 9:35 p.m.

Submitted by:

Linda Stone, Clerk

Approved by Board:

Item 4.b.
6/18/24

8028280 - 8028280 GENERAL FUND

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General Ledger

Summary for the Accounting Period Ended: May 31, 2024

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH	708,501.73	173,269.38	535,232.35
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
162 BUILDING AND IMPROVEMENTS	61,340.00	0.00	61,340.00
165 ACCUM DEPR: EQUIPMENT	0.00	61,340.00	-61,340.00
ASSETS	774,841.73	234,609.38	540,232.35
LIABILITIES			
201 VOUCHERS PAYABLE	171,623.33	171,623.33	0.00
LIABILITIES	171,623.33	171,623.33	0.00
FUND BALANCE			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	421,115.01	-421,115.01
401 ESTIMATED REVENUE	197,031.03	0.00	197,031.03
411 ACTUAL REVENUES	2,463.62	209,576.34	-207,112.72
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	197,031.03	-197,031.03
431 EXPENDITURES	147,819.38	990.00	146,829.38
FUND BALANCE	347,314.03	887,546.38	-540,232.35
80280280 ROLLING HILLS	1,293,779.09	1,293,779.09	0.00

8028280 - 8028280 GENERAL FUND

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General Ledger

Details for the Accounting Period Ended: May 31, 2024

	Debit	Credit	Balance
80280280 ROLLING HILLS			
ASSETS			
100 EQUITY IN POOLED CASH			
5/1/2024 BEGINNING BALANCE	702,517.44	161,700.66	540,816.78
5/1/2024 APP 202411 461	510.00	0.00	541,326.78
5/2/2024 GNI 202411 597	3,219.47	0.00	544,546.25
5/2/2024 GNI 202411 598	19.68	0.00	544,565.93
5/2/2024 GNI 202411 667	4.37	0.00	544,570.30
5/2/2024 GNI 202411 670	1.95	0.00	544,572.25
5/2/2024 GNI 202411 682	430.48	0.00	545,002.73
5/2/2024 GNI 202411 683	10.92	0.00	545,013.65
5/2/2024 APP 202411 693	0.00	1,350.00	543,663.65
5/6/2024 GNI 202411 782	263.01	0.00	543,926.66
5/6/2024 APP 202411 913	0.00	510.00	543,416.66
5/7/2024 GEN 202411 631	1,511.95	0.00	544,928.61
5/9/2024 GNI 202411 1228	12.46	0.00	544,941.07
5/20/2024 APP 202411 2234	0.00	9,669.15	535,271.92
5/23/2024 GNI 202411 2467	0.00	39.57	535,232.35
100 EQUITY IN POOLED CASH	708,501.73	173,269.38	535,232.35
102 IMPREST (PETTY) CASH			
5/1/2024 BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
162 BUILDING AND IMPROVEMENTS			
5/1/2024 BEGINNING BALANCE	61,340.00	0.00	61,340.00
162 BUILDING AND IMPROVEMENTS	61,340.00	0.00	61,340.00
165 ACCUM DEPR: EQUIPMENT			
5/1/2024 BEGINNING BALANCE	0.00	61,340.00	-61,340.00
165 ACCUM DEPR: EQUIPMENT	0.00	61,340.00	-61,340.00
ASSETS	774,841.73	234,609.38	540,232.35
LIABILITIES			
201 VOUCHERS PAYABLE			
5/1/2024 BEGINNING BALANCE	159,584.18	159,584.18	0.00
5/1/2024 APP 202411 461	0.00	510.00	-510.00
5/1/2024 APM 202411 463	510.00	0.00	0.00
5/1/2024 API 202411 678	0.00	1,350.00	-1,350.00
5/2/2024 APP 202411 693	1,350.00	0.00	0.00
5/2/2024 API 202411 891	0.00	510.00	-510.00
5/6/2024 APP 202411 913	510.00	0.00	0.00
5/15/2024 API 202411 2211	0.00	9,669.15	-9,669.15
5/20/2024 APP 202411 2234	9,669.15	0.00	0.00
201 VOUCHERS PAYABLE	171,623.33	171,623.33	0.00
LIABILITIES	171,623.33	171,623.33	0.00
FUND BALANCE			

8028280 - 8028280 GENERAL FUND

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General Ledger

Details for the Accounting Period Ended: May 31, 2024

	Debit	Credit	Balance
310 FND BAL: RSVD GENERAL			
5/1/2024 BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH			
5/1/2024 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED			
5/1/2024 BEGINNING BALANCE	0.00	421,115.01	-421,115.01
350 FND BAL: UNRSVD UNDESIGNATED	0.00	421,115.01	-421,115.01
401 ESTIMATED REVENUE			
5/1/2024 BEGINNING BALANCE	197,031.03	0.00	197,031.03
401 ESTIMATED REVENUE	197,031.03	0.00	197,031.03
411 ACTUAL REVENUES			
5/1/2024 BEGINNING BALANCE	2,424.05	204,102.05	-201,678.00
5/2/2024 GNI 202411 597	0.00	3,219.47	-204,897.47
5/2/2024 GNI 202411 598	0.00	19.68	-204,917.15
5/2/2024 GNI 202411 667	0.00	4.37	-204,921.52
5/2/2024 GNI 202411 670	0.00	1.95	-204,923.47
5/2/2024 GNI 202411 682	0.00	430.48	-205,353.95
5/2/2024 GNI 202411 683	0.00	10.92	-205,364.87
5/6/2024 GNI 202411 782	0.00	263.01	-205,627.88
5/7/2024 GEN 202411 631	0.00	1,511.95	-207,139.83
5/9/2024 GNI 202411 1228	0.00	12.46	-207,152.29
5/23/2024 GNI 202411 2467	39.57	0.00	-207,112.72
411 ACTUAL REVENUES	2,463.62	209,576.34	-207,112.72
420 ORIGINAL BUDGET (APPROPTNS.)			
5/1/2024 BEGINNING BALANCE	0.00	197,031.03	-197,031.03
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	197,031.03	-197,031.03
431 EXPENDITURES			
5/1/2024 BEGINNING BALANCE	136,290.23	480.00	135,810.23
5/1/2024 APM 202411 463	0.00	510.00	135,300.23
5/1/2024 API 202411 678	1,350.00	0.00	136,650.23
5/2/2024 API 202411 891	510.00	0.00	137,160.23
5/15/2024 API 202411 2211	9,669.15	0.00	146,829.38
431 EXPENDITURES	147,819.38	990.00	146,829.38
FUND BALANCE	347,314.03	887,546.38	-540,232.35
80280280 ROLLING HILLS	1,293,779.09	1,293,779.09	0.00

