



**AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**ROLLING HILLS COMMUNITY SERVICES DISTRICT**

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**Date:** April 15, 2025  
**Time:** 7:00 p.m.  
**Location:** El Dorado Hills Fire Department Conference Room, Station 85,  
1050 Wilson Blvd., El Dorado Hills, CA 95762

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The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

**NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED:** In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or [gm@rollinghillscsd.org](mailto:gm@rollinghillscsd.org). Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**1. Call to Order/Announcements**

Pledge of Allegiance; Roll Call

**2. El Dorado Hills Community Services District Incorporation Proposal** – Representatives of the El Dorado Hills CSD will give a presentation regarding its proposal for incorporation as a city. *(Information Item-Estimate will not exceed 30 minutes)*

**3. Monthly Reports**

- a. General Manager Report
- b. General Manager Report on Tracking Items
- c. District Budget Report – Updated monthly to supplement County financial reports

**4. Consent Items**

*All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.*



- a. Approve and file Minutes of the Board of Directors meeting held on March 18, 2025
- b. File the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending March 2025
- c. Correspondence accept and file:
  - Umpqua bank statements for months ended February 2025 and March 2025
  - El Dorado Hills Fire Department Notice to Abate Fire Hazard and Destroy Weeds-Initial Notice dated April 1, 2025
  - DMV Parking/Toll Information Memo: 25-02 re Disabled Person Placard Program Updates dated March 27, 2025

Consent Items Pulled for Discussion: \_\_\_\_\_

## 5. Business Items

*Members of the public may address the Board of Directors on any specific item of interest, before or during the Board's consideration of the item. Please limit your comments to three minutes or less.*

- a. **Selection of Vice President of the Board – continued from Organizational meeting.** Board to consider and select the Vice President to serve through 2025. *(Clerk-Discussion/Possible Action Item)*
- b. **Weed Abatement & Fire Mitigation Services for 2025 – continued from March 18, 2025 meeting.** Board to consider alternatives for 2025 weed abatement services and the most cost-effective proposals; compare Capra Environmental Services Corp proposal at \$6,400.00 for grazing of 10 acres with the cost for an outside vendor to perform the work utilizing equipment at \$8,500. The Capra proposal includes water supply for the goats and provides that the shepherd will check the goats daily but not reside in the District. The proposal provides the work will be completed by late spring or early summer. Seeking Board approval for the General Manager to enter into an agreement with Capra Environmental Corp in the amount of \$6,400 for the weed abatement and fire mitigation services as detailed in the revised Capra proposal dated February 6, 2025. Fiscal Impact: This project was included in the FY25 budget. *(Magee-Discussion/Possible Action Item)*
- c. **Dead Trees in Culvert Area Along Summerfield Drive – continued from March 18, 2025 meeting.** A resident reported that dead trees along Summerfield Way are a fire hazard. Board to discuss this issue. Fiscal Impact: Unknown at this time. *(Magee-Discussion/Possible Action Item)*
- d. **Proposed Budget for Fiscal Year 2025-2026 –** General Manager to present the proposed draft of the Budget for FY2025-2026. *(Magee-Discussion Item)*
- e. **Stonebriar Beaver Dam Recommendations –** Board to review summary report from Connected Ecology to determine next steps regarding beavers and beaver dams in Stonebriar community and culverts. Fiscal Impact: The estimated cost of services is \$4,400, exclusive of any required permit fees. This project was not included in the current FY25 budget. *(Grava-Discussion/Possible Action Item)*



- f. **Stonebriar Sewer Lift Station Project of Elliott Homes/El Dorado Irrigation District; Right of Entry and Use Agreement between Elliott Homes and Rolling Hills CSD** – Board to review and consider for approval the proposed Right of Entry and Use Agreement. Fiscal Impact: The agreement contemplates a monthly payment to the District of \$500 from Elliott Homes for the duration of the work on the project estimated at eight months. (*Grava-Discussion/Possible Action Item*)

**6. Public Comment - Items Not on Agenda**

*At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.*

**7. Adjournment**

4/10/25 Item 3.a

Rolling Hills CSD General Manager Report for March-April Meetin

04/10/2025

- Parks and Roadway:
  - Dead Trees (5) along entrance to Stonebriar and White Rock Rd. scheduled to be cut down April 21<sup>st</sup> and 22<sup>nd</sup> by Bailey Tree Company.
  - Sprinkler repairs complete. Valves are numbered and mapped with watering areas. See attached map #1. Thank You, James
  - Culvert inlet cleanout along Montrose Way and Summerfield Way complete. And culvert inlet at Prima Dr also cleaned. See attached picture # 2 and #3.
  - Lacrosse nets at Stonebriar Park are not authorized and need to be removed, see attached picture #4.
  - No Motorized Vehicles sign has been posted at the utility road entrance, Prima Dr/Stonebriar Dr, see attached picture #5.
  - Water has been turned back on, on all parks.
  
- JPA Bike Trail:
  - Reached out to Dokken Engineering regarding JPA bike trail and no reply.
  
- Other Items:
  - Fence along Stonebriar Exit, right side, to fix.
    - Looking for material to replace missing piece.
  - Dead Trees in Culvert Area; Stonebriar, Prima and Summerfield, working on bids.
  - iStorage new lease agreement complete on April 4, 2025 with a \$80 premium.





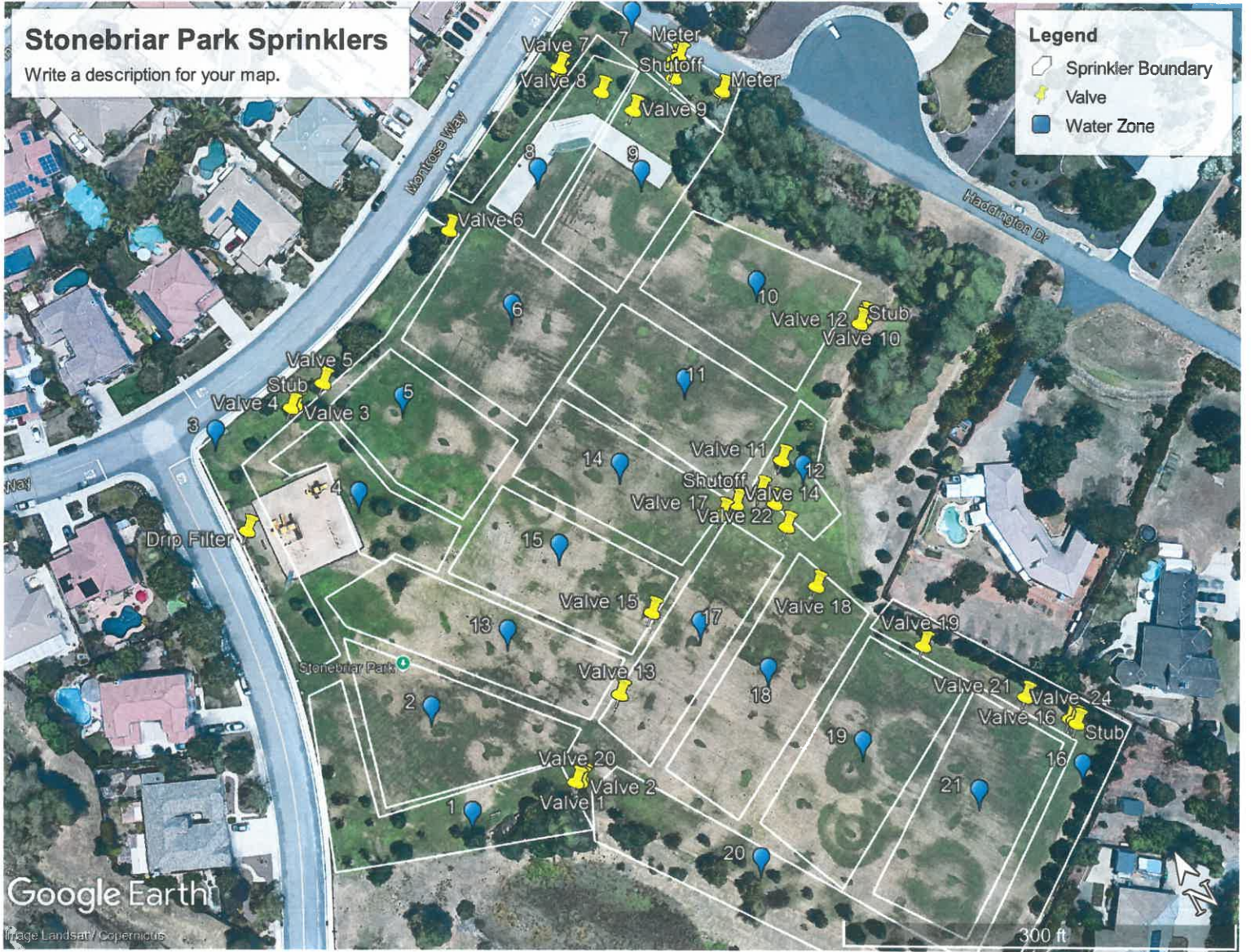
Picture #1

# Stonebriar Park Sprinklers

Write a description for your map.

## Legend

-  Sprinkler Boundary
-  Valve
-  Water Zone









Prima Culvert Inlet







No Motorized Vehicle Access





ROLLING HILLS CSD

FY2025 Budget (adopted 6/18/2024)

4/15/25 Item 3.C.

Revenues	
Property Taxes	\$ 114,000.00
Interest	\$ 7,300.00
Special Assessment	\$ 78,700.00
Subtotal	\$ 200,000.00
Various Other	\$ -
Revenue Income	\$ 200,000.00
Transfer From Reserve Fund Balance	\$ -
Total Revenue	\$ 200,000.00

Report for month ending:

Mar

To Date

Expenditures		\$ Budget Remaining	% Budget Remaining	Total for Category	Total for Subcategory
Services/Supplies - Routine O&M					
3000 Payroll Expenses	\$ -	\$ -	--	\$ -	
4040 Telephone	\$ 365.00	\$ (3.53)	-1%	\$ 368.53	
4041 Communications	\$ -	\$ -	--	\$ -	
4060 Food and Food Products	\$ 500.00	\$ 500.00	100%	\$ -	
4100 Insurance	\$ 5,800.00	\$ 113.85	2%	\$ 5,686.15	
4183 Maint. Grounds	\$ 10,000.00	\$ 6,602.12	66%	\$ 3,397.88	
4185 Maint. Parks	\$ 84,000.00	\$ 15,050.00	18%	\$ 68,950.00	
4189 Maint. Water System	\$ 7,000.00	\$ 2,834.50	40%	\$ 4,165.50	
4190 Maint. Drainage	\$ 20,000.00	\$ 20,000.00	100%	\$ -	
4191 Maint. Roads	\$ -	\$ -	--	\$ -	
4192 Maint. Lighting	\$ 400.00	\$ 351.76	88%	\$ 48.24	
4197 Bldg. Supplies	\$ 100.00	\$ (43.31)	-43%	\$ 143.31	
4220 Memberships	\$ 1,500.00	\$ 188.00	13%	\$ 1,312.00	
4240 Misc. Expense - Contingency	\$ 100.00	\$ 100.00	100%	\$ -	
4260 Office Expense	\$ 250.00	\$ 250.00	100%	\$ -	
4261 Postage	\$ 600.00	\$ 582.16	97%	\$ 17.84	
4266 Printing Services	\$ 1,000.00	\$ 578.49	58%	\$ 421.51	
4267 On-Line Subscriptions	\$ 550.00	\$ 37.42	7%	\$ 512.58	
4300 Prof. Services (breakdown below)	\$ 23,580.00	\$ (6,811.14)	-29%	\$ 30,391.14	
<i>NBS Consulting*</i>		\$ -	--		\$ 12,500.00
<i>General Manager</i>		\$ -	--		\$ 7,395.00
<i>Clerk/Secretary</i>		\$ -	--		\$ 7,803.00
<i>Website Platform/Security Services</i>		\$ -	--		\$ 2,693.14
4304 Admin Fee Agency	\$ 325.00	\$ 155.92	48%	\$ 169.08	
4305 Accounting Services	\$ 3,000.00	\$ 3,000.00	100%	\$ -	
4313 Legal Services	\$ 6,500.00	\$ 6,500.00	100%	\$ -	
4345 Director Services	\$ 5,625.00	\$ 3,075.00	55%	\$ 2,550.00	
4400 Publication Not.	\$ 500.00	\$ 500.00	100%	\$ -	
4420 Rent/Lease Exp.	\$ 2,600.00	\$ 2,600.00	100%	\$ -	
4440 Rent Bldgs.	\$ 455.00	\$ (1,797.00)	-395%	\$ 2,252.00	
4505 Educa. Training	\$ -	\$ -	--	\$ -	
4602 Private Auto	\$ 250.00	\$ 250.00	100%	\$ -	
4620 (4700) Utilities (breakdown below)	\$ 25,000.00	\$ (7,872.96)	-31%	\$ 32,872.96	
<i>Power - PG&amp;E</i>			--		\$ 5,256.54
<i>Water - EID</i>			--		\$ 27,616.42
Subtotal Routine O&M	\$ 200,000.00	\$ 46,741.28	23%	\$ 153,258.72	

Special Projects	\$ -	\$ -	--		
Fixed Assets					
6020 Bldg. Improvements	\$ -	\$ -	--	\$ -	
Total Expenditures	\$ 200,000.00	\$ 46,741.28	23%	\$ 153,258.72	

4/11/2025

\*NBS cost not contemplated in budget

\*\*Logged in 4192; County report in 4197



7/15/24 LAFCO & NBS	8/01/24 Voucher	8/16/24 Voucher	8/30/24 Voucher	9/17/24 Voucher	10/5/24 Voucher	10/15/24 Voucher	11/15/24 Voucher	11/26/24 Voucher	12/4/2024 Voucher	12/27/24 Voucher	1/1/2025 Voucher	2/18/2025 Voucher	3/8/2025 Voucher	4/11/2024 Voucher
														368.53
	5,686.15													
	6,895.00	6,895.00		6,895.00		6,895.00	6,895.00	1,477.89	1,500.00				280.99	139.00
	870.00		2,450.00			229.50	118.00			6,895.00		13,790.00	6,895.00	6,895.00
				**40.73									498.00	
							143.31						32.16	16.08
							1,312.00							
		4.89		2.31	2.31		3.15			2.31			2.87	
		421.51												
								512.58						
12,500.00														
		540.00		765.00	615.00		1,125.00		750.00		690.00	810.00	975.00	1,125.00
		840.00		1,083.00	855.00		765.00		930.00		630.00	825.00	825.00	1,050.00
				1,275.00		75.00						412.50	715.65	214.99
169.08														
	375.00		375.00	225.00		300.00				375.00		300.00	225.00	375.00
								876.00			220.00			1,156.00
		614.00			586.72	606.75	536.70			544.04	544.00	621.57	597.30	605.46
			12,389.17				8,636.99				5,484.30	1,105.96		
12,669.08	13,826.15	9,315.40	15,214.17	10,245.31	2,059.03	8,106.25	19,535.15	2,866.47	3,182.31	7,814.04	7,568.30	17,865.03	11,046.97	11,945.06

4/15/25 Item 4.

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF MARCH 18, 2025 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on March 18, 2025, was called to order at 7:00 pm by President Bill Grava. The in-person meeting was held at the El Dorado Hills Fire Department Conference Room, Station 85, 1050 Wilson Blvd., El Dorado Hills, CA. In addition to President Grava, Directors Brenda Collette, Adam Olson, Dave Gagetta, and Gordon Fawkes were present at roll call. Also present were General Manager Mark Magee, Clerk Linda Stone, and approximately 20 members of the public.

**2. Public Comment (Items not on the agenda).** Resident Chrissy Giesi commented that there has been an increased use of the emergency access road by walkers and also dirt bikes and 4x4 vehicles. She would like clarification about what the road may be used for and would like Elliott Homes to provide signage to deter use of the road. She also commented that she is happy the District is revamping its website. Resident Ellen Post commented that dogs should be on a leash and offered that the foot traffic is coming from the Lennar homes now. President Bill Grava said we will take a look at it. Resident Susan Hollingsworth said the signage placed to remind residents about the Board meetings used to face outward to be seen when people are leaving the neighborhood. It now is placed to be seen when entering, and is much more difficult to read. Stephanie Haley agreed and said she would like the signs placed to be seen when leaving. The Board thanked the residents for the good suggestions.

