

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF MARCH 19, 2024 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on March 19, 2024, was called to order at 7:03 pm by President Brenda Collette. The in-person meeting was held at 3098 Montrose Way, El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson and Gordon Fawkes were present at roll call. Also present were Clerk Linda Stone and six members of the public. General Manager Mark Magee was absent.

**2. Public Comment (Items not on the agenda).**

The Board determined to move the Public Comment item to the end of the agenda.

**3. Monthly Reports**

**a. General Manager Report.** A written General Manager Report was included in the meeting materials.

**b. District Budget Report** – An updated budget report was included in the meeting materials

**4. Consent Items**

Minutes of the regular Board of Directors meeting held on February 20, 2024; month-end financial reports for February 2024 prepared by the County Auditor-Controller's office; and correspondence including Umpqua bank statement for the period ending February 2024, El Dorado Fire Community Risk Reduction Division Notice Regarding Vegetation Clearing Deadline of May 1<sup>st</sup>, California State Controller letter dated February 23, 2024 re 2023 Government Compensation in California Report forwarded from County Auditor's office, El Dorado Irrigation District Special Notice for Availability of Unregulated Contaminant Monitoring Date - EID Water Remains Safe to Drink, CSDA February 26, 2024 email re Special District Revenue Potentially Subject to Retroactive Invalidation by Initiative 1935, PG&E March 12, 2024 email re Wildfire safety Webinar on March 26, 5:30-6:30 pm, Sally Zutter, Auditor's Office Property Control Manager, March 4, 2024 email requesting FEIN related to Proposition 19, CSDA email update Registration to Receive Proposition 19 Property Tax Reimbursements, Scott Bare March 12, 2024 email re El Dorado County Hazard Mitigation Plan Virtual Public Workshop on March 18, 2024, and Melissa Baum March 12, 2024 email regarding El Dorado county Hazard Mitigation Plan Meeting Summary were considered. Director Adam Olson moved to approve and accept/file all Consent items; President Brenda Collette seconded. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

**5. Old Business**

**5.a. Revenue Options; Need for Increased Revenue for Future Sustainability.** The Board discussed the draft updated Memo dated February 20, 2024, which was continued from the February 20 meeting. Director Adam Olson expressed concern about what consideration, if any, was given by NBS to the District's expense numbers and what attempts were made to bring them forward from the Reserve Study the District provided. The Board discussed the July 3 deadline for submission of a ballot measure and the need for sufficient time to go door-to-door to educate the residents on the issues. Adam said that the memo is currently missing a Recommendation to state what NBS suggests the District do, why, and its opinion about the likelihood of success. He said his expectation of what he is seeing with the current draft memo is different that what he expected. He said it also needs to explain in easy language why it is critical for a revenue increase for sustained operations and the consequence if there is no

increase. Adam directed that the Clerk review the original scope of work, go back to NBS to discuss the Board's concerns, and request further updates to the Memo.

**5.b. Drainage Issue Resulting from Beaver Dams After Beavers Removed.** President Brenda Collette reported that the beavers are back. As a result, the board did not approve funds to remove the dams because the beavers will build them right back. The Board wants the General Manager to contact the beaver trapper and get them back out. Once the beavers are gone, the Board desires that the General Manager obtain further bids for the work to remove the dams after the area dries out, since that was one of the reasons one potential bidder did not provide the District with a proposal. The Board needs more than one bid to consider. During the discussion, President Collette wondered if possibly the District could burn the cleaned-out materials to save cost instead of hauling them off. She noted that the County publishes burn dates and would like the General Manager to check into that option. The Clerk was asked to convey this information to the General Manager since he was not present at this meeting.

**5.c. Notice of Vacancy on the Board of Directors; Consider Appointments to the Board of Directors to Fill Vacancies.** The Board may have interest from at least two residents about serving on the Board of Directors. The matter will be continued to next month.

## **6. New Business**

**6.a. Weed Abatement & Fire Mitigation Services for 2024.** The Board considered alternatives for 2024 weed abatement services and reviewed the most cost-effective proposal. After discussion, Director Adam Olson made a motion to accept the Capra Environmental Services Corp proposal at a cost of \$6,100.00 for grazing of 10 acres, noting the Capra proposal is exclusive of water supply for the goats and an area for the shepherd camp site, and authorize the General Manager to execute an agreement to carry out the services; second by Director Gordon Fawkes. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

**6.b. Claim Submitted by Resident for Reimbursement of One-Half of Fence Repair Costs Incurred for Maintenance to Fencing that Backs to Berkshire Park.** The Board heard from the resident at 511 Prima Court who experienced damage to his fence as a result of excessive wind and storms in February 2024. The resident requested reimbursement in the amount of \$1,178.50 for one-half the total cost the resident incurred to perform repairs to fencing which separates the resident's property from Berkshire Park. The Board discussed the fence, what caused it to come down, and whether it has any obligation to pay the cost. Director Olson said the Board sympathizes with the resident about the damage caused by the storms, but stated the District as a public agency has no legal obligation to share in the cost of the fence repair. Therefore, the claim for reimbursement is denied.

**6.c. Volunteer Day April 13, 2024.** The Board discussed Volunteer Day on April 13, 2024, and agreed to begin at 8:00 a.m. The goal is to remove downed trees by the Stonebriar entrance, Haddington piles of debris, and clean-up of other areas as time permits. Residents volunteered the use of three trailers for transport of debris to the dump or Latrobe Green Waste Center. The District will also rent a chipper to facilitate the work. The Clerk will post Notices in the District and on the website.

**6.d. Folsom Heights Development Project Grading Permit Request.** The Board reviewed the request received from Elliott Homes, and noted that the District did not receive a complete package with all the information needed to consider the request. Elliott Homes has requested the District's signature on its grading permit application to the Community Development Services Department of Transportation, by reason of the fact that the District is the legal property owner where the work will be done. The General Manager shall request the complete package of information from Elliott Homes. Resident Ellen Post will continue to serve on the Ad Hoc Committee relative to matters involving this development project.

**6.e. Wetland Areas, Drainage Issues, and Vegetation Growth.** Due to the General Manager's absence, the matter was continued to a future meeting.

Taken Out of Order:

**Public Comment (Items not on the agenda).** A resident inquired about the status of Berkshire Park. Matt Sites was on the Board at the time it voted to do improvements to Berkshire Park. The current Board looked at the District's overall financial situation and funds earmarked for improvements. Also, the District was not successful in obtaining a variance for the proposed park plan, and the project was not going anywhere. The Board subsequently voted to rescind that approval and rethink where to best put District funds.

Another resident reported vandalism by teenagers including a cinderblock wall was knocked down, they tee-peed trees, and are tearing up irrigation lines. The Board appreciated the information and said the needed maintenance will be reviewed on the Volunteer Clean-up Day. As a resident, Brenda Collette commented about the accumulation of sports nets being chained to the backstop and stored at Stonebriar Park. The General Manager needs to address this issue.

**7. Adjournment.** Upon motion and second, the President adjourned the meeting at 7:57 p.m.

Submitted by:

/s/ Linda Stone  
Linda Stone, Clerk

Approved by Board: May 21, 2024