8028280 CSD: ROLLING HILLS CSD

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Revenues and Expenditures

Summary For the Month ended: May 31, 2024

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	113,174.92	111,213.60	1,961.32
0110 PROP TAX: CURR UNSECURED	0.00	2,254.20	-2,254.20
0120 PROP TAX: PRIOR SECURED	0.00	-53.93	53.93
0130 PROP TAX: PRIOR UNSECURED	0.00	63.30	-63.30
0140 PROP TAX: SUPP CURRENT	0.00	2,516.31	-2,516.31
0150 PROP TAX: SUPP PRIOR	0.00	403.63	-403.63
01 Taxes	113,174.92	116,397.11	-3,222.19
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	70.82	-70.82
03 Fines & Penalties	0.00	70.82	-70.82
04 Rev Use Money/Prop			
0400 REV: INTEREST	5,156.18	12,206.12	-7,049.94
04 Rev Use Money/Prop	5,156.18	12,206.12	-7,049.94
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	638.74	-638.74
05 IG Rev - State	0.00	638.74	-638.74
13 Service Charges			
1310 SPECIAL ASSESSMENTS	78,699.93	77,799.93	900.00
13 Service Charges	78,699.93	77,799.93	900.00
Total Revenue	197,031.03	207,112.72	-10,081.69
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	365.00	371.59	-6.59
4041 COUNTY PASS THRU TELPHONE CHR	0.00	149.90	-149.90
4060 FOOD AND FOOD PRODUCTS	500.00	0.00	500.00
4100 INSURANCE: PREMIUM	5,800.00	6,083.73	-283.73
4183 MAINT: GROUNDS	10,000.00	9,427.50	572.50
4185 MAINT: PARK	75,000.00	75,845.00	-845.00
4189 MAINT: WATER SYSTEM	4,500.00	4,397.60	102.40

8028280 CSD: ROLLING HILLS CSD
Summary For the Month ended: May 31, 2024

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Revenues and Expenditures

	Estimated / Budget	Actual Amount	Balance
4190 MAINT: DRAINAGE	20,000.00	0.00	20,000.00
4192 MAINT: LIGHTING	400.00	340.00	60.00
4197 MAINT: BUILDINGSUPPLIES	100.00	0.00	100.00
4220 MEMBERSHIPS	1,500.00	1,244.00	256.00
4240 MISC: EXPENSE	86.03	0.00	86.03
4260 OFFICE EXPENSE	250.00	267.84	-17.84
4261 POSTAGE	600.00	18.27	581.73
4266 PRINTING SERVICES	1,000.00	0.00	1,000.00
4267 ON-LINE SUBSCRIPTIONS	550.00	0.00	550.00
4300 PROFESSIONAL & SPECIAL SRVS	23,580.00	11,412.31	12,167.69
4304 AGENCY ADMINISTRATION FEE	325.00	172.43	152.57
4305 AUDIT & ACCOUNTING SERVICES	3,000.00	3,000.00	0.00
4313 LEGAL SERVICES	10,000.00	0.00	10,000.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,625.00	1,875.00	3,750.00
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
4420 RENT & LEASE: EQUIPMENT	2,600.00	0.00	2,600.00
4440 RENT & LEASE: BUILD & IMPRV	500.00	218.00	282.00
4500 SPECIAL DEPT EXPENSE	0.00	2,870.40	-2,870.40
4602 MILGE: EMPLOY AUTO (NO OVERT)	250.00	0.00	250.00
4700 UTILITIES	30,000.00	29,135.81	864.19
40 Services & Supplies	197,031.03	146,829.38	50,201.65
Total Expense	197,031.03	146,829.38	50,201.65
8028280 CSD: ROLLING HILLS CSD	0.00	60,283.34	-60,283.34
Report Total			
Total Revenue	197,031.03	207,112.72	-10,081.69
Total Expense	197,031.03	146,829.38	50,201.65
	0.00	60,283.34	-60,283.34

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: May 31, 2024

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Revenues and Expenditures

	Estimated / Budget	Actual Amount	Balance
8028280 CSD: ROLLING HILLS CSD			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
5/1/2024 BEGINNING BALANCE	113,174.92	108,987.41	
5/2/2024 GNI 078 CS ROLL 14321 1% GENERAL TAX CS B+S	0.00	2,204.79	
5/2/2024 GNI 078 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	14.68	
5/9/2024 GNI 081 RDA RC 14321 1% TAX RDA ROLL CHNGS CS	0.00	6.72	
0100 PROP TAX: CURR SECURED	113,174.92	111,213.60	1,961.32
0110 PROP TAX: CURR UNSECURED			
5/1/2024 BEGINNING BALANCE	0.00	2,249.83	
5/2/2024 GNI 074 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	4.37	
0110 PROP TAX: CURR UNSECURED	0.00	2,254.20	-2,254.20
0120 PROP TAX: PRIOR SECURED			
5/1/2024 BEGINNING BALANCE	0.00	-20.10	
5/9/2024 GNI 081 RDA RC 14321 1% TAX RDA ROLL CHNGS DS	0.00	5.74	
5/23/2024 GNI 082 RC DS 14321 1% GENERAL TAX DS-I	0.00	-39.57	
0120 PROP TAX: PRIOR SECURED	0.00	-53.93	53.93
0130 PROP TAX: PRIOR UNSECURED			
5/1/2024 BEGINNING BALANCE	0.00	61.76	
5/2/2024 GNI 075 DU ROLL 14321 1% GENERAL TAX DU-K+Y	0.00	1.54	
0130 PROP TAX: PRIOR UNSECURED	0.00	63.30	-63.30
0140 PROP TAX: SUPP CURRENT			
5/1/2024 BEGINNING BALANCE	0.00	2,074.91	
5/2/2024 GNI 076 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	430.48	
5/2/2024 GNI 077 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	10.92	
0140 PROP TAX: SUPP CURRENT	0.00	2,516.31	-2,516.31
0150 PROP TAX: SUPP PRIOR			
5/1/2024 BEGINNING BALANCE	0.00	387.92	
5/2/2024 GNI 075 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	0.41	
5/2/2024 GNI 079 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	15.30	
0150 PROP TAX: SUPP PRIOR	0.00	403.63	-403.63
01 Taxes	113,174.92	116,397.11	-3,222.19
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
5/1/2024 BEGINNING BALANCE	0.00	66.44	
5/2/2024 GNI 079 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	4.38	
0360 PEN & COST DELINQUENT TAXES	0.00	70.82	-70.82
03 Fines & Penalties	0.00	70.82	-70.82