**3. Monthly Reports**

**a. General Manager Report.** The General Manager presented his written report and spoke on the items listed, a copy of which was attached to the meeting materials.

**b. GM Report on Action Items.** The General Manager discussed his tracking list items. He thanked resident James Albertoni for his great work preparing the map of streetlight locations and map of the sprinkler valve locations.

**c. District Budget Report.** The Clerk presented a written updated monthly report for fiscal year 2025. There was no discussion. Director Adam Olson said if we keep on this track, we should be ok.

**4. Consent Items.** The consent items including the Minutes of the special Board of Directors meeting held on February 19, 2025, financial reports prepared by the County Auditor-Controller's office for the month of February 2025, and correspondence including California State Controller letter re 2024 Government Compensation in CA Report, El Dorado Hills Fire notice re deadline for vegetation clearance by May 1, 2025, California Department of Tax and Fee Administration Special Notice re New Sales and Use Tax Rates Effective April 1, 2025, SDRMA Member Notification re 2025 SDRMA Board of Directors Election: Nominations Now Open, and CAPRA Environmental Services, Corp. renewal Certificate of Liability Insurance were considered. President Grava moved to accept and file the consent items as listed, President Brenda Collette seconded. A roll call vote was taken; the motion carried as follows:

AYES: Grava, Collette, Olson, Gagetta and Fawkes

NOES: None

ABSENT: None

ABSTAIN: None

**Old Business**

**5.a. Stonebriar Beaver Dam Ad Hoc Committee member Liz Kmiec Update.** President Grava introduced Liz Kmiec. Liz briefed the Board about her efforts working with Cathy Mueller and the American River Conservancy, which promote co-existence with beavers with the goals of maintaining their habitats and preventing flooding. Liz generally discussed options for the three beaver dam locations in the District and



noted that the experts find that the beavers are “well behaved” and are not causing major problems. A more detailed report about options for dealing with the beavers and possible grant options will be discussed at the next meeting.

**5.b. Stonebriar Sewer Lift Station Project of Elliott Homes/El Dorado Irrigation District; Right of Entry and Use Agreement between Elliott Homes and Rolling Hills CSD.** President Grava introduced this item and asked if all Board members had reviewed the materials and map of the proposed area. Board members had many comments and questions including concerns about degradation of the roads, specifically where the desired staging area would be located, whether the use requested would result in blocking lanes of the roads, whether dirt and debris from the use would be cleaned up, whether equipment would be stored at the site and if heavy equipment would be parked there, and the hours of operation to name some. Public comments were received from many residents. Stephanie Haley said it would look terrible, this is not a construction zone, commented that EID said the project can take up to two years to complete, and asked what are the hours of operation. Tim Haley asked where the \$500 monthly amount came from, and commented that use of the project is grossly undervalued. He cited some calculations but it appeared through discussion the math he used may have been off, but he stressed that the District should be paid the fair market value if we are doing to do the project. Residents including Dan Abbott, Chrissy Giesi, Ellen Post, and others echoed many of the comments with the main points being the vague language in the agreement, the amount of compensation for the requested use, the use being an eyesore, and the staging requested is in a sensitive area. Resident Jennifer Brown inquired whether a Stormwater Pollution Prevention Plan is in place since this is very near a wetland area. She said they need to utilizing best management practices and that she can provide the resources for best practices if needed. Resident James Albertoni said the project is going to happen; the lift station public utility infrastructure must be upgraded. In light of the many questions and information to be gathered about market rates for compensation, President Grava continued the item to the next meeting of the Board to get clarification.

**5.c. Organizational Meeting; Selection of Vice President of the Board.** Due to time constraints, this item was again continued to the next meeting of the Board.

**5.d. Approval of Revised Scope of Work for Tree Removal at Stonebriar Entrance and along White Rock Road.** The General Manager presented a revised scope of work for this maintenance. The dollar amount is unchanged from that approved by the Board on February 19, 2025, however, the revised scope of work includes prevailing wage rates, removes stump grinding, reduces the number of trees to be removed and cut at the Stonebriar entrance, and adds trees to be cut along White Rock Road. After discussion, Director Collette made a motion authorizing the General Manager to enter into an agreement with Bailey Tree Company that includes the revised Scope of Work dated March 12, 2025, in the amount of \$3,225. The motion was seconded by President Grava. A roll call vote was taken, the motion carried as follows:

AYES: Grava, Collette, Olson, and Gagetta

NOES: Fawkes

ABSENT: None

ABSTAIN: None

### **New Business**

**6.a. Weed Abatement & Fire Mitigation Services for 2025.** The Board discussed alternatives for 2025 weed abatement services and the most cost-effective proposals comparing Capra Environmental Services Corp proposal at \$6,400.00 for grazing of 10 acres with the cost for an outside vendor to perform the work utilizing equipment at \$8,500. The Capra proposal is exclusive of water supply for the goats and an area for the shepherd campsite. Director Adam Olson said the District needs to know the cost for water. Residents have provided the water gratis for a number of years on a volunteer basis but often suffered damage to landscaping

and felt it was their responsibility to do so. The Board voiced its concerns and said it must come up with a solution for the water, and address prior concerns about the parking of the trailer on District property too long. Resident Jennifer Brown commented that goats can trample erosion controls such as in the drainage easement next to her house. She suggested the Board look at rip-rap rock to prevent erosion. The Board also requested a map showing the ten acres to be cleared by the goats. The matter was continued to the next meeting of the Board.

**6.b. Dead Trees in Culvert Area Along Summerfield Drive.** A resident reported that dead trees along Summerfield Way are a fire hazard. General Manager Mark Magee is developing a scope of work for consideration and getting bids. The item will be moved to the next meeting of the Board.

**6.c. Irrigation Maintenance Materials and Parts.** Mark Magee introduced this item and explained that resident James Albertoni has begun major work for the District on a volunteer basis to repair failed irrigation valves and fix leaks. The areas being to be addressed are in Berkshire Park, Stonebriar Park, at the neighborhood entrances, and along Dunnwood Drive. An investigation found that 11 valves need maintenance, at a cost of approximately \$120 per repair kit. Mark requested Board approval of an expenditure of not to exceed \$1,500 for the purchase of irrigation valve parts to fix leaks. After discussion, Director Brenda Collette made a motion to approve not to exceed \$1,500 for this maintenance. The motion was seconded by Director Dave Gagetta. Director Adam Olson moved to amend the motion to add that James Albertoni will sign the District's Volunteer Agreement. The amendment was accepted. Residents present commented how much they appreciate the efforts of James. A roll call vote was taken, the **motion** carried as follows:

AYES: Grava, Collette, Olson, Fawkes, and **Gagetta**

NOES: None

ABSENT: None

ABSTAIN: None

**6.d. Storage Facility Utilized by the District.** President Grava and General Manager Magee discussed the location and cost of the storage facility utilized by the District and the increases over the past years. The most recent increase was effective December 2024, raising the monthly rent from \$220 to \$289. Mark renegotiated the monthly rental cost with the existing facility, iStorage, down to \$97. After discussion, Director Collette made a motion authorizing the General Manager to enter into a new 1-year Lease Agreement with NSA Storage dba iStorage at a reduced cost of \$97 per month. The motion was seconded by President Grava. There was no public comment. A roll call vote was taken, the motion carried as follows:

AYES: Grava, Collette, Olson, Fawkes, and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

**7. Adjournment.** Upon motion and second, the meeting was adjourned at 8:45 p.m.

Submitted by:

Linda Stone, Board Clerk

Approved by Board:



**8028280 - 8028280 GENERAL FUND**

Printed 4/3/2025  
4:36:42 PM

**General Ledger**

**Summary for the Accounting Period Ended: March 31, 2025**

	Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>			
<b>ASSETS</b>			
100 EQUITY IN POOLED CASH	656,268.55	147,607.68	508,660.87
102 IMPREST (PETTY) CASH	5,000.00	0.00	5,000.00
162 BUILDING AND IMPROVEMENTS	61,340.00	0.00	61,340.00
165 ACCUM DEPR: EQUIPMENT	0.00	61,340.00	-61,340.00
ASSETS	722,608.55	208,947.68	513,660.87
<b>LIABILITIES</b>			
201 VOUCHERS PAYABLE	144,946.02	144,946.02	0.00
LIABILITIES	144,946.02	144,946.02	0.00
<b>FUND BALANCE</b>			
310 FND BAL: RSVD GENERAL	0.00	53,834.00	-53,834.00
313 FND BAL: RSVD IMPREST CASH	0.00	5,000.00	-5,000.00
350 FND BAL: UNRSVD UNDESIGNATED	0.00	453,866.31	-453,866.31
401 ESTIMATED REVENUE	200,000.00	0.00	200,000.00
411 ACTUAL REVENUES	2,492.58	132,307.43	-129,814.85
420 ORIGINAL BUDGET (APPROPTNS.)	0.00	200,000.00	-200,000.00
431 EXPENDITURES	128,854.29	0.00	128,854.29
FUND BALANCE	331,346.87	845,007.74	-513,660.87
80280280 ROLLING HILLS	1,198,901.44	1,198,901.44	0.00

**8028280 - 8028280 GENERAL FUND**

**General Ledger**

Details for the Accounting Period Ended: March 31, 2025

		Debit	Credit	Balance
<b>80280280 ROLLING HILLS</b>				
<b>ASSETS</b>				
100 EQUITY IN POOLED CASH				
3/1/2025	BEGINNING BALANCE	650,221.58	118,695.68	531,525.90
3/5/2025	GNI 202509 686	4,254.87	0.00	535,780.77
3/5/2025	GNI 202509 687	224.87	0.00	536,005.64
3/5/2025	GNI 202509 688	3.35	0.00	536,008.99
3/5/2025	GNI 202509 689	8.49	0.00	536,017.48
3/5/2025	GNI 202509 690	4.52	0.00	536,022.00
3/5/2025	GNI 202509 693	10.60	0.00	536,032.60
3/6/2025	APP 202509 802	0.00	17,865.03	518,167.57
3/7/2025	GEN 202509 356	1,540.27	0.00	519,707.84
3/20/2025	APP 202509 2133	0.00	10,331.32	509,376.52
3/27/2025	APP 202509 2691	0.00	715.65	508,660.87
100 EQUITY IN POOLED CASH		656,268.55	147,607.68	508,660.87
102 IMPREST (PETTY) CASH				
3/1/2025	BEGINNING BALANCE	5,000.00	0.00	5,000.00
102 IMPREST (PETTY) CASH		5,000.00	0.00	5,000.00
162 BUILDING AND IMPROVEMENTS				
3/1/2025	BEGINNING BALANCE	61,340.00	0.00	61,340.00
162 BUILDING AND IMPROVEMENTS		61,340.00	0.00	61,340.00
165 ACCUM DEPR: EQUIPMENT				
3/1/2025	BEGINNING BALANCE	0.00	61,340.00	-61,340.00
165 ACCUM DEPR: EQUIPMENT		0.00	61,340.00	-61,340.00
<b>ASSETS</b>		<b>722,608.55</b>	<b>208,947.68</b>	<b>513,660.87</b>
<b>LIABILITIES</b>				
201 VOUCHERS PAYABLE				
3/1/2025	BEGINNING BALANCE	116,034.02	116,034.02	0.00
3/3/2025	API 202509 781	0.00	17,865.03	-17,865.03
3/6/2025	APP 202509 802	17,865.03	0.00	0.00
3/17/2025	API 202509 2115	0.00	10,331.32	-10,331.32
3/20/2025	APP 202509 2133	10,331.32	0.00	0.00
3/26/2025	API 202509 2680	0.00	715.65	-715.65
3/27/2025	APP 202509 2691	715.65	0.00	0.00
201 VOUCHERS PAYABLE		144,946.02	144,946.02	0.00
<b>LIABILITIES</b>		<b>144,946.02</b>	<b>144,946.02</b>	<b>0.00</b>
<b>FUND BALANCE</b>				
310 FND BAL: RSVD GENERAL				
3/1/2025	BEGINNING BALANCE	0.00	53,834.00	-53,834.00
310 FND BAL: RSVD GENERAL		0.00	53,834.00	-53,834.00

**8028280 - 8028280 GENERAL FUND**

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**General Ledger**

**Details for the Accounting Period Ended: March 31, 2025**

	Debit	Credit	Balance
<b>313 FND BAL: RSVD IMPREST CASH</b>			
3/1/2025 BEGINNING BALANCE	0.00	5,000.00	-5,000.00
<b>313 FND BAL: RSVD IMPREST CASH</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>			
3/1/2025 BEGINNING BALANCE	0.00	453,866.31	-453,866.31
<b>350 FND BAL: UNRSVD UNDESIGNATED</b>	<b>0.00</b>	<b>453,866.31</b>	<b>-453,866.31</b>
<b>401 ESTIMATED REVENUE</b>			
3/1/2025 BEGINNING BALANCE	200,000.00	0.00	200,000.00
<b>401 ESTIMATED REVENUE</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>411 ACTUAL REVENUES</b>			
3/1/2025 BEGINNING BALANCE	2,492.58	126,260.46	-123,767.88
3/5/2025 GNI 202509 686	0.00	4,254.87	-128,022.75
3/5/2025 GNI 202509 687	0.00	224.87	-128,247.62
3/5/2025 GNI 202509 688	0.00	3.35	-128,250.97
3/5/2025 GNI 202509 689	0.00	8.49	-128,259.46
3/5/2025 GNI 202509 690	0.00	4.52	-128,263.98
3/5/2025 GNI 202509 693	0.00	10.60	-128,274.58
3/7/2025 GEN 202509 356	0.00	1,540.27	-129,814.85
<b>411 ACTUAL REVENUES</b>	<b>2,492.58</b>	<b>132,307.43</b>	<b>-129,814.85</b>
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>			
3/1/2025 BEGINNING BALANCE	0.00	200,000.00	-200,000.00
<b>420 ORIGINAL BUDGET (APPROPTNS.)</b>	<b>0.00</b>	<b>200,000.00</b>	<b>-200,000.00</b>
<b>431 EXPENDITURES</b>			
3/1/2025 BEGINNING BALANCE	99,942.29	0.00	99,942.29
3/3/2025 API 202509 781	17,865.03	0.00	117,807.32
3/17/2025 API 202509 2115	10,331.32	0.00	128,138.64
3/26/2025 API 202509 2680	715.65	0.00	128,854.29
<b>431 EXPENDITURES</b>	<b>128,854.29</b>	<b>0.00</b>	<b>128,854.29</b>
<b>FUND BALANCE</b>	<b>331,346.87</b>	<b>845,007.74</b>	<b>-513,660.87</b>
<b>80280280 ROLLING HILLS</b>	<b>1,198,901.44</b>	<b>1,198,901.44</b>	<b>0.00</b>



**8028280 CSD: ROLLING HILLS CSD**

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**Revenues and Expenditures**

Summary For the Month ended: March 31, 2025

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	114,000.00	67,746.72	46,253.28
0110 PROP TAX: CURR UNSECURED	0.00	2,219.92	-2,219.92
0120 PROP TAX: PRIOR SECURED	0.00	-11.87	11.87
0130 PROP TAX: PRIOR UNSECURED	0.00	62.12	-62.12
0140 PROP TAX: SUPP CURRENT	0.00	1,084.42	-1,084.42
0150 PROP TAX: SUPP PRIOR	0.00	217.04	-217.04
01 Taxes	114,000.00	71,318.35	42,681.65
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	0.00	96.83	-96.83
03 Fines & Penalties	0.00	96.83	-96.83
04 Rev Use Money/Prop			
0400 REV: INTEREST	7,300.00	12,031.94	-4,731.94
04 Rev Use Money/Prop	7,300.00	12,031.94	-4,731.94
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	367.80	-367.80
05 IG Rev - State	0.00	367.80	-367.80
13 Service Charges			
1310 SPECIAL ASSESSMENTS	78,700.00	45,999.93	32,700.07
13 Service Charges	78,700.00	45,999.93	32,700.07
Total Revenue	200,000.00	129,814.85	70,185.15
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS	365.00	0.00	365.00
4060 FOOD AND FOOD PRODUCTS	500.00	0.00	500.00
4100 INSURANCE: PREMIUM	5,800.00	5,686.15	113.85
4183 MAINT: GROUNDS	10,000.00	3,258.88	6,741.12
4185 MAINT: PARK	84,000.00	62,055.00	21,945.00
4189 MAINT: WATER SYSTEM	7,000.00	4,165.50	2,834.50
4190 MAINT: DRAINAGE	20,000.00	0.00	20,000.00

