

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF JANUARY 21, 2025 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The meeting of the Rolling Hills CSD held on January 21, 2025, was called to order at 7:00 pm by Vice President Adam Olson. The in-person meeting was held at the Stokes Music Conference Room, 5011 Golden Foothill Parkway, Suite 2, El Dorado Hills, CA. In addition to Vice President Olson, Directors Bill Grava, Gordon Fawkes, and Brenda Collette were present at roll call. Also present were General Manager Mark Magee, Clerk Linda Stone, and members of the public.

2. Public Comment (Items not on the agenda). Resident Liz Kmiec reported that a truck was broken into sitting on White Rock Road near the entrance to Stonebriar and wondered who is responsible to clean up the debris. As a member of the public, Gordon Fawkes commented about the damaged mail boxes located at Stonebridge and Haddington. He has had conversations with the USPS to clarify that the mail boxes are not located in an HOA and that the USPS must prioritize getting it repaired or replaced.

3. Swearing in of Board Members and Oaths of Office. Three persons were appointed in lieu of election to the office of Director for the District, as confirmed by the official records on file in the office of the Registrar of Voters of El Dorado County. The Clerk of the Board administered the Oaths of Office, as follows, to: Brenda Collette for the full term of December 6, 2024, through December 1, 2028; Gordon Fawkes for the full term of December 6, 2024, through December 1, 2028; and William Grava for the full term of December 6, 2024, through December 1, 2028. The sworn Directors executed their respective Certificate of Election and Oath of Office. The Clerk will return the original documents to the Registrar of Voters.

4. Monthly Reports (item b. taken first)

b. General Manager Report. The General Manager presented his written report and spoke on the items listed, a copy of which was attached to the meeting materials.

a. GM Report on Action Items. The General Manager reported on the status of Action Items listed on a new Project Tracking Report and exchanged discussion with the Board. The written tracking report will be updated on a monthly basis.

c. District Budget Report. The Clerk presented a written updated monthly report for fiscal year 2025. There was no discussion.

5. Consent Items. The consent items including the Minutes of the regular Board of Directors meetings held on October 15, 2024, and November 17, 2024; financial reports prepared by the County Auditor-Controller's office for the months of November 2024 and December 2024; and correspondence including bank statements for the months ended September 2024, October 2024, and November 2024; Pioneer Community Energy 2023 Power Content Label required by the CPUC; 12/19/24 DMV letter confirming renewal application for Direct access information re Data Ticket processing; 1/8/2025 letter from PG&E CEO Patti Poppe; 1/15/25 PG&E Memo updates to your energy bills; and 1/14/2025 email from Jamie Formico of Dokken Engineering and attached map of bike trail to be constructed along White Rock Road in front of Sierramonte neighborhood were considered. Director Bill Grava requested that the GM contact Dokken Engineering to discuss the email received. Bill requested that he be included in the communications regarding this matter and that it be listed on the next Board meeting for discussion. Director Grava moved to accept and file the minutes, file the financial reports prepared by the County and accept and file the correspondence items; Director Gordon Fawkes seconded. A roll call vote was taken; the motion carried as follows:

///

AYES: Collette, Olson, Grava, and Fawkes

NOES: None

ABSENT: Gagetta

ABSTAIN: None

Old Business

6.a. Beaver Deterrents Prepared by California Department of Fish and Wildlife. Director Bill Grava discussed with the Board the meeting he and Mark Magee had with Lee A. Margadant, Environmental Scientist, Beaver Restoration Program, for the California Department of Fish & Wildlife (CDFW) and the detailed letter sent to the District following the site visit. The letter outlined the areas of concern looked at during the site visit including (1) bridge and lower wetland with the beaver dam and lodge just off Stonebriar Drive, (2) the Berkshire box culvert, and (3) the low, dammed wetland lying near the backyards of several properties before it goes subsurface beneath Prima Drive. The letter discussed possible deterrents and coexistence strategies for each situation. A copy of the letter was included in the meeting materials. The Board discussed the findings and the consensus of all present was that there is a clear path forward of how the District can proceed with mitigation processes to keep the water flowing, maintain the critical infrastructure, while finding a way to co-exist with the beavers. All agreed this will cost money. The Board assigned action items to the General Manager to follow up on the available funding opportunities listed in the CDFW report, and specifically obtain grant applications, get cost proposals to address both dams and storm drains needed to provide justification, and begin writing the applications. The Board requested this item be brought back for further discussion in February.

6.b. Meeting Locations for 2025. Due to the fact that the District does not have firm meeting locations secured for all meetings in 2025, President Collette said she has continued to look for a routine and stable location. Stokes Music offered use of its conference room for this January meeting at no cost to try out the facility. If the Board wished to utilize the conference space, the cost would be \$100 per meeting. Discussion included comments that the music recital conference area is not conducive to a public board meeting.

New Business

7.a. Shadow Hills Request for Purchase of Replacement Plants for Entrance to Development. The Board considered the request to purchase carpet roses to replace existing dead rose plants at the entrance to the Shadow Hills development in an amount not to exceed \$300 from the approved budget. After discussion, Director Olson made a motion to approve expenditure of not to exceed \$300 to purchase the plants, with the understanding that the residents will install the plants as a volunteer project; second by President Collette. A roll call vote was taken; the motion carried as follows:

AYES: Collette, Olson, Grava, and Fawkes

NOES: None

ABSENT: Gagetta

ABSTAIN: None

7.b. Replacement of Split Rail Fencing at Stonebriar Park. The General Manager acknowledged that repair of the fence is on his to do list, the cost for which should fall within his budget authority. The Board suggested the repair be done before the roses begin actively growing this season.

7.c. Data Ticket Contract Addendum for Security and Permissible Use Provisions. The Clerk presented the proposed addendum to the Data Ticket contract. Director Olson said he reviewed it and has no issues with its execution. After discussion, the consensus of all Board members present is that the General Manager will execute the Addendum on behalf of the District to support the District's citation process.

7.d. Annual Organizational Meeting; Selection of President and Vice President of the Board. This item was deferred to the next meeting of the Board.

8. Adjournment. Upon motion and second, the President adjourned the meeting at 8:16 p.m.

Submitted by:

/s/ Linda Stone
Linda Stone, Board Clerk

Approved by Board: February 19, 2025