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: May 31, 2024

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Revenues and Expenditures

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
5/1/2024 BEGINNING BALANCE	5,156.18	10,694.17	
5/7/2024 GEN INT APR 24 Interest Allocation Entry	0.00	1,511.95	
0400 REV: INTEREST	5,156.18	12,206.12	-7,049.94
04 Rev Use Money/Prop	5,156.18	12,206.12	-7,049.94
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
5/1/2024 BEGINNING BALANCE	0.00	375.73	
5/6/2024 GNI 080 HO EXMPT 14321 1% HOMEOWNER EXEMPTN 35%	0.00	263.01	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	638.74	-638.74
05 IG Rev - State	0.00	638.74	-638.74
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
5/1/2024 BEGINNING BALANCE	78,699.93	76,799.93	
5/2/2024 GNI 078 CS ROLL 64801 DIRECT CHARGE-S	0.00	1,000.00	
1310 SPECIAL ASSESSMENTS	78,699.93	77,799.93	900.00
13 Service Charges	78,699.93	77,799.93	900.00
Total Revenue	197,031.03	207,112.72	-10,081.69
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
5/1/2024 BEGINNING BALANCE	365.00	371.59	
4040 TELEPHONE VENDOR PAYMENTS	365.00	371.59	-6.59
4041 COUNTY PASS THRU TELPHONE CHRG			
5/1/2024 BEGINNING BALANCE	0.00	149.90	
4041 COUNTY PASS THRU TELPHONE CHRG	0.00	149.90	-149.90
4060 FOOD AND FOOD PRODUCTS			
5/1/2024 BEGINNING BALANCE	500.00	0.00	
4060 FOOD AND FOOD PRODUCTS	500.00	0.00	500.00
4100 INSURANCE: PREMIUM			
5/1/2024 BEGINNING BALANCE	5,800.00	6,083.73	
4100 INSURANCE: PREMIUM	5,800.00	6,083.73	-283.73
4183 MAINT: GROUNDS			
5/1/2024 BEGINNING BALANCE	10,000.00	8,077.50	
5/1/2024 API 1121837 RHCSID sidewalk maintenance	0.00	1,350.00	
4183 MAINT: GROUNDS	10,000.00	9,427.50	572.50

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: May 31, 2024

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Revenues and Expenditures

	Estimated / Budget	Actual Amount	Balance
4185 MAINT: PARK			
5/1/2024 BEGINNING BALANCE	75,000.00	68,950.00	
5/15/2024 API 1129969 RHCSD landscape service May 2	0.00	6,895.00	
4185 MAINT: PARK	75,000.00	75,845.00	-845.00
4189 MAINT: WATER SYSTEM			
5/1/2024 BEGINNING BALANCE	4,500.00	4,122.60	
5/15/2024 API 1129970 RHCSD irrigation maint. Dunnwo	0.00	275.00	
4189 MAINT: WATER SYSTEM	4,500.00	4,397.60	102.40
4190 MAINT: DRAINAGE			
5/1/2024 BEGINNING BALANCE	20,000.00	0.00	
4190 MAINT: DRAINAGE	20,000.00	0.00	20,000.00
4192 MAINT: LIGHTING			
5/1/2024 BEGINNING BALANCE	400.00	340.00	
4192 MAINT: LIGHTING	400.00	340.00	60.00
4197 MAINT: BUILDINGSUPPLIES			
5/1/2024 BEGINNING BALANCE	100.00	0.00	
4197 MAINT: BUILDINGSUPPLIES	100.00	0.00	100.00
4220 MEMBERSHIPS			
5/1/2024 BEGINNING BALANCE	1,500.00	1,244.00	
4220 MEMBERSHIPS	1,500.00	1,244.00	256.00
4240 MISC: EXPENSE			
5/1/2024 BEGINNING BALANCE	86.03	0.00	
4240 MISC: EXPENSE	86.03	0.00	86.03
4260 OFFICE EXPENSE			
5/1/2024 BEGINNING BALANCE	250.00	267.84	
4260 OFFICE EXPENSE	250.00	267.84	-17.84
4261 POSTAGE			
5/1/2024 BEGINNING BALANCE	600.00	18.27	
4261 POSTAGE	600.00	18.27	581.73
4266 PRINTING SERVICES			
5/1/2024 BEGINNING BALANCE	1,000.00	0.00	
4266 PRINTING SERVICES	1,000.00	0.00	1,000.00
4267 ON-LINE SUBSCRIPTIONS			
5/1/2024 BEGINNING BALANCE	550.00	0.00	
4267 ON-LINE SUBSCRIPTIONS	550.00	0.00	550.00
4300 PROFESSIONAL & SPECIAL SRVS			
5/1/2024 BEGINNING BALANCE	23,580.00	10,410.31	
5/1/2024 APM 1098663 RHCS 3/12/24	0.00	-510.00	
5/2/2024 API 1122460 RHCSD GM SERVICES FEBRUARY 202	0.00	510.00	
5/15/2024 API 1129968 RHCSD GM services April 2024	0.00	435.00	
5/15/2024 API 1129973 RHCSD Clerk services April 202	0.00	567.00	
4300 PROFESSIONAL & SPECIAL SRVS	23,580.00	11,412.31	12,167.69