**8028280 CSD: ROLLING HILLS CSD**

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**Revenues and Expenditures**

**Summary For the Month ended: March 31, 2025**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
4192 MAINT: LIGHTING	400.00	32.16	367.84
4197 MAINT: BUILDINGSUPPLIES	100.00	184.04	-84.04
4220 MEMBERSHIPS	1,500.00	1,312.00	188.00
4240 MISC: EXPENSE	100.00	0.00	100.00
4260 OFFICE EXPENSE	250.00	0.00	250.00
4261 POSTAGE	600.00	17.84	582.16
4266 PRINTING SERVICES	1,000.00	421.51	578.49
4267 ON-LINE SUBSCRIPTIONS	550.00	512.48	37.52
4300 PROFESSIONAL & SPECIAL SRVS	23,580.00	15,501.15	8,078.85
4304 AGENCY ADMINISTRATION FEE	325.00	169.08	155.92
4305 AUDIT & ACCOUNTING SERVICES	3,000.00	0.00	3,000.00
4313 LEGAL SERVICES	6,500.00	0.00	6,500.00
4345 SPECIAL DISTRICT DIRECTOR SRVS	5,625.00	2,175.00	3,450.00
4400 PUBLICATION & LEGAL NOTICES	500.00	0.00	500.00
4420 RENT & LEASE: EQUIPMENT	2,600.00	0.00	2,600.00
4440 RENT & LEASE: BUILD & IMPRV	455.00	1,096.00	-641.00
4602 MILGE: EMPLOY AUTO (NO OVERT)	250.00	0.00	250.00
4700 UTILITIES	25,000.00	32,267.50	-7,267.50
40 Services & Supplies	200,000.00	128,854.29	71,145.71
Total Expense	200,000.00	128,854.29	71,145.71
8028280 CSD: ROLLING HILLS CSD	0.00	960.56	-960.56
<b>Report Total</b>			
Total Revenue	200,000.00	129,814.85	70,185.15
Total Expense	200,000.00	128,854.29	71,145.71
	0.00	960.56	-960.56



**Revenues and Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
Details For the Accounting Period ended: March 31, 2025

	Estimated / Budget	Actual Amount	Balance
<b>8028280 CSD: ROLLING HILLS CSD</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED			
3/1/2025 BEGINNING BALANCE	114,000.00	64,891.85	
3/5/2025 GNI 163 CS ROLL 14321 1% GENERAL TAX CS B+S	0.00	2,726.13	
3/5/2025 GNI 163 CS ROLL 14321 1% UNITARY TAX CS-S	0.00	128.74	
0100 PROP TAX: CURR SECURED	114,000.00	67,746.72	46,253.28
0110 PROP TAX: CURR UNSECURED			
3/1/2025 BEGINNING BALANCE	0.00	2,211.43	
3/5/2025 GNI 165 CU ROLL 14321 1% GENERAL TAX CU-U	0.00	8.49	
0110 PROP TAX: CURR UNSECURED	0.00	2,219.92	-2,219.92
0120 PROP TAX: PRIOR SECURED			
3/1/2025 BEGINNING BALANCE	0.00	-11.87	
0120 PROP TAX: PRIOR SECURED	0.00	-11.87	11.87
0130 PROP TAX: PRIOR UNSECURED			
3/1/2025 BEGINNING BALANCE	0.00	58.63	
3/5/2025 GNI 166 DU ROLL 14321 1% GENERAL TAX DU-K+Y	0.00	3.49	
0130 PROP TAX: PRIOR UNSECURED	0.00	62.12	-62.12
0140 PROP TAX: SUPP CURRENT			
3/1/2025 BEGINNING BALANCE	0.00	856.20	
3/5/2025 GNI 161 SS ROLL 14321 1% GENERAL TAX SUPP SS-C	0.00	224.87	
3/5/2025 GNI 162 SU ROLL 14321 1% GENERAL TAX SUPP SU-Q	0.00	3.35	
0140 PROP TAX: SUPP CURRENT	0.00	1,084.42	-1,084.42
0150 PROP TAX: SUPP PRIOR			
3/1/2025 BEGINNING BALANCE	0.00	207.20	
3/5/2025 GNI 164 DS ROLL 14321 1% GENERAL TAX SUPP DS-E	0.00	8.81	
3/5/2025 GNI 166 DU ROLL 14321 1% GENERAL TAX SUPP DU-G	0.00	1.03	
0150 PROP TAX: SUPP PRIOR	0.00	217.04	-217.04
01 Taxes	114,000.00	71,318.35	42,681.65
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES			
3/1/2025 BEGINNING BALANCE	0.00	95.04	
3/5/2025 GNI 164 DS ROLL 14321 PENALTIES SUPP DS-E	0.00	1.79	
0360 PEN & COST DELINQUENT TAXES	0.00	96.83	-96.83
03 Fines & Penalties	0.00	96.83	-96.83

**Revenues and Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
Details For the Accounting Period ended: March 31, 2025

	Estimated / Budget	Actual Amount	Balance
04 Rev Use Money/Prop			
0400 REV: INTEREST			
3/1/2025 BEGINNING BALANCE	7,300.00	10,491.67	
3/7/2025 GEN INT FEB 25 Interest Allocation Entry	0.00	1,540.27	
0400 REV: INTEREST	7,300.00	12,031.94	-4,731.94
04 Rev Use Money/Prop	7,300.00	12,031.94	-4,731.94
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF			
3/1/2025 BEGINNING BALANCE	0.00	367.80	
0820 ST: HOMEOWNER PROP TAX RELIEF	0.00	367.80	-367.80
05 IG Rev - State	0.00	367.80	-367.80
13 Service Charges			
1310 SPECIAL ASSESSMENTS			
3/1/2025 BEGINNING BALANCE	78,700.00	44,599.93	
3/5/2025 GNI 163 CS ROLL 64801 DIRECT CHARGE-S	0.00	1,400.00	
1310 SPECIAL ASSESSMENTS	78,700.00	45,999.93	32,700.07
13 Service Charges	78,700.00	45,999.93	32,700.07
Total Revenue	200,000.00	129,814.85	70,185.15
Expense			
40 Services & Supplies			
4040 TELEPHONE VENDOR PAYMENTS			
3/1/2025 BEGINNING BALANCE	365.00	0.00	
4040 TELEPHONE VENDOR PAYMENTS	365.00	0.00	365.00
4060 FOOD AND FOOD PRODUCTS			
3/1/2025 BEGINNING BALANCE	500.00	0.00	
4060 FOOD AND FOOD PRODUCTS	500.00	0.00	500.00
4100 INSURANCE: PREMIUM			
3/1/2025 BEGINNING BALANCE	5,800.00	5,686.15	
4100 INSURANCE: PREMIUM	5,800.00	5,686.15	113.85
4183 MAINT: GROUNDS			
3/1/2025 BEGINNING BALANCE	10,000.00	2,977.89	
3/17/2025 API 1274224 RHCS D maint. Split rail fence	0.00	280.99	
4183 MAINT: GROUNDS	10,000.00	3,258.88	6,741.12
4185 MAINT: PARK			
3/1/2025 BEGINNING BALANCE	84,000.00	41,370.00	
3/3/2025 API 1266128 RHCS D landscape service Januar	0.00	6,895.00	
3/3/2025 API 1266134 RHCS D landscape service Februa	0.00	6,895.00	
3/17/2025 API 1274217 RHCS D landscape service March	0.00	6,895.00	
4185 MAINT: PARK	84,000.00	62,055.00	21,945.00

**Revenues and Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2025**

	<b>Estimated / Budget</b>	<b>Actual Amount</b>	<b>Balance</b>
<b>4189 MAINT: WATER SYSTEM</b>			
3/1/2025 BEGINNING BALANCE	7,000.00	3,667.50	
3/17/2025 API 1274218 RHCSD replacement valve and dr	0.00	498.00	
<b>4189 MAINT: WATER SYSTEM</b>	<b>7,000.00</b>	<b>4,165.50</b>	<b>2,834.50</b>
<b>4190 MAINT: DRAINAGE</b>			
3/1/2025 BEGINNING BALANCE	20,000.00	0.00	
<b>4190 MAINT: DRAINAGE</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>
<b>4192 MAINT: LIGHTING</b>			
3/1/2025 BEGINNING BALANCE	400.00	0.00	
3/17/2025 API 1274223 RHCSD reimburse GM lighting ma	0.00	32.16	
<b>4192 MAINT: LIGHTING</b>	<b>400.00</b>	<b>32.16</b>	<b>367.84</b>
<b>4197 MAINT: BUILDINGSUPPLIES</b>			
3/1/2025 BEGINNING BALANCE	100.00	184.04	
<b>4197 MAINT: BUILDINGSUPPLIES</b>	<b>100.00</b>	<b>184.04</b>	<b>-84.04</b>
<b>4220 MEMBERSHIPS</b>			
3/1/2025 BEGINNING BALANCE	1,500.00	1,312.00	
<b>4220 MEMBERSHIPS</b>	<b>1,500.00</b>	<b>1,312.00</b>	<b>188.00</b>
<b>4240 MISC: EXPENSE</b>			
3/1/2025 BEGINNING BALANCE	100.00	0.00	
<b>4240 MISC: EXPENSE</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
<b>4260 OFFICE EXPENSE</b>			
3/1/2025 BEGINNING BALANCE	250.00	0.00	
<b>4260 OFFICE EXPENSE</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>
<b>4261 POSTAGE</b>			
3/1/2025 BEGINNING BALANCE	600.00	14.97	
3/17/2025 API 1274216 RHCSD postage mail voucher	0.00	2.87	
<b>4261 POSTAGE</b>	<b>600.00</b>	<b>17.84</b>	<b>582.16</b>
<b>4266 PRINTING SERVICES</b>			
3/1/2025 BEGINNING BALANCE	1,000.00	421.51	
<b>4266 PRINTING SERVICES</b>	<b>1,000.00</b>	<b>421.51</b>	<b>578.49</b>
<b>4267 ON-LINE SUBSCRIPTIONS</b>			
3/1/2025 BEGINNING BALANCE	550.00	512.48	
<b>4267 ON-LINE SUBSCRIPTIONS</b>	<b>550.00</b>	<b>512.48</b>	<b>37.52</b>
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>			
3/1/2025 BEGINNING BALANCE	23,580.00	10,938.00	
3/3/2025 API 1266127 RHCSD Clerk services January 2	0.00	825.00	
3/3/2025 API 1266133 RHCSD GM services January 2025	0.00	810.00	
3/3/2025 API 1266135 RHCSD website updates/security	0.00	412.50	
3/17/2025 API 1274215 RHCSD Clerk services February	0.00	825.00	
3/17/2025 API 1274222 RHCSD GM services February 202	0.00	975.00	
3/26/2025 API 1279182 RHCSD Streamline website platf	0.00	500.00	
3/26/2025 API 1279183 RHCSD Streamline Flex fee 2/26	0.00	215.65	
<b>4300 PROFESSIONAL &amp; SPECIAL SRVS</b>	<b>23,580.00</b>	<b>15,501.15</b>	<b>8,078.85</b>



**Revenues and Expenditures**


**8028280 CSD: ROLLING HILLS CSD**  
**Details For the Accounting Period ended: March 31, 2025**

	Estimated / Budget	Actual Amount	Balance
<b>4304 AGENCY ADMINISTRATION FEE</b>			
3/1/2025 BEGINNING BALANCE	325.00	169.08	
<b>4304 AGENCY ADMINISTRATION FEE</b>	<b>325.00</b>	<b>169.08</b>	<b>155.92</b>
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>			
3/1/2025 BEGINNING BALANCE	3,000.00	0.00	
<b>4305 AUDIT &amp; ACCOUNTING SERVICES</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>4313 LEGAL SERVICES</b>			
3/1/2025 BEGINNING BALANCE	6,500.00	0.00	
<b>4313 LEGAL SERVICES</b>	<b>6,500.00</b>	<b>0.00</b>	<b>6,500.00</b>
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>			
3/1/2025 BEGINNING BALANCE	5,625.00	1,650.00	
3/3/2025 API 1266129 RHCSD 1/21/25 mtg stipend	0.00	75.00	
3/3/2025 API 1266130 RHCSD 1/21/25 mtg stipend	0.00	75.00	
3/3/2025 API 1266131 RHCSD 1/21/25 mtg stipend	0.00	75.00	
3/3/2025 API 1266132 RHCSD 1/21/25 mtg stipend	0.00	75.00	
3/17/2025 API 1274219 RHCSD 2/19/25 special mtg sti	0.00	75.00	
3/17/2025 API 1274220 RHCSD 2/19/25 special mtg sti	0.00	75.00	
3/17/2025 API 1274221 RHCSD 2/19/25 special mtg sti	0.00	75.00	
<b>4345 SPECIAL DISTRICT DIRECTOR SRVS</b>	<b>5,625.00</b>	<b>2,175.00</b>	<b>3,450.00</b>
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>			
3/1/2025 BEGINNING BALANCE	500.00	0.00	
<b>4400 PUBLICATION &amp; LEGAL NOTICES</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>			
3/1/2025 BEGINNING BALANCE	2,600.00	0.00	
<b>4420 RENT &amp; LEASE: EQUIPMENT</b>	<b>2,600.00</b>	<b>0.00</b>	<b>2,600.00</b>
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>			
3/1/2025 BEGINNING BALANCE	455.00	1,096.00	
<b>4440 RENT &amp; LEASE: BUILD &amp; IMPRV</b>	<b>455.00</b>	<b>1,096.00</b>	<b>-641.00</b>
<b>4602 MILGE: EMPLOY AUTO (NO OVERTN)</b>			
3/1/2025 BEGINNING BALANCE	250.00	0.00	
<b>4602 MILGE: EMPLOY AUTO (NO OVERTN)</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>
<b>4700 UTILITIES</b>			
3/1/2025 BEGINNING BALANCE	25,000.00	29,942.67	
3/3/2025 API 1266117 RHCSD power no. 6085621545-8	0.00	16.79	
3/3/2025 API 1266118 RHCSD power no. 1857646705-6	0.00	124.73	
3/3/2025 API 1266119 RHCSD power no. 4570858285-8	0.00	414.39	
3/3/2025 API 1266120 RHCSD power no. 6085621545-8	0.00	65.66	
3/3/2025 API 1266121 RHCSD water no. 118388-001 12/	0.00	111.39	
3/3/2025 API 1266122 RHCSD water no. 118386-001 12/	0.00	152.57	
3/3/2025 API 1266123 RHCSD water no. 084490-002 12	0.00	163.62	
3/3/2025 API 1266124 RHCSD water no. 126908-002 12	0.00	415.89	
3/3/2025 API 1266125 RHCSD water no. 083214-001 12	0.00	115.41	
3/3/2025 API 1266126 RHCSD water no. 126932-002 12	0.00	147.08	
3/17/2025 API 1274212 RHCSD power no. 6085621545-8	0.00	60.04	
3/17/2025 API 1274213 RHCSD power no. 1857646705-6	0.00	124.03	

**Revenues and Expenditures**

**8028280 CSD: ROLLING HILLS CSD**  
Details For the Accounting Period ended: March 31, 2025

	Estimated / Budget	Actual Amount	Balance
3/17/2025 API 1274214 RHCSO power no. 4570858285-8	0.00	413.23	
4700 UTILITIES	25,000.00	32,267.50	-7,267.50
40 Services & Supplies	200,000.00	128,854.29	71,145.71
Total Expense	200,000.00	128,854.29	71,145.71
8028280 CSD: ROLLING HILLS CSD	0.00	960.56	-960.56
Report Total			
Total Revenue	200,000.00	129,814.85	70,185.15
Total Expense	200,000.00	128,854.29	71,145.71
	0.00	960.56	-960.56

  
 ROLLING HILLS COMMUNITY SERVICES DIST UB  
 CSD REVOLVING ACCOUNT  
 PO BOX 5266  
 EL DORADO HILLS CA 95762-0005

Customer Service:  
1-866-486-7782

Last statement: January 31, 2025  
This statement: February 28, 2025

Effective April 7, 2025, the cutoff time for ATM deposits will move from 9:00 pm PST to 6:00 pm PST. Visa Debit card customers will see their ATM withdrawal limit increase to \$750 and POS limit increase to \$5,000. Visa Platinum Debit and Business Debit customers will see their ATM withdrawal limit increase to \$750 and POS limit increase to \$8,000. For more information please call 1-866-486-7782.

