



AGENDA
Board of Directors Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: March 18, 2025
Time: 7:00 p.m.
Location: El Dorado Hills Fire Department Conference Room, Station 85,
1050 Wilson Blvd., El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or GenMgr@RollingHillsCSD.org. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

In addition, members of the public may address the Board of Directors regarding an agenda item after that item has been called but before the Board entertains its discussion of the item. Please limit your comments to three minutes or less.

3. Monthly Reports

- a. General Manager Report
- b. General Manager Report on Tracking Items
- c. District Budget Report – Updated monthly to supplement County financial reports



4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Special Board of Directors meeting held on February 19, 2025
- b. File the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending February 2025
- c. Correspondence accept and file:
 - California State Controller letter re 2024 Government Compensation in CA Report due date
 - El Dorado Hills Fire notice re deadline for vegetation clearance by May 1, 2025
 - California Department of Tax and Fee Administration Special Notice re New Sales and Use Tax Rates Effective April 1, 2025
 - SDRMA Member Notification re 2025 SDRMA Board of Directors Election: Nominations Now Open
 - CAPRA Environmental Services, Corp. renewal Certificate of Liability Insurance

Consent Items Pulled for Discussion: _____

5. Old Business

- a. **Stonebriar Beaver Dam Ad Hoc Committee member Liz Kmiec Update** – Presentation outlining beaver dam issues and possible future resolution options. (*Grava-Informational*)
- b. **Stonebriar Sewer Lift Station Project of Elliott Homes/El Dorado Irrigation District; Right of Entry and Use Agreement between Elliott Homes and Rolling Hills CSD** – Board to review and consider for approval the proposed Right of Entry and Use Agreement (copy included in meeting materials). Fiscal Impact: The agreement contemplates a monthly payment to the District of \$500 from Elliott Homes for the duration of the work on the project estimated at eight months. (*Grava-Discussion/Possible Action Item*)
- c. **Continuation of Item from Organizational Meeting; Selection of Vice President of the Board** - Board to consider and select the Vice President to serve through 2025. (*Clerk-Discussion/Possible Action Item*)
- d. **Approval of Revised Scope of Work for Tree Removal at Stonebriar Entrance and along White Rock Road** – Seeking Board approval for the General Manager to enter into an agreement with Bailey Tree Company that includes the revised Scope of Work dated March 12, 2025, in the amount of \$3,225. The dollar amount is unchanged from that approved by the Board on February 19, 2025, however, the revised Scope of Work includes prevailing wage rates, removes stump grinding, reduces the number of trees to be removed and cut at the

Stonebriar entrance, and adds trees to be cut along White Rock Road, (copy included in the meeting materials). (*Magee-Discussion/Possible Action Item*)

6. New Business

- a. **Weed Abatement & Fire Mitigation Services for 2025** – Board to consider alternatives for 2025 weed abatement services and the most cost-effective proposals; compare Capra Environmental Services Corp proposal at \$6,400.00 for grazing of 10 acres with the cost for an outside vendor to perform the work utilizing equipment at \$8,500. The Capra proposal is exclusive of water supply for the goats and an area for the shepherd campsite. The proposal provides the work will be completed by late spring or early summer. Seeking Board approval for the General Manager to enter into an agreement with Capra Environmental Corp in the amount of \$6,400 for the weed abatement and fire mitigation services as detailed in the Capra proposal dated February 6, 2025, (copy included in the meeting materials). (*Magee-Discussion/Possible Action Item*)
- b. **Dead Trees in Culvert Area Along Summerfield Drive** – A resident reported that dead trees along Summerfield Way are a fire hazard. Board to discuss this issue. (*Magee-Discussion/Possible Action Item*)
- c. **Irrigation Maintenance Materials and Parts** – Board to consider approval of an expenditure of not to exceed \$1,500 for the purchase of irrigation valve parts to fix leaks along White Rock Road and in Stonebriar Park. An investigation has found that 11 valves need maintenance, at a cost of approximately \$120 per repair kit. Resident James Albertoni volunteered to help the District with this maintenance work at no charge to the District. (*Magee-Discussion/Possible Action Item*)
- d. **Storage Facility Utilized by the District** – Board to discuss the location and cost of the storage facility utilized by the District. The cost of storage has increased over the years with the most recent increase announced in October 2024, effective December 2024, raising the monthly rent from \$220 to \$289. The General Manager investigated options and renegotiated the monthly rental cost with the existing facility, iStorage, down to \$97. Seeking Board approval for the General Manager to enter into a new 1-year Lease Agreement with NSA Storage dba iStorage at a reduced cost of \$97 per month. (*Magee-Discussion/Possible Action Item*)

7. Adjournment