Revenues and Expenditures

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: May 31, 2024

	Estimated / Budget	Actual Amount	Balance
4304 AGENCY ADMINISTRATION FEE			
5/1/2024 BEGINNING BALANCE	325.00	172.43	
4304 AGENCY ADMINISTRATION FEE	325.00	172.43	152.57
4305 AUDIT & ACCOUNTING SERVICES			
5/1/2024 BEGINNING BALANCE	3,000.00	3,000.00	
4305 AUDIT & ACCOUNTING SERVICES	3,000.00	3,000.00	0.00
4313 LEGAL SERVICES			
5/1/2024 BEGINNING BALANCE	10,000.00	0.00	
4313 LEGAL SERVICES	10,000.00	0.00	10,000.00
4345 SPECIAL DISTRICT DIRECTOR SRVS			
5/1/2024 BEGINNING BALANCE	5,625.00	1,650.00	
5/15/2024 API 1129974 RHCSD 5/8/2024 special mtg sti	0.00	75.00	
5/15/2024 API 1129975 RHCSD 5/8/2024 special mtg sti	0.00	75.00	
5/15/2024 API 1129976 RHCSD 5/8/2024 special mtg sti	0.00	75.00	
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,625.00	1,875.00	3,750.00
4400 PUBLICATION & LEGAL NOTICES			
5/1/2024 BEGINNING BALANCE	500.00	0.00	
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
4420 RENT & LEASE: EQUIPMENT			
5/1/2024 BEGINNING BALANCE	2,600.00	0.00	
4420 RENT & LEASE: EQUIPMENT	2,600.00	0.00	2,600.00
4440 RENT & LEASE: BUILD & IMPRV			
5/1/2024 BEGINNING BALANCE	500.00	218.00	
4440 RENT & LEASE: BUILD & IMPRV	500.00	218.00	282.00
4500 SPECIAL DEPT EXPENSE			
5/1/2024 BEGINNING BALANCE	0.00	2,870.40	
4500 SPECIAL DEPT EXPENSE	0.00	2,870.40	-2,870.40
4602 MILGE: EMPLOY AUTO (NO OVERT)			
5/1/2024 BEGINNING BALANCE	250.00	0.00	
4602 MILGE: EMPLOY AUTO (NO OVERT)	250.00	0.00	250.00
4700 UTILITIES			
5/1/2024 BEGINNING BALANCE	30,000.00	27,863.66	
5/15/2024 API 1129971 RHCSD power no. 1857646705-6	0.00	128.22	
5/15/2024 API 1129972 RHCSD power no. 4570858285-8	0.00	420.27	
5/15/2024 API 1129977 RHCSD water no. 118388-001	0.00	96.17	
5/15/2024 API 1129978 RHCSD water no. 118386-001	0.00	96.17	
5/15/2024 API 1129979 RHCSD water no. 084490-002	0.00	145.85	
5/15/2024 API 1129980 RHCSD water no. 126908-002	0.00	156.04	
5/15/2024 API 1129981 RHCSD water no. 083214-001	0.00	100.63	
5/15/2024 API 1129982 RHCSD water no. 126932-002	0.00	128.80	
4700 UTILITIES	30,000.00	29,135.81	864.19
40 Services & Supplies	197,031.03	146,829.38	50,201.65

Revenues and Expenditures

8028280 CSD: ROLLING HILLS CSD
Details For the Accounting Period ended: May 31, 2024

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	Estimated / Budget	Actual Amount	Balance
Total Expense	197,031.03	146,829.38	50,201.65
8028280 CSD: ROLLING HILLS CSD	0.00	60,283.34	-60,283.34
Report Total			
Total Revenue	197,031.03	207,112.72	-10,081.69
Total Expense	197,031.03	146,829.38	50,201.65
	0.00	60,283.34	-60,283.34

Items b.b., b.c., b.d
6/18/24

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
NOTICE OF PUBLIC HEARINGS**

NOTICE IS HEREBY GIVEN that the Rolling Hills Community Services District will hold public hearings on Tuesday, June 18, 2024, at 7:00 p.m., or as soon thereafter as the matters described herein may be heard, during the meeting of the Board of Directors of Rolling Hills Community Services District, held at 3935 Park Drive, El Dorado Hills, CA 95762, concerning:

1. Authorizing, by Resolution, the continued collection of the Direct Charge Assessment of \$200 in the 2024-25 fiscal year for the purpose of maintaining and improving community infrastructure and for other lawful purposes of the District;
2. Establishing, by Resolution, the appropriation limits for the 2024-25 fiscal year for the Rolling Hills Community Services District (RHCS D) as described in article XIII B of the State Constitution. The proposed appropriation limit is \$136,190.14; and
3. Authorizing, by Resolution, adoption of the Final Budget for the Rolling Hills Community Services District for Fiscal Year 2024-2025. A copy of the adopted preliminary budget in the amount of \$200,000.00 is attached for reference.

Information on these matters is available from the District. The Board will consider all comments by interested persons submitted on these matters. The Board, thereafter, shall take whatever final action it determines necessary and appropriate on these matters.