### PUBLIC FUNDS CHECKING

Account number	XXXXXX3585	Beginning balance	\$3,530.10
Low balance	\$3,241.10	Deposits/Additions	\$0.00
Average balance	\$3,272.06	Withdrawals/Subtractions	\$289.00
Interest earned	\$0.00	Ending balance	\$3,241.10

### Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
02-04	POS Purchase Terminal 58789062 Istorage 8053 916-52065 CA XXXXXXXXXXXX5033	289.00
<b>Total Card Transactions/Withdrawals</b>		<b>\$289.00</b>

### Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
01-31	3,530.10	02-04	3,241.10	02-28	3,241.10

### Overdraft Fee Summary

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00



**Checks**

(\* Skip in check sequence, R-Check has been returned, + Electronified check)

Total Checks paid: 0 for **-\$0.00**

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\*\*AUT0\*\*5-DIGIT 95762 15 PSS 151975AA01-A-1  
 3017 J AV D-540  
  
 ROLLING HILLS COMMUNITY SERVICES DIST  
 CSD REVOLVING ACCOUNT  
 PO BOX 5266  
 EL DORADO HILLS CA 95762-0005

Customer Service:  
 1-866-486-7782



Last statement: February 28, 2025  
 This statement: March 31, 2025

Effective April 7, 2025, the cutoff time for ATM deposits will move from 9:00 pm PST to 6:00 pm PST. Visa Debit card customers will see their ATM withdrawal limit increase to \$750 and POS limit increase to \$5,000. Visa Platinum Debit and Business Debit customers will see their ATM withdrawal limit increase to \$750 and POS limit increase to \$8,000. For more information please call 1-866-486-7782.

### PUBLIC FUNDS CHECKING

Account number	XXXXXX3585	Beginning balance	\$3,241.10
Low balance	\$2,952.10	Deposits/Additions	\$0.00
Average balance	\$2,980.07	Withdrawals/Subtractions	\$289.00
Interest earned	\$0.00	Ending balance	\$2,952.10

### Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-04	POS Purchase Terminal 58789062 Istorage 8053 916-52065 CA XXXXXXXXXXXX5033	289.00
<b>Total Card Transactions/Withdrawals</b>		<b>\$289.00</b>

### Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-28	3,241.10	03-04	2,952.10	03-31	2,952.10

### Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**Checks**

(\* Skip in check sequence, R-Check has been returned, + Electronified check)

Total Checks paid: 0 for **-\$0.00**







# EL DORADO HILLS FIRE DEPARTMENT

*"Serving the Communities of El Dorado Hills, and Latrobe"*

April 1, 2025

**RE: NOTICE TO ABATE FIRE HAZARD AND DESTROY WEEDS – INITIAL NOTICE**

Dear Property Owner:

**This letter is to notify you that a fire hazard may exist at the parcel noted on the face of the envelope.** El Dorado Hills Fire Department (EDHFD) Ordinance 2024-01 and EDHFD Standard #W-001 requires that all hazardous vegetation (such as weeds, stubble, brush, dry leaves or needles, ground ladder fuels, tumbleweeds, dead trees, or other growth) that is capable of being ignited and endangering neighboring property or forestland, shall be cut down and abated by the owner, occupant, and/or person in control of the property. (H&S 14875-14876; CCR Title 19, 3.07 (b); CFC 304.1, 304.1.1, 304.1.2; EDHFD Ordinance 2024-01 and EDHFD Fire Prevention Standard #W-001)

Your unimproved parcel of land has been identified as one of the properties located in the district that currently contains weeds that are considered by the Fire Department to be a fire hazard that shall be abated. Please refer to the County of El Dorado Assessor Parcel Number (APN) identified on the face of the envelope for additional information on the parcel in question. It is imperative that you read all pages contained in this notice to fully understand your obligation to abate this fire hazard, appeal this decision or update us with accurate contact information to speak to you about this matter.

It shall be the duty of every owner, occupant, and person in control of an unimproved parcel of land or having an interest therein, to abate therefrom, and from all unimproved parcels of land, all combustible material and hazardous vegetation, that constitutes a fire hazard and public nuisance which may endanger or damage neighboring property or forestland. Please refer to **Fire Prevention Standard W-001 Unimproved Property Hazard Abatement (Attachment A)** that is included in this notice for additional details on the exact requirements you must comply with to abate this fire hazard concern.

In order to bring your property into compliance and avoid possible fees, immediate abatement is required and shall be maintained throughout the year. **The abatement of this fire hazard concern shall be completed by no later than May 1, 2025.**

Inspections of properties will occur after May 1, 2025 to confirm compliance with EDHFD Fire Prevention Standard W-001 Unimproved Property Hazard Abatement. If your property is found to be non-compliant after May 1<sup>st</sup>, the El Dorado Hills Fire Department will begin efforts to legally abate this fire hazard on your behalf. *The amount of the cost for abating the fire hazard and the amount incurred by the Fire Department in enforcing abatement shall constitute a special assessment against the property from which removal occurs and are a lien on the property for the amount of the respective assessments.*

## **Requirements:**

**Parcels less than one acre:** Total abatement of the parcel is required.

1. All dry grass and other weeds shall be removed or cut to a maximum height of two (2) inches.
2. Tree limbs within six (6) feet of the ground that permit fire spread into the tree canopy and promote ember distribution shall be removed.
3. All downed trees, branches or woody debris smaller than eight (8) inches in diameter shall be removed.
4. Debris piles that contain combustible material that can easily support fire ignition and spread shall be removed.

**Parcels greater than one acre:** All hazardous vegetation shall be removed to provide defensible space within one hundred (100) feet from real property and twenty (20) feet along roadways.

1. All dry grass and other weeds located within the designated defensible space zone shall be removed or cut to a maximum height of two (2) inches.
2. Tree limbs within six (6) feet of the ground that permit fire spread into the tree canopy and promote ember distribution shall be removed.
3. All downed trees, branches or woody debris smaller than eight (8) inches in diameter shall be removed.
4. Debris piles that contain combustible material that can easily support fire ignition and spread shall be removed.
5. Hazardous vegetation located within twenty (20) feet of roadways shall be removed or cut to a maximum height of two (2) inches to reduce fire spread from roadside ignition sources and to maintain emergency evacuation routes.

Please be advised your homeowners group or association may require additional abatement beyond that of the Fire Department. Property owners of lands located within the Serrano El Dorado Owners Association must also obtain approval from that organization prior to pruning or removing Heritage Oak Trees. Please check with your homeowners' group or association for additional details.

## **Methods of Abatement:**

**Disking:** The discs shall be set at an angle sufficient to cut the sod loose and adequately bury the growth of weeds, grass or other vegetation. Disking shall include roto-tilling or cultivating. Disking shall be done each time the dead growth exceeds six (6) inches in height.

**Scraping:** Area shall be scraped clear and all debris shall be removed from the required clear area. The blade shall be set at an angle sufficient to cut the growth of weeds, grass or other vegetation down to bare ground.

**Mowing:** Height of vegetation shall not exceed two (2) inches in height at the completion of the mowing. Mowing shall be done each time the dead growth exceeds six (6) inches in height. Mowing shall include hand-operated weed eaters, flail, and rotary mowers. Combustible material produced by mowing shall be removed from the property immediately.

**Spraying:** If sprays or pre-emergent are utilized prior to growth of vegetation, preventing growth of vegetation, this will be an acceptable method of abatement. Anytime growth of vegetation exceeds (6) inches in height, it shall be removed by another acceptable method of abatement.

**Fees:**

Failure to comply with this notice will result in administrative fees, inspection fees, and the total charge of remediation (abatement). (Refer to EDHFD Fee Ordinance 2020-20 and EDHFD Ordinance 2024-01)

Failure to pay for such services may result in a lien being placed on the property and subject to collection with property taxes as specified under Section 25845 of the Government Code.

**YOUR RIGHT TO APPEAL THIS DECISION**

You have a right to appeal the facts contained within this notice should you [1] believe this notice was sent to you in error; [2] you are unable to comply with the May 1<sup>st</sup> deadline to comply with this notice; or [3] you object to your uninhabited property being identified as a fire hazard. You may appeal this decision to the District for its review/determination. Property owners who desire to file a protest or objection to the proposed removal of such weeds may file a written appeal via one of the following methods:

a. Complete and return the enclosed appeal form to the El Dorado Hills Fire Department at the address identified on the form;

or

b. Complete the online appeal form that is available at the following website location:  
<https://edhfire.com/prevention-safety/vegetation-management/vacant-lot-program/property-owner-appeal-protest-form?view=formmaker&id=31>



**All property owners having continuing objections to the proposed removal of such weeds as a fire hazard are hereby notified to attend a regular meeting of the Governing Board of the El Dorado Hills County Water District, to be held on Thursday, May 15, 2025 beginning at 6:00 P.M., when their objections will be heard and given due consideration.**

Please visit our website at [www.edhfire.com](http://www.edhfire.com) for additional information regarding vegetation management and uninhabited parcel maintenance.

If using a weed abatement contractor to remove this fire hazard we recommend that you contact them as soon as possible to ensure that the abatement work can be completed by the May 1, 2025, deadline. A list of local contractors who have stated that they provide weed abatement services is also available on our website. EDHFD does not make any recommendations for weed abatement service providers nor does EDHFD make any guarantees or claims as to the individuals' credentials, licenses, insurance or abilities. We do, however, maintain a list of providers in our area only as a convenience to you. For a complete listing, please look in the Yellow Pages.

Please contact our Defensible Space Inspection personnel at (916) 933-6623, Extension 1044, or via e-mail at [defensiblespace@edhfire.com](mailto:defensiblespace@edhfire.com), with any questions and/or to request an early inspection of your property prior to the May 1, 2025 deadline to abate this fire hazard.

Sincerely,

A handwritten signature in black ink that reads "Chrishana Fields". The signature is written in a cursive style and is located below the "Sincerely," text.

Chrishana Fields  
Fire Marshal

Attachments: A - Unimproved Property Abatement Standard  
B - Request to File an Appeal of this Decision  
C - Equipment Use Safety





# EL DORADO HILLS FIRE DEPARTMENT FIRE PROTECTION STANDARD



## Hazardous Vegetation on Unimproved Properties STANDARD #W-001 EFFECTIVE 5-4-2020 REVISED 4-1-22

### I. PURPOSE:

To ensure that unimproved properties located within the jurisdiction of the El Dorado Hills County Water District (EDHCWD), hereafter known as the El Dorado Hills Fire Department (EDHFD) comply with the current resolution of the district pertaining to **hazardous vegetation** that poses both a Fire Hazard and a public nuisance.

### II. SCOPE:

This standard applies to unimproved properties regardless of size. The abatement of **hazardous vegetation** posing a Fire Hazard in the community shall occur in accordance with the specifications described in this standard by no later than **May 1<sup>st</sup>** each year unless otherwise directed by the Fire Chief. It shall be the duty of every owner, occupant, and person in control of an unimproved parcel of land or having an interest therein, to abate therefrom, and from all unimproved parcels of land, all **hazardous vegetation**, that constitutes a Fire Hazard and public nuisance which may endanger or damage neighboring property or forestland.

### III. AUTHORITY CITED:

- A. California Health & Safety Code (HSC) including Section 13879 and Section 14875 et seq. pertaining to hazardous weeds and rubbish.
- B. El Dorado County Code (EDCC) Chapter 8.09 on Vegetation Management and Defensible Space.
- C. California Fire Code (CFC) Chapter 49 on Requirements for Wildland Urban Interface Fire Areas.

### IV. DEFINITIONS:

- A. **Fire Hazard.** A set of conditions involving natural and ornamental vegetation that constitutes a threat to real property (i.e., structures, barns, sheds, out buildings, combustible fences), and not just capable of burning.

- B. Hazardous Vegetation.** Vegetation that is flammable and endangers public safety by creating a fire hazard including, but not limited to, seasonal and recurrent weeds, stubble, brush, dry leaves or needles, plants known by a fire professional to be highly flammable, ground ladder fuels that allow fire spread into trees and shrubs, tumbleweeds and dead trees. Hazardous Vegetation shall not include rangeland, pastureland, forestland/TPZ, and agricultural land, except to the extent that such vegetation impacts the maintenance of defensible space around homes, structures, public and private rights of way, access to roads, and along public utility lines, and shall also not include a commercial agriculture crop that is being actively grown and managed by the property owner or their legal tenant.
- C. Improved Parcel.** A portion of real property of any size which is located in an area primarily intended for residential uses, the area of which is determined by the assessor's maps and records and which may be identified by an Assessor's Parcel Number, upon which a structure is located.
- D. Roadway.** For purposes of this article, a road or roadway is any County street or road, other public road or alley, or private thoroughfare at least ten (10) feet wide that is ordinarily used for vehicular travel, open to public travel, and connects with a County road, state highway, other public road, private road or an alley which affords primary access to an abutting lot.
- E. Structure.** Any dwelling, house, building, or other type of flammable construction attached to or near any other structure.
- F. Unimproved Parcel.** A portion of real property of any size, the area of which is determined by the assessor's maps and records and which may be identified by an Assessor's Parcel Number, upon which no structure is located.
- G. Weeds.** Vegetation growing upon streets, sidewalks, or private property, including any of the following types:
1. Weeds which bear seeds of a downy or wingy nature.
  2. Sagebrush, chaparral, and any other brush or weed which attains such large growth as to become, when dry, a fire menace to adjacent improved property.
  3. Weeds which are otherwise noxious or dangerous.
  4. Poison oak or poison ivy when the conditions are such as to constitute a menace to public health.

5. Dry grass, stubble, brush, litter, or other flammable materials which endanger public safety by creating a fire hazard.

H. **Wildfire Risk Area.** Refers to lands that are covered with grass, grain, brush or forest, whether privately or publicly owned, which is so situated or is of such inaccessible location that a fire originating upon it would present an abnormally difficult job of suppression or would result in great or unusual damage through fire or such areas designated by the enforcement official.

## V. GENERAL REQUIREMENTS:

A. All **hazardous** vegetation shall be removed on unimproved properties that are **one (1.0) acre** in size or smaller.

1. All **dry grass and other weeds** located on the unimproved parcel shall be removed or cut to a maximum height of two (2) inches.
2. Tree limbs within six (6) feet of the ground that permit fire spread into the tree canopy and promote ember distribution shall be removed.
3. All downed trees, branches or woody debris smaller than eight (8) inches in diameter shall be removed.
4. Debris piles that contain combustible material that can easily support fire ignition and spread shall be removed.

B. All **hazardous** vegetation shall be removed on unimproved properties over one-acre **(1.01)** in size to provide defensible space **within one hundred (100) feet from real property and twenty (20) feet along roadways.**

1. All **dry grass and other weeds** located within the designated defensible space zone shall be removed or cut to a maximum height of two (2) inches.
2. Tree limbs within six (6) feet of the ground that permit fire spread into the canopy and promote ember distribution shall be removed.
3. All downed trees, branches, or woody debris smaller than eight (8) inches in diameter shall be removed.
4. Debris piles that contain combustible material that can easily support fire ignition and spread shall be removed.

5. **Hazardous vegetation** located within twenty (20) feet of roadways shall be removed or cut to a maximum height of two (2) inches to reduce fire spread from roadside ignition sources and to maintain emergency evacuation routes for the local community.
- C. Unimproved properties located within a development subject to a Fire Department approved Fire Safe Plan shall comply with the terms of that plan as required by CFC § 4903 regardless of size.
- D. Unimproved properties located in areas designated by the Fire Marshal as a Wildfire Risk Area for that year shall also be evaluated against the provisions of this standard and EDCC Chapter 8.09 regardless of size.
- E. Unimproved properties known to contain, or that the property owner believes, may contain habitat for rare, threatened or endangered plant or animal species shall contact the California Department of Fish and Wildlife at least ten (10) days in advance of vegetation management work. If the property owner is aware of any federal or state listed species then the appropriate wildlife agency shall be consulted prior to beginning work. It is possible that a permit may be required from the appropriate agencies (e.g. U.S. Fish and Wildlife Services and/or the California Department of Fish and Wildlife) prior to work beginning on the property.
- F. All brush or woody vegetation debris shall be chipped or removed from the property.
- G. Non-vegetative debris (i.e., trash, tires, construction) shall be removed from the property.
- H. The Fire Marshal may require greater clearances, at his/her discretion, where public health safety or welfare so dictate, or where geographic, topographic or vegetation circumstances dictate.

