

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JULY 16, 2024 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on July 16, 2024, was called to order at 7:03 pm by President Brenda Collette. The in-person meeting was held at the El Dorado Hills Fire Station No. 85 Conference Room, 1050 Wilson Blvd., El Dorado Hills, CA. In addition to President Collette, Directors Adam Olson, Gordon Fawkes, Bill Grava, and David Gagetta were present at roll call. Also present were General Manager Mark Magee, Clerk Linda Stone, and two members of the public.

2. Public Comment (Items not on the agenda). None.

3. Monthly Reports

a. General Manager Report. The General Manager reported that two boats, one RV, and one trailer illegally parked were removed. He also reported that a Spring Meadows resident has requested that the District install plantings at the entrance to the neighborhood. The Board requested that this item be placed on the next agenda for discussion. Discussion was had about a realty sign placed near the entrance to the HOA area and whether that falls under the District's sign prohibition policy.

b. District Budget Report. The Clerk presented a written updated monthly report to supplement the financial reports for fiscal year 2024 prepared by the County, a copy of which was included in the meeting materials.

4. Consent Items. The draft Minutes of the June 18, 2024 regular meeting and updated District map were considered. Director Adam Olson moved to approve and accept/file the Consent items; Director Gordon Fawkes seconded. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Fawkes, Grava and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

Old Business

5.a. Folsom Heights Development Project. The Board was advised that the Folsom Planning Commission will meet on August 28 and discuss the Folsom Heights development project. Resident Tim Haley updated the Board that since the meeting in June, proposed amendments to the Folsom Heights plan have been submitted to remove conditions no. 174 and 182 because apparently the El Dorado Hills Fire Department and Folsom Fire Department met and agreed that an EVA only road is no longer needed. Mr. Haley said Folsom Planner Josh Kincaid will write the staff report for the meeting and that things appear to be moving in the right direction. He urged people to attend the Folsom Planning Commission meeting to ensure this is the fact. During discussion, Stephanie Haley questioned what will happen to the gates? Bill Grava said he will check into the current status in light of the Planning Commission meeting. All present agreed one of the Board members should be present at the August 28 meeting. Directors Olson and Grava will be out of town, but Director Gagetta said he can attend and President Collette may also be available.

5.b. Revenue Options; Need for Increased Revenue for Future Sustainability. The final draft report was discussed which included some edits requested by the Board. Director Olson noted it does not include a five-year Capital Improvement Plan. NBS Consulting advised that task was not included in the agreed upon scope of work. The Board's discussion revisited potential increase using either a special tax, special assessment, adding the distinctions among neighborhood, or combination of mechanisms. Director Olson asked that NBS participate in the August board meeting to present its final report. At that time, NBS should also be prepared to answer questions about the invoice amounts and hours worked on the project.

New Business

6.a. Conflict of Interest Code Review for 2024. The Clerk presented this item noting that every local special district is required to review its conflict of interest code every even-numbered year. The District's Code is more than five years old so review is necessary. Director Olson reviewed the 2024 Local Agency Biennial Notice and the District's Code. The Board proceeded to discussion. Director Olson noted his opinion that no amendment is required in 2024. Director Olson moved that the Board confirm no amendment is required and authorize execution of the 2024 Local Agency Biennial Notice. The motion was seconded by Director David Gagetta. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Fawkes, Grava and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

Vice President Adam Olson executed the 2024 Local Agency Biennial Notice and directed the Clerk to submit the form to the El Dorado County Registrar of Voters office before the August 9, 2024, deadline.

6.b. Overgrown Tree Branches. General Manager Mark Magee presented the issue submitted by a resident about overgrown tree branches in the area of Stonebriar Park which are growing into the resident's yard over a fence shared with her property and the park. The cost estimated for tree trimming at the area in Stonebriar Park is \$400. The Board discussed this request, noting it is not a claimed fire hazard, as was the case in a prior situation. Director Gordon Fawkes made a motion that the District landscaper shall remove the vegetation and branches overhanging the north hedge row of 1109 Berkshire and remove the accumulated debris from the ground at a cost not to exceed \$400. President Brenda Collette seconded the motion. During discussion, the General manager was asked to prepare a list of priority needs for the District as a whole. A roll call vote was taken; as follows. The motion failed.

AYES: Collette and Fawkes

NOES: Olson, Grava, and Gagetta

ABSENT: None

ABSTAIN: None

6.c. Irrigation Maintenance.

General Manager Mark Magee briefed the Board about irrigation issues and costs to repair or replace including: (1) three valves in Stonebriar Park between the baseball diamond and play equipment that are not working due to broken wires - cost \$1,800; (2) six valves in Stonebriar Park that are leaking – cost \$3,000; and (3) five valves along White Rock Road that are leading – cost \$2,500. Director Adam Olson repeated his request that the General Manager prepare a map of the District's valves so the repair, replacement, and maintenance of various valves can be tracked. After discussion, Director Bill Grava made a motion to approve expenditure of not to exceed \$1,800 to fix the wiring for the three valves in Stonebriar Park between the baseball diamond and play equipment and get them operational; motion second by Director David Gagetta. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Fawkes, Grava and Gagetta

NOES: None

ABSENT: None

ABSTAIN: Olson

7. Adjournment. Upon motion and second, the President adjourned the meeting at 8:56 p.m.

Submitted by:

/s/ LINDA STONE
Linda Stone, Clerk

Approved by Board: August 20, 2024