Date: May 31, 2024

/s/ Linda Stone
RHCS D Board Secretary/Clerk

ROLLING HILLS CSD	Preliminary Budget FY25 Adopted 5/21/2024
Revenues	
Property Taxes	\$ 114,000.00
Interest	\$ 7,300.00
Special Assessment	\$ 78,700.00
Subtotal	\$ 200,000.00
Various Other	
Revenue Income	\$ 200,000.00
Transfer From Reserve Fund Balance	
Total Revenue	\$ 200,000.00
Expenditures	
Services/Supplies - Routine O&M	\$ -
3000 Payroll Expenses	\$ -
4040 Telephone	\$ 365.00
4041 Communications	-
4060 Food and Food Products	\$ 500.00
4100 Insurance	\$ 5,800.00
4183 Maint. Grounds	\$ 10,000.00
4185 Maint. Parks	\$ 84,000.00
4189 Maint. Water System	\$ 7,000.00
4190 Maint. Drainage	\$ 20,000.00
4191 Maint. Roads	\$ -
4192 Maint. Lighting	\$ 400.00
4197 Bldg. Supplies	\$ 100.00
4220 Memberships	\$ 1,500.00
4240 Misc. Expense - Contingency	\$ 100.00
4260 Office Expense	\$ 250.00
4261 Postage	\$ 600.00
4266 Printing Services	\$ 1,000.00
4267 On-Line Subscriptions	\$ 550.00
4300 Prof. Services	\$ 23,580.00
4304 Admin Fee Agency	\$ 325.00
4305 Accounting serv.	\$ 3,000.00
4313 Legal Services	\$ 6,500.00
4345 Director Services	\$ 5,625.00
4400 Publication Not.	\$ 500.00
4420 Rent/Lease Exp.	\$ 2,600.00
4440 Rent Bldgs.	\$ 455.00
4505 Educa. Training	\$
4602 Private Auto	\$ 250.00
4620 (4700) Utilities	\$ 25,000.00
Subtotal Routine O&M	\$ 200,000.00
	\$
Special Projects	\$ -
Fixed Assets	\$ -
6020 Bldg. Improvements	\$ -
Total Expenditures	\$ 200,000.00

RESOLUTION NO. 2024-01

Item 6.a.
6/18/24

Rolling Hills Community Services District

Declaring an Election Be Held in its Jurisdiction
Consolidation with Other Districts
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 5, 2024, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

Term

3

Full 4 year terms to expire 12/01/2028

~~1~~

~~Unexpired short term to expire 12/04/2026~~ (Appointed)

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on _____, 2024 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

President

ATTEST: _____

Date: _____

COUNTY OF EL DORADO

REGISTRAR OF VOTERS

Bill O'Neill



3883 Ponderosa Road, Shingle Springs, CA 95682
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.677.1014
Linda Webster - Assistant Registrar of Voters

TO: Districts
FROM: Bill O'Neill - Registrar of Voters
DATE: March 2024
SUBJECT: General Election to be held November 5, 2024

Enclosed are the necessary forms for the upcoming General ELECTION that will be held on Tuesday, November 5, 2024 at the Uniform District Election Law (UDEL).

Complete the enclosed forms and make copies for your files and return the **originals** to my office **NO LATER THAN THURSDAY, JULY 4, 2024.**

Note: A resolution **must be passed by your Board of Directors** and the **original, signed document returned to my office along with other completed documents.**

Pursuant to Elections Code Sec. 10522 (enclosed), you **SHALL** submit a current map showing the boundaries of the District and the official boundaries of the divisions of the district. **Districts SHALL provide these maps as either a digital shape file or a readable hard-copy paper map. Affix the attached label stating if there are or are not boundary changes.** If you require further information on this request, please contact Daniel Schurmann at (530) 621-7486.

If appointments to fill vacancies have been made by your Board since the last Consolidated District Election, keep in mind that appointees only hold office until the next Consolidated Districts Election. If the term is unexpired, it shall appear on the ballot as such. Therefore, when submitting the **NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**, indicate these offices separately from those regularly appearing for election at this time. (Government Code Sec. 1780, enclosed)

For your convenience, we have enclosed a resolution that may be used by your Board of Directors requesting to consolidate your election with any other election conducted on said date. You may use the enclosed resolution or you may draft your own, either one must be filed with the Elections Department **NO LATER THAN 5:00 P.M. on July 1, 2021.** This will enable the publication of "Notice of Election" to take place in a timely manner.

Please address all inquiries and required documents to:

Elections Department
Attn: Kim Smith
PO Box 678001
Placerville, CA 95667

Complete the areas on the forms marked with the red (X). If you do not agree with our records, please contact Kim Smith at (530) 621-7490 immediately.

Attachments: Resolution
Notice of Consolidated Districts Election "Please Post"
Elections Code Sec. 10522
Notice of Elective Offices to be filled

Note: You are required to post the "Notice of Consolidated Districts Election" in three or more conspicuous places within the District to inform the resident voters of the impending election and the number of available position up for election.

Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries

(Residential and Landowner Voting Districts)
(Elections Code Sections 10509,10522,10524)

Rolling Hills Community Services District

(Name of District)

To the Registrar of Voters of El Dorado County,

Notice hereby is given that the elective offices of the district to be filled at the Election on November 5, 2024 are as follows:

Three Full Terms to Expire 12/06/2024

Currently Held By: (Incumbents)

~~Mark Magee, Gordon Fawkes and Brenda Collette~~

William Garcia

One Unexpired Short Term to Expire 12/04/2026

Currently Held By: Vacant

Pursuant to Election Code 10522, please submit a current map in either a digital shape file or hard-copy paper map to the Elections Department **NO LATER THAN THURSDAY, JULY 3, 2024.**

The qualifications of a candidate and of an elective officer of the district are as follows: ¹

Registered Voter within the District

The ² Candidate's Statement is to be paid for by:

Candidate
(Please circle one)

District

There are measures to be voted on:

Yes

No

(Please circle one)

Dated

6/18/2024

(Seal of the District)

(District Secretary)

INSTRUCTIONS:

- ¹ The qualifications of a candidate for elective office, and of an elective officer, of a district shall be determined by the principal act of that district. (Elections Code Section 10514) Generally, the qualification for a resident voting district is "resident elector within the district or division thereof, if any," and the qualification for a landowner voting district is "resident and freeholder within the district or division thereof, if any."
- ² **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, ruled that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 which forbids use of "public money for promoting candidacies."

