



**AGENDA**  
**Board of Directors Regular Meeting**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

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**Date:** October 15, 2024

**Time:** 7:00 p.m.

**Location:** **El Dorado Hills Fire Department Conference Room, Station 86,  
3670 Bass Lake Road, El Dorado Hills, CA 95762**

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*The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.*

*In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation in order to participate in the public meeting may contact the District at (916) 235-8671 or [GenMgr@RollingHillsCSD.org](mailto:GenMgr@RollingHillsCSD.org). Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**1. Call to Order/Announcements**

Pledge of Allegiance, Roll Call

**2. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes. In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.*

**3. Monthly Reports**

- a. General Manager Report
- b. District Budget Report – Updated monthly to supplement County financial reports

**4. Consent Items**

*All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.*



- a. Approve and file Minutes of the regular meeting held on September 17, 2024
- b. Month-End Financial Reports for September 2024 period prepared by the County Auditor-Controller's office
- c. Correspondence accept and file:
  - Umpqua Bank statements for the monthly periods ending August 2024
  - County Auditor-Controller Property Tax Revenue Estimates for FY25 Lien Date Tax Rolls
  - Pioneer Community Energy-Understanding your energy choice

Consent Items Pulled for Discussion: \_\_\_\_\_

## 5. Old Business

- a. **Folsom Heights Development Project – Stonebriar Lift Station Improvement Project**
  - (1) Presentation from Mike Brink, Civil Engineer, El Dorado Irrigation District, regarding proposed Stonebriar Lift Station Improvements Project – consider approval of Agreement for completion of public facility improvements project in the estimated amount of \$377,250, or other action of the Board as determined. Funding information notes “No funding is required for the approval of this agreement. Elliott Homes will be reimbursed in the form of wastewater FCC credits for portions of the project benefiting existing customers. *(Discussion/Possible Action Item requested by Director Bill Grava)*
  - (2) Discussion of Utility Parking/Lay Down Area During Course of Lift Station Improvement Project. *(Discussion/Possible Action Item requested by President Brenda Collette as submitted by resident)*
- b. **Status of Outstanding Maintenance Issues** – Discussion of outstanding maintenance items previously discussed by the Board, including:
  - (1) Debris remaining at the Stonebriar entrance from trees cut down
  - (2) Dead trees by broken metal gate, Stonebriar entrance, and Stonebriar Park
  - (3) Replacement of broken metal gate
  - (4) Replacement of Stonebriar signs on both sides of the street or repair of existing signs that are missing letters
  - (5) Overgrown drainage areas*(Discussion/Possible Action Items requested by President Brenda Collette as submitted by resident)*
- c. **Update Regarding Landscaping Services Contract with NewGen Integrated Services, Inc.** – General Manager to provide an update regarding the status of his discussions and negotiations with this vendor including but not limited to the Frequency of Tasks Performed as set forth in the agreement. *(Discussion/Possible Action Item requested by Director Bill Grava)*

## 6. New Business



- a. **RHCSD Website** – Discussion of RHCSD website including its hosting and maintenance, technical issues (Newsletter and Email Notification contact form and Volunteer form), email addresses for Directors and staff), and content refresh. (*Discussion/Possible Action Item requested by Director Bill Grava*)

### **Closed Session**

7. **Public Employee Performance Evaluation** – Pursuant to California Government Code Section 54957, one (1) category: General Manager.

### **Open Session**

8. **Report from Closed Session**
9. **Adjournment**