#### VI. ACCEPTABLE METHODS OF CLEARANCE:

- A. **Disking.** The discs shall be set at an angle sufficient to cut the sod loose and adequately bury the growth of weeds, grass, or noxious vegetation existing at the time. Disking shall include rototilling or cultivating. Disking shall be done each time the growth exceeds six (6) inches in height.
- B. **Scraping.** Area shall be scraped clear, and all debris shall be removed from the required clear area.



- C. **Mowing.** Height of vegetation shall not exceed two (2) inches at completion. Mowing shall be done each time growth exceeds six (6) inches in height. Mowing shall include hand-operated weed eaters, flail, and rotary mowers.
- D. **Spraying.** If sprays or pre-emergent are utilized prior to growth of vegetation, preventing growth of vegetation, then this will be an acceptable method of abatement. Any time growth of vegetation exceeds six (6) inches height, it shall be removed by another acceptable method of abatement.
- E. **Grading shall not take place without all appropriate permits required by the County of El Dorado.**

## VII. CORRECTIVE ACTIONS

- A. After declaring a fire hazard nuisance pursuant to this Section, the Fire Marshal or authorized designee may require that the responsible party take corrective action(s) to abate the nuisance and fire hazard. Such actions may include, but are not limited to the following:
  - 1. Removing hazardous vegetation, combustible material, weeds, rubbish, or other obstructions or materials that are a fire hazard.
  - 2. Taking specific action(s) to come into compliance the regulations and rules that prescribe the maintenance of defensible space around structures and real property.

## VIII. INSPECTIONS BY THE FIRE DEPARTMENT:

- A. An **Initial Notice to Abate Fire Hazard and Destroy Weeds** shall be sent by U.S. Mail or other approved means to all unimproved property owners of parcels by April 15th of each year.
- B. If the property is still deemed a Fire Hazard on or after May 1<sup>st</sup> of each year a **Final Notice to Abate Fire Hazard and Destroy Weeds** will be mailed to the property owner by certified U.S. Mail. In addition to the mailed notice, the property will have one or more signs conforming with the provisions of HSC §§ 14891-14894 placed on them to notify the property owner of the notice to abate this concern.
- C. The property owner will have no less than ten (10) days to abate the Fire Hazard or appeal this decision to the EDHCWD board at their May monthly meeting. If the Fire Hazard has not been abated by the end of the ten (10) day notice, or the end of their appeal period, whichever is greater, the Fire Department will dispatch a weed abatement contractor to abate the Fire Hazard in accordance with the provisions of this Standard.

- D. A notice of the hearing prescribed in HSC § 14892 shall be published once in a newspaper of general circulation printed and published in the county, not less than 10 calendar days prior to the date of the hearing.
- E. The amount of the cost for abating the fire hazard and the amount incurred by the Fire Department in enforcing abatement shall constitute a special assessment against the property from which removal occurs and are a lien on the property for the amount of the respective assessments as described in the current EDHCWD resolution.

**Approved By:**



Ronald A. Phillips, Project Management  
Specialist



Maurice Johnson, Fire Chief

**HOW TO DISTINGUISH CHANGES TO THIS STANDARD FROM PRIOR STANDARD PROVISIONS**

**Indicates a new standard section has been added.**

**RED indicates language changes have been made since the previous version of this standard.**



# EL DORADO HILLS FIRE DEPARTMENT REQUEST TO FILE AN APPEAL – UNIMPROVED PROPERTY

## ATTACHMENT B

**PLEASE PROVIDE ALL OF THE FOLLOWING INFORMATION**

Date: \_\_\_\_\_

Assessor Parcel Number (APN): \_\_\_\_\_

Location of Property (i.e., closest street or address):  
\_\_\_\_\_

Parcel Size: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_

I request an appeal of the Fire Department’s decision regarding the parcel identified above based on the following:

- We/I am no longer the property owner of this unimproved parcel.
- We/I are unable to meet the May 1, 2020 deadline date.
- We/I object to the property being identified as a fire hazard.

**PLEASE DESCRIBE THE FACTS REGARDING YOUR APPEAL IN THE SECTION BELOW**

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**Please mail to: El Dorado Hills Fire Department, 1050 Wilson Bl., El Dorado Hills, CA 95762**



**EL DORADO HILLS  
FIRE DEPARTMENT**

# Equipment Use Safety

## Are You doing the right thing, the wrong way?

Are you doing the right thing the wrong way -for example, trying to eliminate the fire hazards around your home and in the process starting a wildland fire? Each year fire departments respond to thousands of fires started by Californians using equipment the wrong way.

Whether working to create a defensible space around your home, just mowing the lawn, or pulling your dirt bike over to the side of the road, if you live in a wildland area you need to use all equipment responsibly.

**Lawn mowers, weed eaters, chain saws, grinders, welders, tractors, and trimmers can all spark a wildland fire.**

Do your part, the right way, to keep your community fire safe.

## Here's how to do it the Right Way:

- Do all yard maintenance that requires a gas or electrical motor before 10 a.m. **Not in the heat of the day, or when the wind is blowing!**
- Lawn mowers are designed to mow lawns. **Never** use lawn mowers in dry vegetation.
- Use a weed trimmer to cut down dry weeds and grass.
- Remove rocks in the area before you begin operating any equipment. A rock hidden in grass or weeds is enough to start a fire when struck by a metal blade.
- In wildland areas, spark arresters are required on all portable gasoline powered equipment including tractors, harvesters, chain saws, weed eaters, mowers, motorcycles, and All Terrain Vehicles (ATVs).
- Keep the exhaust system, spark arresters and mower in proper working order and free of carbon buildup. Use the recommended grade of fuel and don't top off.
- Keep the engine free of oil and dust and keep the mower free of flammable materials.
- In wildland areas, a permit may be required for grinding and welding operations, and spark shields may be required on equipment. Be sure to have 10 feet of clearance, a 46" round point shovel, and a back pump water-type fire extinguisher ready to use.
- Hot exhaust pipes and mufflers can start fires you won't even see, until it's too late! **Don't pull off into dry grass or brush.**
- Keep a cell phone nearby and call 911 **immediately** in case of a fire.



**PARKING/TOLL INFORMATION MEMO: 25-02**  
**SUBJECT: Disabled Person Placard (DPP)**  
**Program Updates**  
**Memo Date: March 27, 2025**

INFORMATION POLICY AND LIAISON BRANCH • POLICY DIVISION • © 2025 STATE OF CALIFORNIA, DEPARTMENT OF MOTOR VEHICLES. ALL RIGHTS RESERVED.

**Purpose** To inform California parking and toll agencies about the new DPP configuration/design and provide a reminder regarding changes to the renewal process for permanent disabled person parking placards.

**Background** The previous version of the permanent DPP displayed the 2025 expiration year in blue font on white background.

DPP renewal notices are sent out to permanent placard holders, six years after their first placard was issued and every six years (third renewal cycle) thereafter. The placard holder signature must be received by the DMV before the permanent DPP can be renewed.

**New Information** In December 2024, the DMV mailed approximately 260,000 DPP renewal notices for the 2025-2027 cycle and began issuing and mailing them in January 2025.

Some permanent placard holders may not be fully aware of the new renewal requirements. The DMV is requesting enforcement personnel to exercise discretion when issuing a citation for expired 2025 permanent DPPs.

Effective January 2025, DPPs will contain a new configuration, sequence, and design.

The chart below indicates the positioning for the current placard configuration and the new placard configuration:

File Code	Inventory Description	Configuration/Character/Position (N= Numeric, A= Alpha)						
		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>
S	Current Configuration	A	N	N	N	N	N	N
S	NEW Configuration	A	N	N	N	N	N	A





The new permanent DPP expiration date has been modified to display the 2027 expiration year in a green font on white background. The new configuration sequences are F00000A - G99999P.







**New Information (continued)**

The new permanent DPP design will display a QR code, which allows enforcement to quickly confirm the validity of the placard. The URL link embedded in the QR code will connect to the department's DPP system. (URL link: <https://virtual.dmv.ca.gov/dpp-status/?dppid=xxxxxxx>). The xxxxxx at the end of the URL link is the customer's placard number.

The URL link will have four statuses based on the placard record:

Active	 <b>Disabled Placard Status</b> Placard #: 789918W   Status: Active   Expiry Date: 2027-06-30
Inactive	 <b>Disabled Placard Status</b> Placard #: 998536H   Status: Inactive   Expiry Date: 2025-06-30
Error – Placard not found	 <b>Disabled Placard Status</b> Placard #: not found.
Error – System Issue	 <b>Disabled Placard Status</b> Placard #: not found.   There was an issue retrieving the placard requested.

The QR code can be scanned and will display the following:

Desktop	  <b>Disabled Placard Status</b> Placard #: 789918W   Status: Active   Expiration: 06/30/2024
Mobile/ Tablet	  <b>Disabled Placard Status</b> Placard Number: 789918W Status: Active Expiration: 06/30/2024

**NOTE:** The DMV has identified a 2027 DPP inventory issue in which the last digit of the placard's sequence number may be incorrect and not match the placard number printed on the ID card. As a result, scanning the QR code will return the placard status as "Error – Placard Not Found." A review of available inventory indicates that the printing error impacted less than one percent of DP Placards manufactured.

**Contact**

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Send questions or concerns regarding this memorandum, or changes to the email distribution list to the Policy and Liaison Branch at (916) 657-7732 or email [jagparking@dmv.ca.gov](mailto:jagparking@dmv.ca.gov).

---

*Bernard C. Soriano*

BERNARD SORIANO  
Deputy Director  
Policy Division

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Sample

**PARKING/TOLL INFORMATION MEMO: 25-02**  
**Permanent Disabled Person Placard**



4/15/25 Item 5.6.



- Revised -

February 6, 2025

Mark Magee  
General Manager  
Rolling Hills Community Services District  
PO Box 5266  
El Dorado Hills, CA 95762

Mark,

Thank you for allowing us to propose grazing services for another year. We value your business and want to continue grazing in the community of Rolling Hills not only next year, but each year thereafter.

We have the knowledge, experience, and resources to get the job done and we appreciate the trust you place in us. Unfortunately, the State of California has imposed an increase in the salary for the shepherds again this next year. As a result, we are passing on an increase of \$30.00 per acre to our customers for 2025. This increase is reflected in this proposal.

Our commitment to complete the job professionally and efficiently is our highest priority. We look forward to continuing our relationship and grazing for Rolling Hills again next year.

Please contact me with any questions. Thanks again!

Sincerely,

Paul Abess



February 6, 2025

Mark Magee  
General Manager  
Rolling Hills Community Services District  
PO Box 5266  
El Dorado Hills, CA 95762

Did you know CAPRA is another word for goats? Goats are in our name!

**CAPRA** provides a service using goats and sheep as an eco-friendly way to manage vegetation, brush, weeds, and to help prevent wildfires.

Our large fleet of environmentally friendly, self-propelled weed eating goats and sheep have a very high metabolism to say the least, they are always hungry and ready to go to work! Our fleet consists of 5,000 head Boer Spanish Cross Goats and 2,000 head of Dorper Sheep.

We have worked in the past with homeowners' associations, city & county officials, fire departments, park & recreations and conservancy organizations to clear invasive weeds while protecting native plant life.

#### **BENEFITS OF CHOOSING GOATS:**

**Eco-friendly** - Goats do not pollute and they naturally fertilize as they work.

**Reduce Wildfires** - Goats work across the country consuming brush to reduce fires and saving lives in the process.

**Natural Immunity** - Goats are immune to thorns & poison oak and they love eating them!

**Cost** - Using our goat service can save you up to 50% compared to hiring men and machinery to clear your property.

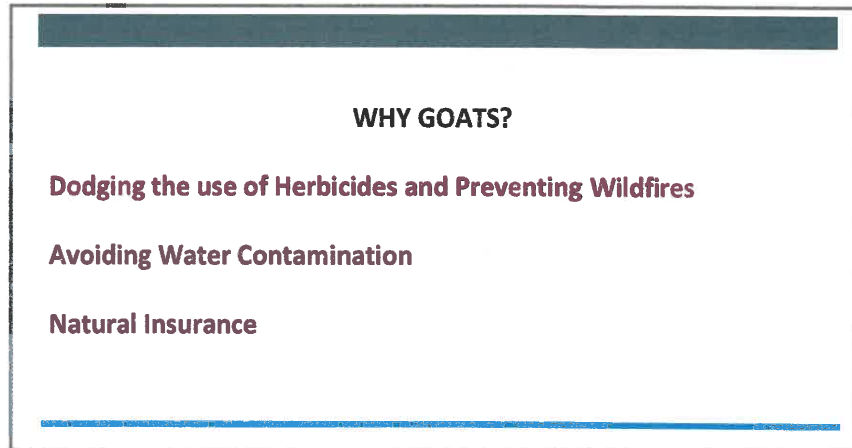
All our Goats are up to date with their vaccinations, de-wormer and get the right medical care when needed. A "goat herder" is present to ensure that all the goats stay where they are supposed to be



when on your property. The goats work when they want and take regular breaks, enjoying fresh water, beautiful views, and fresh air.

Our goats are not specifically trained to eat certain plants and keep away from others, but it is fortunate that many goats favorites are invasive or common nuisance species. These include:

- blackberry
- ragweed
- mulberry
- vetch
- autumn olive
- multiflora rose
- thistles
- poison oak
- horse weed
- garlic mustard
- leafy spurge
- plantain
- raspberry
- wild parsnip



We use Anatolian Shepherds as predator control dogs. They stay with the goats 24/7 and although generally friendly they take their jobs seriously. We also use a variety of Border Collies as herding dogs. These dogs facilitate the movement of goats from one area to another. Our Collies are bred for their herding abilities.

#### **OUR STAFF:**

**Debbie Olympius – Veterinary Technician, Field Supervisor**

That’s right, we have a Vet Tech on staff! Debbie is not only an experienced Veterinary Technician, but she has also over 20 years of experience in the goat grazing business. As the founder and owner of KD Goat Ranch, she has the knowledge and experience to take our company to the next level.

**Paul Abess – Operations Manager**

As a former distribution company owner, Paul has extensive knowledge in directing the logistics operation. He has 30 years of experience in logistics and compliments our business by directing the movement of animals and scheduling the necessary tasks to complete the jobs effectively and efficiently.

**Shepherds**

Our shepherds are experienced goat and sheep managers from Peru. They live on site with the herds to ensure the safety of the animals and the public and care for the animals on the job site. We communicate with each shepherd daily to manage their and the animal’s needs.

## Behind the Scenes

Our company has an office staff that supports our field operations and manages all our administrative needs. With shepherds from Peru, a large fleet of 7,000 animals, our equipment, licenses, and records, our administrative staff is busy and instrumental in the success of our operation.

## REFERENCES:

State of California Department of Transportation (Caltrans) – Alameda, Contra Costa, Solano, San Francisco, San Mateo, and Marin Counties

***Clearing steep terrain along highways, on ramps, and off ramps for fire prevention.***

Contact: Mr. Mike Benca, Field Services  
(510) 715-8727

Sacramento County Department of Water Resources – Sacramento County

***Clearing detention basins of unwanted weeds for fire prevention.***

Contact: Mr. Paul Brokken  
(916) 875-7136

Cosumnes Community Service District, Parks and Recreation Department – Elk Grove

***Clearing unwanted weeds surrounding the vernal pool habitats, also aiding in fuel reduction for the surrounding residence.***

Contact: Mr. Jeff Repetti, Park Maintenance Manager  
(916) 869-2382

Meadowbrook Homeowners Association – Auburn, CA

***Fuel reduction and weed abatement in steep terrain in public open spaces amongst residence properties.***

Contact: Ms. Mimi Menzie, Manager  
(916) 985-3633

Cosumnes River Preserve – Sacramento County

***Clearing of invasive species in large areas for land restoration.***

Contact: Mr. Mark Ackerman  
(916) 202-2066

El Dorado Hills Community Service District – El Dorado Hills, CA

***Fuel reduction and weed abatement in steep terrain in public open spaces amongst residence properties in multiple sights.***

Contact: Mr. Dan Williams, Park Superintendent  
(916) 825-1503

**SCOPE OF SERVICES:**

Graze approximately 10 acres in the Rolling Hills Community.