NOTE: This Notice and Transmittal shall be made at least 125 days before the general district election and shall either be delivered in person or mailed by certified mail in time to reach the Registrar of Voters on the designated date. (Elections Code Sections 10504, 10509, 10522, 10524)

*** Please return this form to the Elections Dept. ***

PLEASE POST

Notice of Consolidated Districts Election

(Elections Code Sections 10510,12112)

Rolling Hills Community Services District

(Name of District)

Notice hereby is given that a Consolidated Districts Election will be held in this district on Tuesday, November 5, 2024.

The names of the offices for which candidates may be nominated are as follows:

**Three Full Terms to be elected will Expire 12/06/2024
(Incumbents) Mark Magee, Gordon Fawkes and Brenda Collette**

**One Unexpired Short Term to be elected will Expire 12/04/2026
Vacant**

The qualifications of a nominee and of an elective officer of the district are as follows:

Registered Voter within the District

There are measures to be voted on: Yes No
(Please circle one)

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Elections Department at 3883 Ponderosa Road, Shingle Springs, CA. Forms shall be available commencing on July 15, 2024, before the election, and shall be filed with the Elections Department, in person no later than 5:00 p.m., August 9, 2024, before the election.

PLEASE NOTE: Districts in the Tahoe area call (530) 621-7490 for appointment.

In the event that there are no nominees or an insufficient number of nominees for each elective office and a petition for an election is not timely filed, an appointment to such elective office shall be made. (Elections Code Section 10515)

The ¹ Candidates Statement is to be paid for by: Candidate District
(Please circle one)

Date: March 12, 2024

Bill O'Neill
Registrar of Voters

INSTRUCTIONS:

¹ **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, provides that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 forbidding use of public funds "for the purpose of seeking elective office."

NOTE: This Notice shall be published once by the Registrar of Voters at least 90 days and not more than 120 days before the general election in a newspaper of general circulation published in the district or, if none, in a newspaper having general circulation in the district published in any affected county in the district. (EC 12112)

Election Code Section 10522.

At least 125 days prior to the day fixed for the general district election, the secretary of a resident voting district shall deliver to the county elections official of each affected county a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at large at the next general district election.

Linda Stone

Subject: FW: November 5, 2024

From: **Kim S. Smith** <kim.smith@edcgov.us>
Date: Wed, Jun 12, 2024, 12:49 PM
Subject: November 5, 2024
To: csd clerk <csdclerk@gmail.com>

Good Afternoon,

This is just a friendly reminder that if the district has not already submitted the resolution, notice and map, it is due no later than July 3, 2024. Thank you

The Election's office has moved!

You Can now visit us at [3883 Ponderosa Rd. Shingle Springs](#)

Hours of operation and telephone numbers remain the same

Kim Smith

Sr. Election Technician

Candidate Filing Officer

(530)621-7490

(530)621-7480

WARNING: This email and any attachments may contain private, confidential, and privileged material for the sole use of the intended recipient. Any unauthorized review, copying, or distribution of this email (or any attachments) by other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this email and any attachments.

Item 6.b.
6/18/24

RESOLUTION NO. 24-02

Rolling Hills Community Services District

Authorizing Continued Collection of Direct Charge Assessment of \$200

WHEREAS, the Board of Directors of the Rolling Hills Community Services District, hereinafter referred to as "RHCS D" or "District", conducted a hearing concerning the Direct Charge assessment for the District;

WHEREAS, it is the intent of the Board of Directors of the RHCS D to authorize the continued collection of the Direct Charge Assessment of \$200 for the purposes of maintaining and improving community infrastructure and for other lawful purposes of the District;

WHEREAS, in accordance with California state law, RHCS D may provide for the collection of special taxes or assessments in the same manner and subject to the same penalty as or with, other charges and taxes fixed and collected by the local agency, or by the county via the secured tax roll on behalf of the local agency. If such special taxes or assessments are collected by the county on behalf of the local agency, the county may deduct its reasonable costs incurred for such service before remittal of the balance to the local agency;

WHEREAS, pursuant to Government Code section 26911, whenever a special district has elected to have its assessments collected by the county on the property tax roll, the district shall transmit to the County Auditor, no later than August 10 of each year, a statement of the rates fixed for assessments;

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the RHCS D that the District will direct the Auditor-Controller of the County of El Dorado to place on the Secured Property Tax Roll for fiscal year 2024-2025, the special assessment for the purposes of maintenance per the standing agreement between the RHCS D and the County of El Dorado based on the information delivered to the Auditor-Controller by the RHCS D by the statutory deadline.

PASSED AND ADOPTED by the Board of Directors of Rolling Hills Community Services District on June 18, 2024 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Brenda Collette, President
Rolling Hills Community Services District

ATTEST: _____
Linda Stone, District Clerk



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535
Property Tax Division (530) 621-5470, ext. 4

JOE HARN, CPA
Auditor-Controller

TSUNG-KUEI HSU
Assistant Auditor-Controller

Date: May 17, 2024
To: All Districts Placing Direct Charges on the 2024/25 Secured Tax Roll
From: Property Tax Division
RE: **2024/25 Direct Charge Information/Instructions/Checklist**

***** Monday AUGUST 12 (5PM) DEADLINE *****

The Assessor is expected to deliver his 2024/25 assessment roll on July 1, 2024, thereby opening the timeframe for districts to add direct charge levies to the 2024/25 tax bills. Any levy additions/changes/deletions subsequent to the deadline may occur if authorized by state statute (at an estimated \$15 cost recovery per parcel).

This courtesy letter provides a checklist of items necessary for districts to place direct charge levies on the tax bills. Forms, links, lookups, and the Direct Charges Manual are available online at a new website URL: <https://www.eldoradocounty.ca.gov/County-Government/County-Departments/Auditor-Controllor/Property-Tax/Direct-Charges-Non-Value-Based-Items/Direct-Charge-Information-for-Districts>

The district may deliver (email/fax/mail/hand deliver) the necessary items, in their entirety, to the Property Tax Division beginning July 1 (the data file can't be faxed). Early submission following July 1 is suggested because no additional time is allotted beyond August 12, regardless of reason.

***** DISTRICT DELIVERABLES TO AUDITOR PROPERTY TAX DIVISION BY AUGUST 12 *****

¹Districts should review each form's Background and Instructions page prior to completing the form

Checklist of items to be prepared and delivered to the Auditor's office Property Tax Division:

1. **Governing Authorization Certification** fillable PDF form¹.
2. **Proposition 218 Certification** fillable PDF form¹.
3. **Local Agency Special Tax and Bond Accountability Act – Response** fillable PDF form¹.
4. **Secured/Unsecured Tax Roll Certification** fillable PDF form¹.
5. **Direct Charge Information Sheet** fillable PDF form¹.
6. **Annual Certification of Levy and Data Submission** fillable PDF form¹.
7. **Electronic Data File.** Use one of the four format options as shown in the online Exhibits ("tab delimited" option is generally the easiest).
 - Since procedures and calculations vary from district to district, the Auditor's office is unavailable to assist the district with this process.
 - For districts using ParcelQuest's software, information from the Auditor's purchased copy is available by calling (530) 621-5470, ext. 4.

After compiling the entire package (all 7 items above), submit the entire package directly to the Property Tax Division staff member shown on the Direct Charge Information Sheet form. The Property Tax Division will process once the entire compiled package is received.

The Property Tax Division will load the district's direct charge levies to the property tax system. If the district has more than one tax code, the levies may either be placed on one large file or broken into separate files for each tax code; however, all levies with the same tax code must be on the same file. The Property Tax Division will notify the district of the results via email. Any updated submissions overwrite the previous submission and may be made as late as August 12 (5pm).

For questions, please contact the specific direct charge tax code's assigned "contact person" in the Property Tax Division via email or phone as noted on the Direct Charge Information Sheet.

Date: May 17, 2024
RE: 2024/25 Direct Charge Information/Instructions/Checklist
Page: 2

***** Additional DIRECT CHARGE INFORMATION *****

Districts should review the information contained in the online Direct Charges Manual. This document details the entire life cycle of direct charges on the tax roll, information regarding the 12-digit AN, and various responsibilities.

“Parcel split/combine” reports are available online that will greatly assist many districts:

- Compares the most recent actual direct charge levies to determine if the ANs remain valid for the upcoming tax roll year. This report is updated monthly and is applicable as of its run date.
- Particularly helpful for those districts that have a “set list” of ANs levied (e.g., a 1915 bond or Mello-Roos district).
- If ParcelQuest is used to determine a fresh set of ANs each year, the reports’ value is more limited.

There is a cost recovery for placing the Direct Charges levies on the tax roll. Information regarding the cost recovery can be located online at the website address noted above and in the Direct Charges Manual section titled *Cost Recovery Amounts*. The amount will be deducted from the district’s general ledger account after the December 10 posting of property tax collections to ensure that the district’s fund doesn’t earn negative interest.

Linda Stone

Subject: FW: 2024/25 Direct Charge Information/Instructions/Checklist is available
Attachments: direct charge info-instruction-checklist letter.pdf

From: **Sally L. Zutter** <sally.zutter@edcgov.us>
Date: Fri, May 17, 2024 at 6:13 PM
Subject: 2024/25 Direct Charge Information/Instructions/Checklist is available
To: Sally L. Zutter <sally.zutter@edcgov.us>

This email is being sent to known direct charge email addresses.

Please see the URL below for the necessary information/forms. Also, attached is the 'letter' for your convenience.

Since August 10 is a Saturday this year, the deadline is extended to 5pm Monday, August 12.

Please note that your Property Tax Division contact person for this process is listed on many of the forms. Please use that contact information for correspondence regarding direct charges.

NOTE: the county has a new website with all new URLs and a very different look/feel. The URL for the annual direct charge levies is:

<https://www.eldoradocounty.ca.gov/County-Government/County-Departments/Auditor-Controller/Property-Tax/Direct-Charges-Non-Value-Based-Items/Direct-Charge-Information-for-Districts>

Sally Zutter, CPA

Property Tax Manager

Auditor-Controller, Property Tax Division

El Dorado County

360 Fair Lane, Placerville, CA 95667

Item 6.c.
6/18/24

RESOLUTION NO. 24-03

Rolling Hills Community Services District

2024-2025 Proposition 4 – Appropriation Limitation

WHEREAS, Article XIII B of the California Constitution (Proposition 4) provides for an annual appropriations limit for state and local governmental entities, as adjusted for the changes in the cost of living or per capita personal income, population and other specified factors; and

WHEREAS, Notice of the public hearing was advertised and posted as required by law; and

WHEREAS, the Board of Directors of the Rolling Hills Community Services District, hereinafter referred to as "RHCS D", conducted a public hearing on the appropriation limitation for the District on June 18, 2024, at which time interested persons desiring to be heard were given such opportunity in accordance with law; and

WHEREAS, the Board received evidence regarding the appropriation limitation to be established for the RHCS D;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rolling Hills Community Services District that the appropriation limit for the 2024-2025 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$136,190.14, computed as follows: \$131,103.33 [2023-24 Appropriation Limit] x 1.0388 [Change] = \$136,190.14 [2024-25 Appropriation Limit].

PASSED AND ADOPTED by the Board of Directors of Rolling Hills Community Services District on June 18, 2024 at a regular scheduled meeting, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Brenda Collette, President
Rolling Hills Community Services District

ATTEST: _____
Linda Stone, District Clerk



County of El Dorado
OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN
Auditor-Controller

TSUNG-KUEI HSU
Assistant Auditor-Controller

May 2, 2024

To: All Special Districts

From: Andreja Saich, Principal Financial Analyst

Subject: 2024-2025 Proposition 4 - Appropriations Limitation

Your district needs to calculate and adopt the new tax spending limit for FY 2024-25 in accordance with the provisions of the spending limitation legislation implementing Proposition 4 (the 1979 Gann Spending Limit Initiative). Government Code Section 7910 requires that: “. . . the governing body of each local jurisdiction to establish appropriation limits by resolution for the following fiscal year at a regular or special meeting.”