Temporary fencing, livestock hauling, on-site shepherd and daily maintenance fees are all included in the grazing fee. Temporary fencing will be removed at the completion of the job. Water supply and shepherd camp site to be provided by customer.

Capra will use a water tank to supply water to the animals using fire hydrants in the area. Additionally, the shepherd will check the animals daily, but not reside on the property.

Depending on the vegetation, approximately 20% may be left in the area to prevent erosion.

**PRICING:**

Grazing fee - \$640.00 per acre

Total Grazing Fee - \$6,400.00

Grazing to be completed late spring early summer.

**BILLING:**

On a monthly basis, Capra will progress bill as a percentage of total completion. Each invoice will have terms of 14 days.

Thank you for the opportunity to provide grazing services.

# Goat Area

# Legend





4/15/25 Item 5.d

		Final Budget FY2024 Adopted 7/11/2023	DRAFT Proposed Budget FY25- Presente d by General Manager	
ROLLING HILLS CSD				General Manager Comments and Notes re Proposed Budget FY25
<b>Revenues</b>				
Property Taxes		114,000.00	114000	
Interest		7,300.00	7300	
Special Assessment		78,700.00	78700	
Subtotal		200,000.00	200000	
Various Other	\$-			
<b>Revenue Income</b>		<b>200,000.00</b>	<b>200000</b>	
Transfer From Reserve Fund Balance	\$-			
<b>Total Revenue</b>		<b>200,000.00</b>	<b>200000</b>	
<b>Expenditures</b>				
<b>Services/Supplies - Routine O&amp;M</b>				
3000 Payroll Expenses	\$-		\$	
4040 Telephone		365	365	
4041 Communications	\$-		150	
4060 Food and Food Products		500	250	
4100 Insurance		5800	6500	
4183 Maint. Grounds		10000	5000	
4185 Maint. Parks		84000	90000	
4189 Maint. Water System		7000	5000	
4190 Maint. Drainage		20000	35000	Colverts need \$100,000 more
4191 Maint. Roads	\$-		50000	Roads need \$150,000 more
4192 Maint. Lighting		400	350	
4197 Bldg. Supplies		100	350	
4220 Memberships		1500	1500	?
4240 Misc. Expense - Contingency		100	100	
<b>4260 Office Expense</b>		250	800	meeting room
4261 Postage		600	350	
4266 Printing Services		1000	750	Might need more for signage
4267 On-Line Subscriptions		550	550	
4300 Prof. Services		23580	2500	
4304 Admin Fee Agency		325	325	
4305 Accounting serv.		3000	3500	
4313 Legal Services		6500	5000	
4345 Director Services		5625	4900	
4400 Publication Not.		500	500	
4420 Rent/Lease Exp.		2600	1588	rental storage space 868 +720=1588
4440 Rent Bldgs.		455	455	? office space
4505 Educa. Training	\$-		\$	
4602 Private Auto		250	50	
4620 (4700) Utilities		25000	27000	Working to lower water bill
<b>Subtotal Routine O&amp;M</b>		<b>200000</b>	<b>242833</b>	
			\$	
<b>Special Projects</b>	\$-		\$	
<b>Fixed Assets</b>			\$	
6020 Bldg. Improvements	\$-		\$	
<b>Total Expenditures</b>		<b>200000</b>	<b>242833</b>	maybe road work



4/15/25 Item 5.e.



Connected Ecology  
530-957-0185  
1225 Funny Bug Road  
Placerville, CA 95667

Prepared For  
Bill Grava  
Rolling Hills CSD

Estimate Date  
03/17/2025

Estimate Number  
SB1

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Description	Rate	QTY	Line Total
Materials for Pond Leveler	\$900	2	\$1,800
Labor for Pond Leveler Construction/Installation	\$1,100	2	\$2,200
Project Permit Time	\$40	10	\$400
		<b>Total</b>	<b>\$4,400</b>

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**\*This estimate is based on the current prices of materials and is good for 30 days.**

**\*\*Please note that the process for permitting this work in California is still in development. The permit fees are unknown at this time and are not represented on this estimate. These fees will need to be covered by the landowner. The permit fees are not expected to be prohibitively expensive.**



# Stonebriar

Stonebriar Drive, El  
Dorado Hills, California



Rolling Hills CSD, Bill Grava (President)  
P.O. Box 5266  
El Dorado Hills, CA 95762  
916-235-8671

<https://rollinghillscsd.org/>



# Land Owner/Representative Concern

Bill Grava, the president of the Rolling Hills CSD, shared the following concerns regarding the three beaver dams in the Stonebriar neighborhood during our visit to the site on the evening of February 27, 2025.

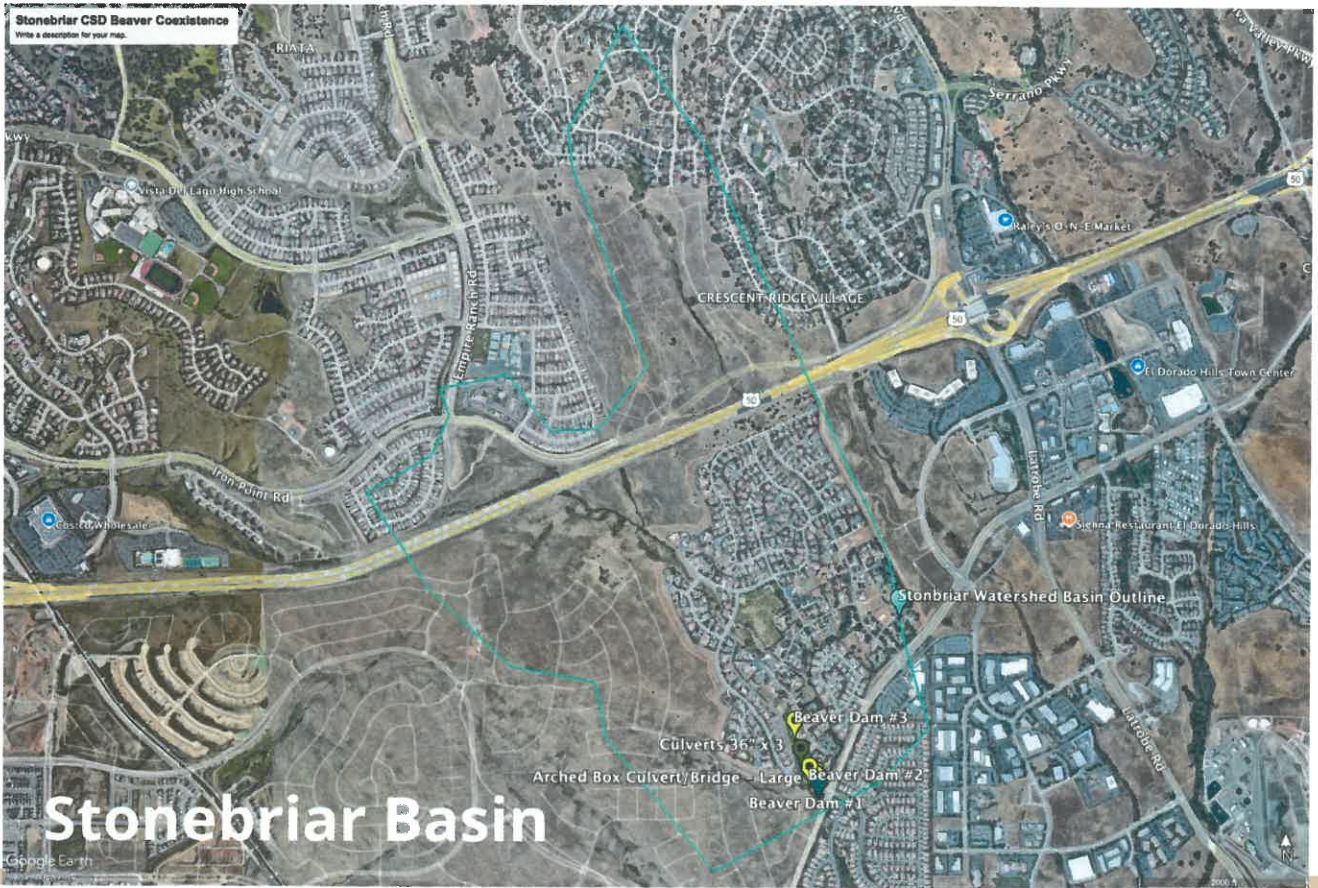
Flooding, was shared as a concern if nothing is done to ensure that the dams and pond currently constructed do not increase in height and size. General concern was shared about the importance of allowing water to move through the system. He has observed significant flow in this drainage during and after storms. Bill would prefer to keep the beaver ponds at their current level or lower.

Loss of trees was not mentioned as a concern. Beavers have chewed many willows in the drainage upstream of beaver dam#2 approximately 15 feet down a steep bank from street level.

There is minor concern around mosquito breeding.

Bill and other CSD members have been connected with further information regarding the benefits of beaver coexistence.

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# Stonebriar Details

Google Earth

Arched Box Culvert/Bridge - Large

**Beaver Dam #1** Location (38.636906, -121.077388) Pond is 2 feet deep, 20 feet upstream. 4 to 6 inches deep 5 feet downstream. The dam has freshly chewed sticks and is approximately 2 feet tall and 15 feet wide. It looks newer than dam #2 or dam #3. Currently this dam is not threatening any infrastructure.





**Beaver Dam #2** Location (38.637223, -121.077643) Pond is an average of 3 feet deep, 20 to 30 feet upstream and 6 to 12 inches deep 5 to 10 feet downstream. The dam has freshly chewed sticks and is approximately 4 feet high and 20+ feet wide. It has a large stick covered mound just downstream of the main dam. The pond backs water into three 36 inch culverts running under Stonebriar Dr. Beavers use these culvert to access the area of dam #3 upstream. The pond above this dam does not currently threaten infrastructure.



**Beaver Dam #3** Location (38.638755, -121.078359) From the edge, I was only able to measure a maximum of 2 feet deep above the dam. Visually, it is clear that the center is deeper. The landowner was not comfortable with me entering the water until I obtain proof of insurance. This dam contains freshly chewed sticks and cattails. This dam does not currently threaten infrastructure, but increased height of the dam structure could send water towards a residence to the east. This dam is approximately 3 feet in height and 30 to 40 feet across.



# Downstream Considerations

The downstream neighborhood is located across White Rock Road. It is a gated community and permission is needed to enter. Aerial imagery indicates that wide areas have been left undeveloped for the passage of water. Large box culvert like bridges are downstream. These bridges would permit the passage of significant debris without clogging/flooding.

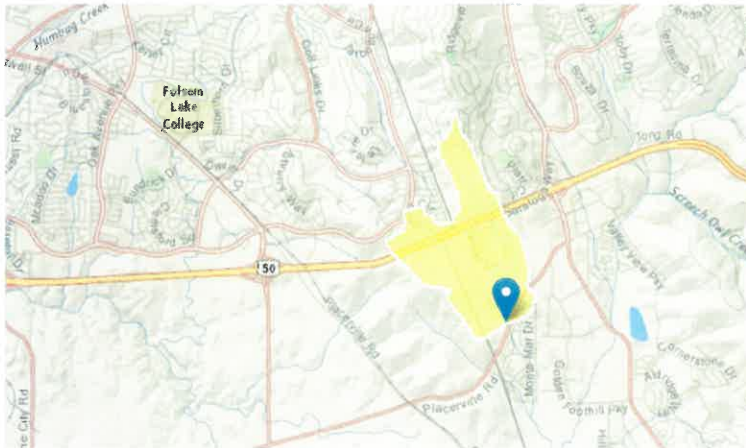




# Stream Stats Report

## StreamStats Report for Stonebriar Coexistence Site

**Region ID:** CA  
**Workspace ID:** CA2025022719564112000  
**Clicked Point (Latitude, Longitude):** 38.63692, -121.07768  
**Time:** 2025-02-27 11:57:14 -0800



### Peak-Flow Statistics Parameters [2012 5113 Region 3 Sierra Nevada]

Parameter Code	Parameter Name	Value	Units	Min Limit	Max Limit
DRNAREA	Drainage Area	1	square miles	0.07	2000
ELEV	Mean Basin Elevation	663	feet	90	11000
PRECIP	Mean Annual Precipitation	27.3	inches	15	100

### Peak-Flow Statistics Flow Report [2012 5113 Region 3 Sierra Nevada]

PIL: Lower 90% Prediction Interval, PIU: Upper 90% Prediction Interval, ASEP: Average Standard Error of Prediction, SE: Standard Error, PC: Percent Correct, RMSE: Root Mean Squared Error, PseudoR<sup>2</sup>: Pseudo R Squared (other -- see report)

Statistic	Value	Unit	PIL	PIU	ASEP
50-percent AEP flood	33.2	ft <sup>3</sup> /s	10.9	101	74.4
20-percent AEP flood	81.1	ft <sup>3</sup> /s	34.2	192	54.4
10-percent AEP flood	119	ft <sup>3</sup> /s	52.3	271	51.5
4-percent AEP flood	167	ft <sup>3</sup> /s	73.1	382	52.3
2-percent AEP flood	206	ft <sup>3</sup> /s	87	488	54.6
1-percent AEP flood	245	ft <sup>3</sup> /s	98.9	607	58
0.5-percent AEP flood	283	ft <sup>3</sup> /s	109	736	61.5
0.2-percent AEP flood	334	ft <sup>3</sup> /s	119	937	67.3

# Neighborhood Historical Context

This neighborhood has experienced increased development over the past 30 years. Much of the previously permeable ground surface is now covered with asphalt, concrete and housing. This decrease in permeability, increases the amount of water flowing through local drainage areas during storms.



1993



2024



# Recommendations

It is recommended that the current water levels of the beaver ponds in the Stonebriar neighborhood be maintained to encourage the resident beavers to maintain their current dams and decrease the chances that they will build downstream.

It is recommended that a pond leveler device be installed into the pond and dam of beaver dam #3 (see map) to maintain the current pond level and lower the risk of damage to adjacent infrastructure. This action will depend on additional measurement of pond depth showing a depth of 3 feet or greater about 30 feet upstream of the dam. See more information about pond leveler devices at <https://www.beaverinstitute.org/get-beaver-help/beaver-dam-flooding/>

It is recommended that beaver dam #2 (see map) be monitored closely for increased height and impacts on surrounding infrastructure. At this time, the pond and dam are not affecting nearby human infrastructure. If the pond begins to cause problems, or if the community feels that installing a pond leveler device would increase comfort with human and beaver coexistence, there is enough water depth to accomplish this action at beaver dam #2.

Beaver dam #1 (see map) is not creating a large enough pond for a pond leveler device to be functional. Beaver dam #1 is not currently threatening any nearby human infrastructure.

In addition to the installation of these flow devices, it is recommended that inspection and maintenance of these devices occur at least annually by a qualified coexistence professional.

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# Cost Estimate

Item	Description	Price Each	Notes
Pond Leveler	Intake cage and flexible pipe	\$2,000	This cost is for materials, construction and installation of a single device to service one beaver dam.
Permits	Application for permits from required agencies	\$40.00/hour	Hourly fee towards acquiring permits for this work. This does not include fees for permits, which is unknown at this time, but likely not cost prohibitive. This task is estimated to take 10 hours.

Ongoing annual inspection and maintenance by a trained coexistence practitioner is recommended. This can be provided by Connected Ecology for an additional fee.

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# Beaver/Human Coexistence Benefits

- 1) Decreased expense over lethal control over time.
  - 2) Local water storage on the land and stream flows that continue longer into the spring and summer.
  - 3) Decreased wildfire risk through optimal hydration of vegetation.
  - 4) Increased habitat for other animals(fish, amphibians, turtles, birds).
  - 5) Increased human wellbeing through enjoyment of nearby natural conditions.
  - 6) The natural/original condition of North America.
-

# Additional Beaver Resources

[CDFW Beaver Resource Page](#)

[CDFW Beaver Conflict Page](#)

[CDFW Depredation Policy](#)

[The Beaver Institute](#)

[Beaver Solutions](#)

[Occidental Arts and Ecology](#)

[Facebook Beaver Coexistence Forum](#)

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**Responses to questions asked by the community at last  
RHCS Board meeting on March 18, 2025**

**1. What will the slatted fencing look like around Lift Station?**

We are replacing some small sections of the existing fence and have specified a galvanized chain link fence with barbed wire strands to match existing fencing. The gate and fencing will include privacy slats, color TBD. The concrete wall and rod iron fence shall remain.