The district’s new limit for the 2024-2025 year will be calculated on the basis of the prior year’s limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change in population for your district (as certified by the State’s Department of Finance) or the change reported for “unincorporated areas” for our County.

The change in the “cost of living” factor (Per Capita Personal Income) has been reported to be 3.62% and reported change in population in the County’s unincorporated areas to be an increase of .25%. Therefore, the ratio of change to be applied to last year’s limit is:

$$1.0362 \quad (X) \quad 1.0025 \quad = \quad 1.0388$$

Attached is a sample format for the required “NOTICE OF PUBLIC HEARING” and a sample resolution (which includes the calculation formula).

Item 6.d.
6/18/24

RESOLUTION NO. 24-04

Rolling Hills Community Services District

Approval of Final Budget for Fiscal Year 2024-2025

WHEREAS, the Rolling Hills Community Services District staff has submitted estimates of budget requirements for Fiscal Year 2024-2025 and those estimates have been reviewed by the Board of Directors of the Rolling Hills Community Services District, hereinafter referred to as "District"; and

WHEREAS, the Preliminary Budget was approved by the Board of Directors for the Rolling Hills Community Services District at a regular meeting held on May 21, 2024, in the amount of \$200,000.00, which includes no discretionary spending, to meet the Board's objective to keep expenses in line with the District's revenue. Copies of the proposed final budget have been posted and are available for inspection by the public; and

WHEREAS, a Notice of the public hearing was advertised and posted as required by law; a public hearing was held regarding adoption of the proposed final Budget on June 18, 2024, at which time interested persons desiring to be heard were given such opportunity in accordance with law; and

WHEREAS, after the conclusion of the public hearing, the Board further considered the proposed operating Budget to be adopted for fiscal year 2024-2025 for the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rolling Hills Community Services District that the Final Budget for the District for fiscal year 2025 in the amount of \$200,000.00, is hereby adopted and approved, and shall be filed with the Office of the Auditor Controller of the County of El Dorado in accordance with law. A copy of the Final Budget is incorporated herein by reference.

PASSED AND ADOPTED by the Board of Directors of Rolling Hills Community Services District on June 18, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Brenda Collette, President
Rolling Hills Community Services District

ATTEST: _____
Linda Stone, District Clerk

ROLLING HILLS CSD	Proposed Final Budget FY25
Revenues	
Property Taxes	\$ 114,000.00
Interest	\$ 7,300.00
Special Assessment	\$ 78,700.00
Subtotal	\$ 200,000.00
Various Other	
Revenue Income	\$ 200,000.00
Transfer From Reserve Fund Balance	
Total Revenue	\$ 200,000.00
Expenditures	
Services/Supplies - Routine O&M	\$ -
3000 Payroll Expenses	\$ -
4040 Telephone	\$ 365.00
4041 Communications	-
4060 Food and Food Products	\$ 500.00
4100 Insurance	\$ 5,800.00
4183 Maint. Grounds	\$ 10,000.00
4185 Maint. Parks	\$ 84,000.00
4189 Maint. Water System	\$ 7,000.00
4190 Maint. Drainage	\$ 20,000.00
4191 Maint. Roads	\$ -
4192 Maint. Lighting	\$ 400.00
4197 Bldg. Supplies	\$ 100.00
4220 Memberships	\$ 1,500.00
4240 Misc. Expense - Contingency	\$ 100.00
4260 Office Expense	\$ 250.00
4261 Postage	\$ 600.00
4266 Printing Services	\$ 1,000.00
4267 On-Line Subscriptions	\$ 550.00
4300 Prof. Services	\$ 23,580.00
4304 Admin Fee Agency	\$ 325.00
4305 Accounting serv.	\$ 3,000.00
4313 Legal Services	\$ 6,500.00
4345 Director Services	\$ 5,625.00
4400 Publication Not.	\$ 500.00
4420 Rent/Lease Exp.	\$ 2,600.00
4440 Rent Bldgs.	\$ 455.00
4505 Educa. Training	\$
4602 Private Auto	\$ 250.00
4620 (4700) Utilities	\$ 25,000.00
Subtotal Routine O&M	\$ 200,000.00
	\$
Special Projects	\$ -
Fixed Assets	\$ -
6020 Bldg. Improvements	\$ -
Total Expenditures	\$ 200,000.00

Item 6.e.
6/18/24

Request for Board Consideration and Discussion

Proposal to Update RHCS D District Map

June 10, 2024

The existing Rolling Hills CSD boundary map that we have for our records, and is also housed on the RHCS D website for public view was produced in February 2012. This map does not accurately reflect the current state of the community, primarily with the addition the relatively new subdivision of Sierramonte, and thus needs to be updated. I have had dialogue with the El Dorado County Surveyor's Office about the process to have this done.

In discussion with the County GIS Analyst, we reviewed the existing map and found that it displays features such as aerial imagery, the CSD service area, roads, parcels, and properties owned by the CSD with APNs, acreages, and Land Uses. I would advocate using this data again on the new map.

I believe that the old map contains a sufficient amount of data and essentially just needs to be updated to a more recent and current state of our communities and land area, board discussion to determine if we need any additional information included. The analyst had asked if there are any other changes or additional features that we would like included on the updated map.

EL Dorado County does charge a fee to update this information; the rate is \$133/hour. The analyst stated that it might be approximately 2 hours to compile and produce the new map. Based upon our requirements of what we want included, they can provide a timeline for completion and the better cost estimate based upon that rate of \$133/hour.

Attached are a couple samples of maps made using imagery, parcels, and roads, and different scales. As a standard, they create maps at poster size (36"x48"), but can create them smaller if requested, additional board discussion item.

Exhibit A – 2012 Rolling Hills CSD District Map.

Exhibit B – Higher resolution County map view with parcels.

Exhibit C – Higher resolution County map view with addresses.

I support a motion to move forward with this proposal, with a cost cap not to exceed \$400, just to allow for any possible overages in time more than the approximate 2 hour rough estimate. If approved I will coordinate with the GIS analyst for completion

Thank you,

William Grava
Director
Rolling Hills CSD

Exhibit A



Exhibit B



Exhibit C