**2. What will be put into the storage area?**

The staging area will be used for laydown, staging, and storage of materials and equipment needed for construction.

**3. Will vehicles be parked in storage area?**

Contractor shall provide and maintain suitable parking areas for the use of all construction workers and others performing Work or furnishing services in connection with the Project, as required to avoid any need for parking personal vehicles where they may interfere with public traffic. Parking location shall be coordinated during construction.

**4. Will fencing around the staging area be taken down after completion of work?**

The temporary chain link fencing around the staging area (approximately 2822 square ft. will be covered with mesh) and will be removed by the Contractor when the project is completed.

**5. Will the footprint of the lift station be bigger?**

The footprint of the lift station site will remain the same. The driveway will be widened by approximately 5-feet to provide better access to the site.

**6. How can be sure the staging area will be returned in "better condition"?**

The Contractor is required to take photos of the existing condition and replace landscaping to existing condition or better at the completion of work, as determined by the Community Service District, CSD.

**7. Why is the area map not to scale? Can we get a map to scale that shows the water way?**

See attached map with bar scale.

**8. Where will vehicles park during the day and at night?**

See item 3. Vehicles shall not be parked outside site/staging after work hours.

**9. Will the roadway, Stonebriar exit, be blocked or closed at any time? If so, will notification be given?**

No work is being conducted in the roadway. The curb and gutter will be replaced, and traffic control will be provided to protect the workers with minimum impact to the road traffic.

**10. Can we negotiate for more than \$500?**

\$500 has been previously negotiated and agree to by all parties.

**11. Are there permits for the stormwater drainage or flow?**

Is this area a wetland? The Contractor is required to comply with all El Dorado Irrigation District, El Dorado Hills rules, El Dorado County standards, regulations, ordinances and statutes which apply to water pollution, including Section 7-1.01G of the State Specifications.

**12. Will storm drain and culvert contamination mitigation be taken care of and by whom?**

The Contractor shall perform work under the Owner's existing approved Storm Water Pollution Plan (SWPPP) and Notice of Intent in accordance with the State Water Resources Control Board.

**13. What types of machinery will be used for the upgrade?**

Excavator, Backhoe, Loader, Three Axle Dump Trucks, and Vactor Truck.

**14. With the heavy trucks on roadway, Stonebriar Dr and White Rock, will maintenance and resurfacing of road work happen?**

The Contractor shall be responsible for the protection of public and private property at and adjacent to the Work and shall exercise due caution to avoid damage to such property. The Contractor shall repair or replace all existing improvements which are not designated for removal (e.g., curbs, sidewalks, survey points, fences, walls, signs, utility installations, pavements, structures, etc.) and are damaged or removed as a result of its operations. Repairs and replacements shall be at least equal to existing improvements and shall match them in finish and dimension.

**15. What's the timeline for various stages of the project?**

Construction is scheduled to begin in the Spring/ Summer of 2025 and will be ongoing until early 2026.

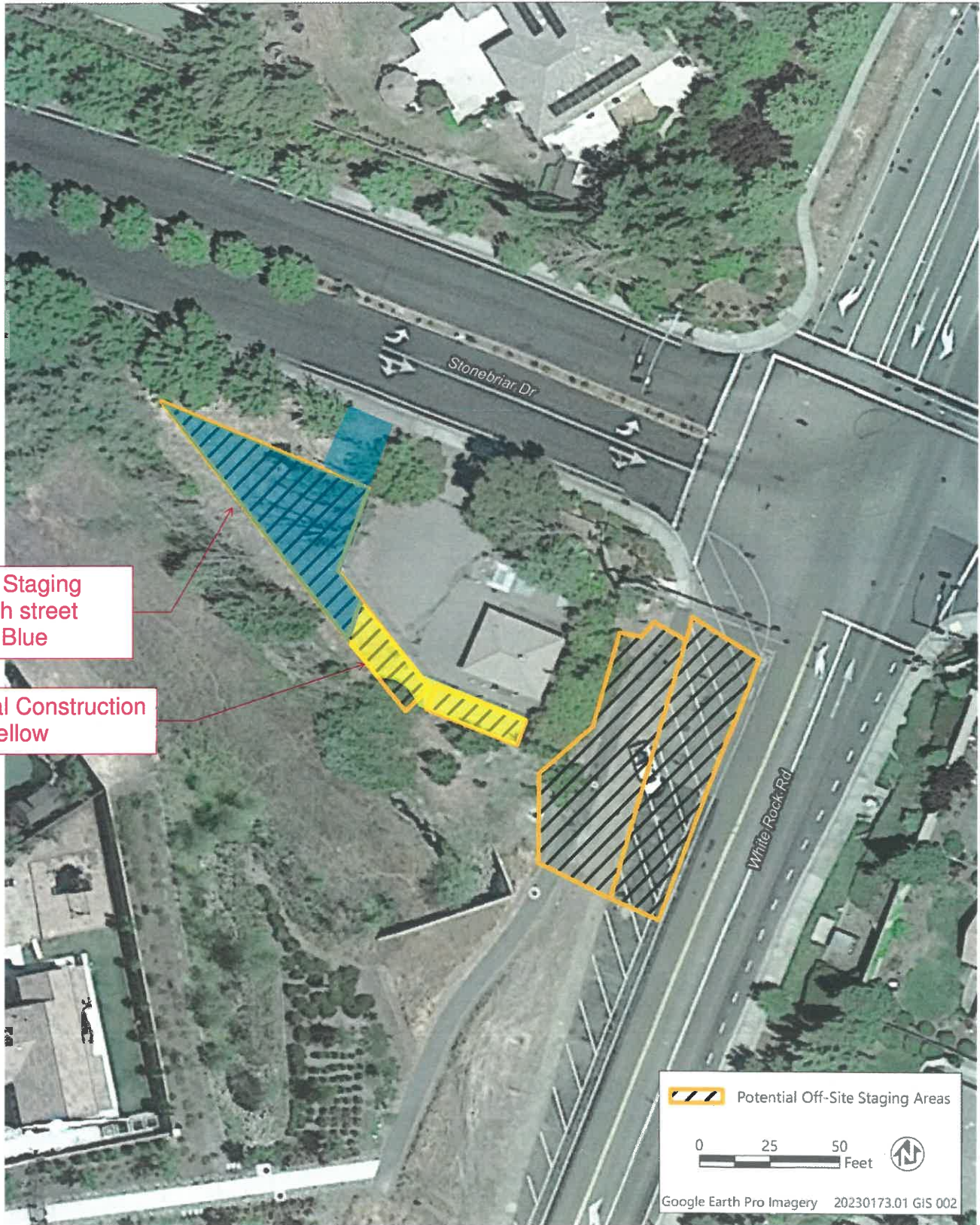
**16. What will happen if we don't sign and agree to this?**

Staging for this work will occur within the Folsom Heights development property.

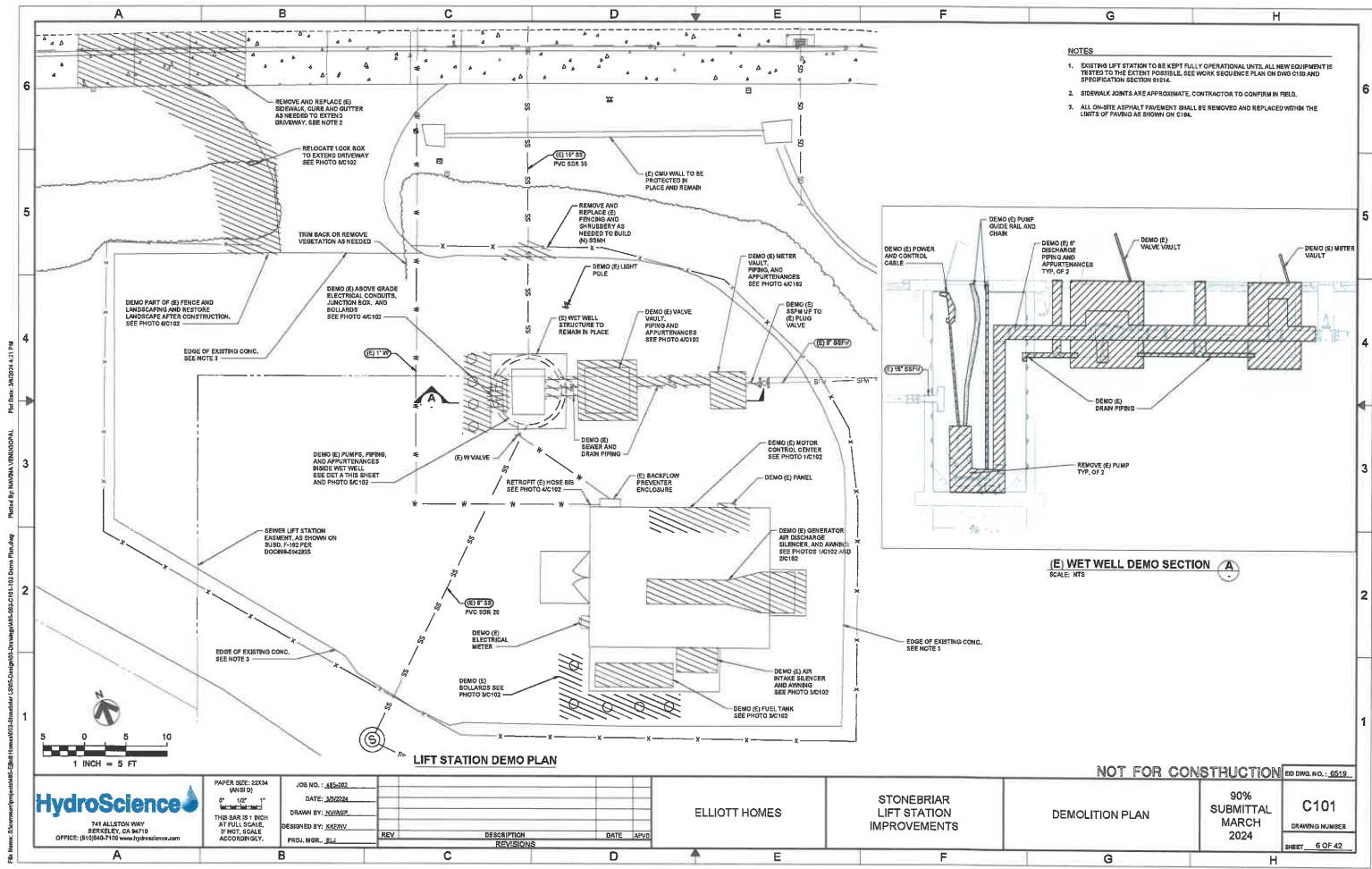
**17. Will the orange fencing along the utility road be removed?**

The orange fencing is required while construction is being done and will be removed once construction is finished.





Source: Adapted by Ascent in 2023.



- NOTES**
- EXISTING LIFT STATION TO BE KEPT FULLY OPERATIONAL UNTIL ALL NEW EQUIPMENT IS TESTED TO THE EXTENT POSSIBLE. SEE WORK SEQUENCE PLAN ON DWG C100 AND SPECIFICATION SECTION 65114.
  - SIDEWALK JOINTS ARE APPROXIMATE. CONTRACTOR TO CONFIRM IN FIELD.
  - ALL ON-SITE ASPHALT PAVEMENT SHALL BE REMOVED AND REPLACED WITHIN THE LIMITS OF PAVING AS SHOWN ON CIVL.

**E WET WELL DEMO SECTION**  
SCALE: 1/8" = 1'-0"

**LIFT STATION DEMO PLAN**

**NOT FOR CONSTRUCTION** (SEE DWG. NO. 9519)

**HydroScience**  
741 ALLESTON WAY  
BENEFIELD, GA 30610  
OFFICE: (404) 444-7100 www.hydroscience.com

PAPER SIZE: 22X34  
(ANSI D)  
SCALE: 1" = 10'  
THIS DRAWING IS 1" INCH AT FULL SCALE. IF NOT SCALE ACCORDINGLY.

JOB NO.: 485002  
DATE: 2/20/20  
DRAWN BY: JAV/20P  
DESIGNED BY: JRE/KV  
PROJ. MGR.: JLL

REV	DESCRIPTION	DATE	APP'D

ELLIOTT HOMES

STONEBRIAR LIFT STATION IMPROVEMENTS

DEMOLITION PLAN

90% SUBMITTAL  
MARCH 2024

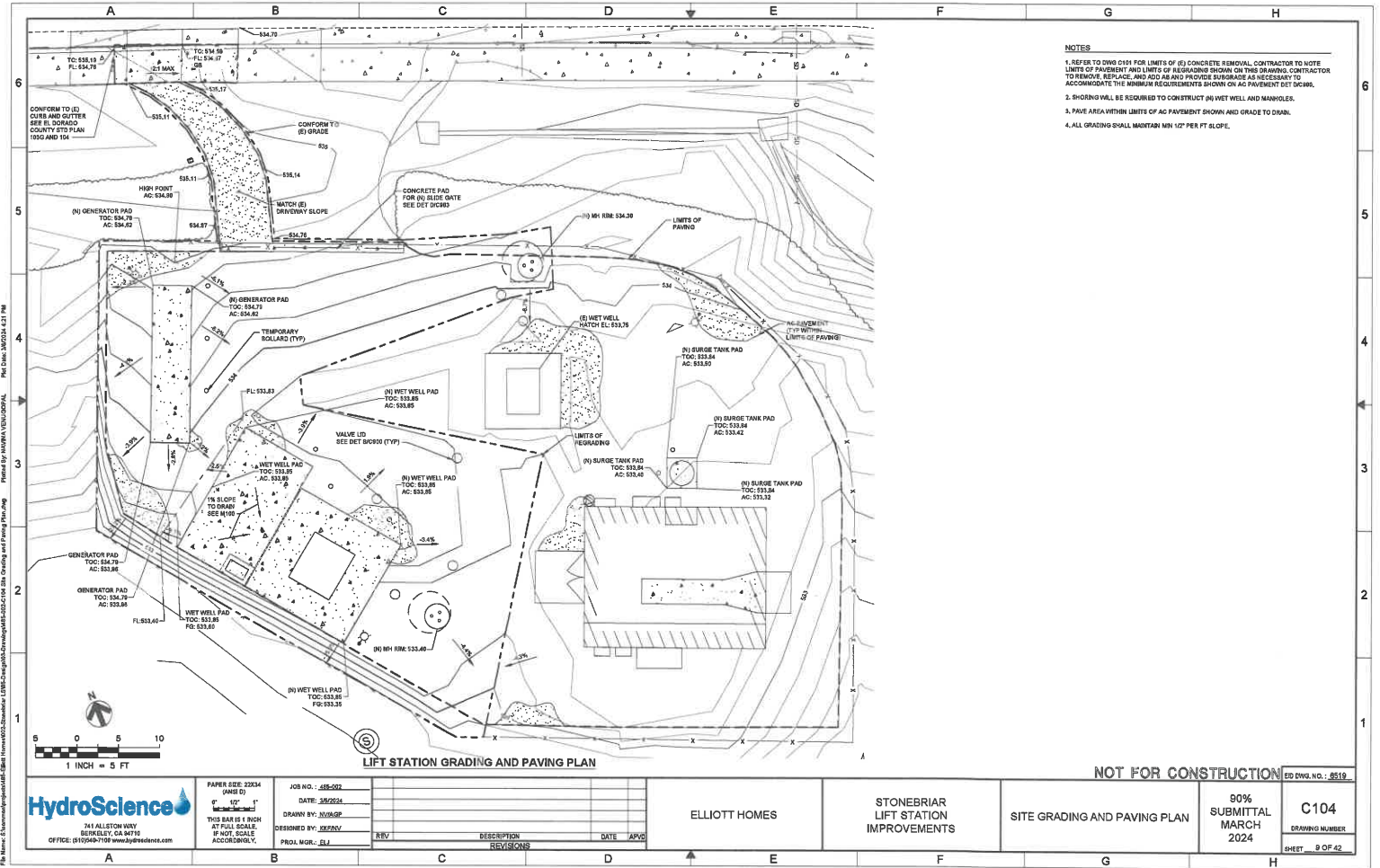
**C101**  
DRAWING NUMBER  
SHEET 6 OF 42



File Name: S:\stamper\p10\1041002\1041002.dwg Date: 11/02/2024 10:41:41 AM Plot Date: 11/02/2024 10:41:41 AM  
 Plot by: NADINA VILLEGAS

	A	B	C	D	E	F	G	H		
6	<p><b>PHOTO 1: SITE DEMOLITION WITHIN BUILDING</b> SCALE: NTS</p>							<p><b>NOTES</b></p> <p>1. SEE WORK SEQUENCE PLAN (SFFO SECTION D184 AND SHEET C100) FOR ORDER OF DEMOLITION. LIFT STATION SHALL REMAIN IN SERVICE UNTIL (U) PUMP STATION IS FULLY COMMISSIONED OR DURING APPROVED PLAN OUTAGES.</p>	6	
5	<p><b>PHOTO 2: GENERATOR DEMOLITION</b> SCALE: NTS</p>								5	
4	<p><b>PHOTO 3: FUEL TANK DEMOLITION</b> SCALE: NTS</p>								4	
3	<p><b>PHOTO 4: EXISTING WET WELL DEMOLITION</b> SCALE: NTS</p>								3	
2	<p><b>PHOTO 5: EXISTING WET WELL DEMOLITION (TOP VIEW)</b> SCALE: NTS</p>								2	
1	<p><b>PHOTO 6: ROAD DEMOLITION</b> SCALE: NTS</p>								1	
<p><b>NOT FOR CONSTRUCTION</b> (ED DWG. NO.: 6519)</p>										
<p>741 ALLETON WAY BERKELEY, CA 94710 OFFICE: (916)401-7000 www.hydroscience.com</p>				<p>ELLIOTT HOMES</p>		<p>STONEBRIAR LIFT STATION IMPROVEMENTS</p>		<p>DEMOLITION DETAILS</p>	<p>90% SUBMITTAL MARCH 2024</p>	<p><b>C102</b> DRAWING NUMBER SHEET 7 OF 42</p>
A	B	C	D	E	F	G	H	H		





- NOTES**
1. REFER TO DWG 0151 FOR LIMITS OF (E) CONCRETE REMOVAL. CONTRACTOR TO NOTE LIMITS OF PAVEMENT AND LIMITS OF REGRADING FROM ON THIS DRAWING. CONTRACTOR TO REMOVE, REPLACE, AND ADJUST AND PROVIDE SUBGRADE AS NECESSARY TO ACCOMMODATE THE MINIMUM REQUIREMENTS SHOWN ON AC PAVEMENT DET 02985.
  2. SHEDS WILL BE REQUIRED TO CONSTRUCT (N) WET WELL AND MANHOLES.
  3. PAVE AREA WITHIN LIMITS OF AC PAVEMENT SHOWN AND GRADE TO DRAW.
  4. ALL GRADING SHALL MAINTAIN MIN 1/2" PER FT SLOPE.

LIFT STATION GRADING AND PAVING PLAN

NOT FOR CONSTRUCTION ED DWG. NO. : 8519

**HydroScience**  
 241 ALLSTON WAY  
 BERKELEY, CA 94710  
 OFFICE: (916)468-1100 www.hydroscience.com

PAPER SIZE: 22x34 (ANSI D)  
 IF 1" = 1'  
 THIS BAR IS 1/8" INCH AT FULL SCALE. IF NOT, SCALE ACCORDINGLY.

JOB NO. : 485-202  
 DATE: 3/20/24  
 DRAWN BY: JUBONG  
 DESIGNED BY: JUBONG  
 PROJ. MGR.: JJJ

REV	DESCRIPTION	DATE	APPD

ELLIOTT HOMES	STONEBRIAR LIFT STATION IMPROVEMENTS	SITE GRADING AND PAVING PLAN	90% SUBMITTAL MARCH 2024	C104 DRAWING NUMBER
				SHEET 9 OF 42



4/15/25 - Item 5.f:  
(No changes since 3/18/25)

DRAFT

RIGHT OF ENTRY AND USE AGREEMENT  
Elliott Homes and Rolling Hills CSD

Elliott Homes, Inc., and its contractors ("Elliott") intend to use property owned by Rolling Hills CSD ("Rolling Hills") that is located directly adjacent to the existing Stonebriar Sewer Lift Station (see attached Exhibit 1). Elliott, in coordination with the El Dorado Irrigation District ("EID"), intends to upgrade the existing Sewer Lift Station. The area owned by Rolling Hills is to be used on a temporary basis for the staging of materials during construction.

Elliott agrees to the following in exchange for use of the property as shown on Exhibit 1:

- A. Payment of Five Hundred Dollars (\$500.00) per month to Rolling Hills for the duration of the work, which will last approximately eight months. Elliott shall pre-pay a 12 month period (total \$6000) to account for any unforeseen construction delays. If the project is completed within the projected 8 month time period, Rolling Hills shall refund any unused balance to Elliott.
- B. Two weeks' notice prior to the first use of the site. The approximate start date is July 17, 2025.
- C. Fencing the entire site with slatted fencing.
- D. Locked, gated access to the staging site.
- E. Elliott shall define the access to the site via the 15' access driveway. This access shall be constructed by Elliott so as to ensure that the flow of water along the curb in that area is not impeded in any way.
- F. Elliott shall provide to Rolling Hills proof of and maintain in full force and effect at all times during the term of this Agreement, at its sole cost and expense, policies of insurance as set forth in Attachment 1, attached hereto and incorporated herein.
- G. Elliott shall obtain any and all necessary permits for work to be done within the Right of Entry area. Types of work include, but are not limited to, sidewalk repair, traffic control, utility tie-ins, emergency repairs, exploratory potholing, or excavation. Prior to beginning any work, Elliott at its sole expense, shall obtain all necessary permits to perform the work within the Right of Entry area.
- H. Elliott shall advise Rolling Hills of the type of equipment and materials to be staged on the site, and provide to Rolling Hills an initial, and monthly construction schedules.
- I. Replacement of removed shrubs and trees once work is complete. Elliott shall confer with Rolling Hills General Manager as to the type of replacement shrubs and/or trees prior to restoration of the site.
- J. Elliott to provide pre-construction and post-construction photos indicating the site is in "better condition" after completion of work.
- K. Elliott and its officers, employees, agents, contractors, subcontractors, invitees, volunteers, and others acting under its or their authority have inspected the Property or will inspect the Property prior to commencement of any use under this Agreement and represent to Rolling Hills that: (a) they accept the Property in its present condition; and (b) they will make the site safe for any activity or use under their care and control on the Rolling Hills Property and shall not perform not Permitted Activities; and (c) Elliott shall return Rolling Hills Property in better condition than it was received.

**DRAFT**

**L. Indemnity, Defense and Hold Harmless.**

To the fullest extent permitted by law, Elliott shall indemnify, protect, defend, and hold harmless Rolling Hills, its officers, officials, agents, employees and volunteers from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation, court costs and reasonable attorneys' and expert witness fees, arising out of any failure to comply with applicable law, any injury to or death of any person(s), damage to property, loss or damage to Elliott equipment, loss of use of property, economic loss or otherwise arising out of this Right-of-Entry and performance of the work described herein and any actions of Elliott, to the extent caused by a negligent act or negligent failure to act, errors, omissions, recklessness or willful misconduct incident to the performance of this Agreement on the part of Elliott, except such loss or damage which was caused by the sole negligence, or willful misconduct of Rolling Hills as determined by a Court of competent jurisdiction. Unless and until such judicial determination is made, or as otherwise agreed by the parties, Elliott shall remain obligated to defend, indemnify, and hold harmless Rolling Hills its officers, officials, employees, volunteers, and agents pursuant to this Agreement. The provisions of this section shall survive termination or suspension of this Agreement.

**M. Entire Agreement – Modification.**

This Agreement and the exhibit attached hereto constitute the entire agreement between the Parties concerning the subject matter thereof. No alteration, modification, or variation of the terms of this Agreement shall be valid unless made in writing and executed by both Parties.

Agreed to:

\_\_\_\_\_  
Elliott Homes, Inc.  
Price Walker  
Vice President, Project Development

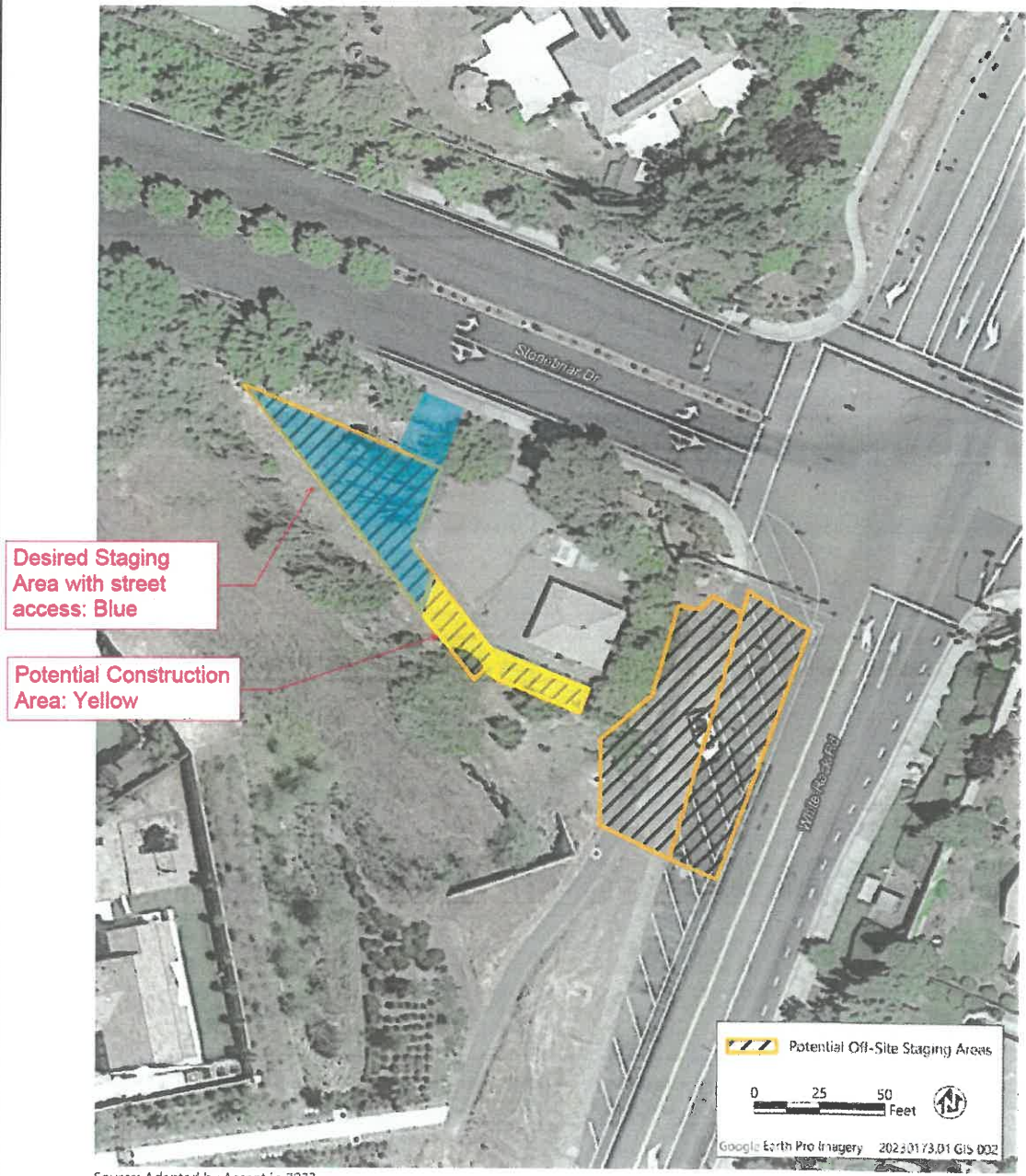
\_\_\_\_\_  
Rolling Hills CSD  
Mark Magee, GM

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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Exhibit 1



Source: Adapted by Ascent in 2023.

**Attachment 1**  
**Insurance Requirements**

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Prior to commencement of any work under this Agreement, Elliott shall provide to Rolling Hills proof of, and maintain in full force and effect at all times during the term of the Agreement, at its sole cost and expense, policies of insurance as set forth herein. Elliott shall comply with all reporting and other provisions of the policies of insurance as set forth herein including, but not limited to, timely reporting of claims and suits, and fulfillment of self-insured retentions.

1. General Liability:
  - a. Comprehensive general liability insurance including, but not limited to, protection for claims of bodily injury, property damage, and personal & advertising injury liability.
  - b. Coverage shall be at least as broad as Insurance Services Office Commercial General Liability coverage form CG 0001 (occurrence).
  - c. Claims-made coverage is not acceptable.
  - d. The limits of liability shall not be less than:  
  
Each occurrence: One Million Dollars (\$1,000,000)  
Aggregate: One Million Dollars (\$1,000,000)
2. Worker's Compensation
  - a. Worker's Compensation Insurance, with coverage as required by the State of California (unless Elliott is a qualified self-insurer with the State of California), and Employers Liability coverage. Elliott shall execute a certificate in compliance with Labor Code Section 1861, on the form provided in Exhibit 2.
  - b. Employer's Liability Coverage shall not be less than One Million Dollars (\$1,000,000).
  - c. The insurer shall agree to waive all rights of subrogation against Rolling Hills, its officials, employees, agents, and authorized volunteers for losses arising from work performed by the Elliott.
3. Other Insurance Provisions: The general liability coverage shall contain the following provisions and endorsements:



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- a. Rolling Hills, its officials, employees, agents and authorized volunteers shall be covered and specifically named as additional insured as respects liability arising out of the use of Rolling Hills CSD Property.
  - b. The insurer shall agree to waive all rights of subrogation against Rolling Hills, its officials, employees, agents, and authorized volunteers for losses arising from use of Rolling Hills CSD Property.
  - c. The policy shall contain no special limitations on the scope of coverage afforded to Rolling Hills, its officials, employees, agents, or authorized volunteers.
  - d. Provision or endorsement stating that for any claims related to this Agreement, Elliott's insurance coverage shall be primary insurance as respects the Rolling Hills, its officials, employees, agents, and authorized volunteers to the extent Rolling Hills is an additional insured. Any insurance maintained by the Rolling Hills, its officials, employees, agents, or authorized volunteers shall be in excess of the Elliott's insurance and shall not contribute with it, to the payment or satisfaction of any defense expenses, loss or judgment.
4. Acceptability of Insurers: Insurance is to be placed with insurers with a **Bests' rating of no less than A: VII**.
  5. Any deductibles, aggregate limits, pending claims or lawsuits that may diminish the aggregate limits, must be declared to, and approved by the Rolling Hills.
  6. Elliott shall furnish Rolling Hills with certificates of insurance and original endorsements or insurance binders, signed by a person authorized by the insurer to bind coverage on its behalf, evidencing the coverage required by this Agreement. At the written request of the Rolling Hills, Elliott agrees to furnish a duplicate original or certified copy of each required policy including the declaration pages, conditions, provisions, endorsements, and exclusions.
  7. Rolling Hills, due to unforeseen risk or exhaustion, failure, or dilution of Elliott's insurance coverage, at its discretion, may increase the amounts and types of insurance coverage required hereunder at any time during the term of the contract by giving 30 days written notice.
  8. Elliott shall serve Rolling Hills notice, in writing by certified mail, within 2 days of any notices received from any insurance carriers providing insurance coverage under this Agreement that concern the suspension, voidance, cancellation, termination, reduction in coverage or limits, non-renewal, or material changes of coverage proposed or otherwise.
  9. If Elliott fails to procure or maintain insurance as required by this section, and any Supplementary Conditions, or fails to furnish Rolling Hills with proof of such insurance, Rolling Hills, at its discretion, may procure any or all such insurance. Premiums for such



insurance procured by Rolling Hills shall be deducted and retained from any sums due Elliott under the Agreement.

10. Failure of Rolling Hills to obtain such insurance shall in no way relieve Elliott from any of its responsibilities under the Agreement.
11. The failure of Rolling Hills to enforce in a timely manner any of the provisions of this section shall not act as a waiver to enforcement of any of these provisions at any time during the term of the Agreement.
12. The requirement as to types, limits, and Rolling Hills approval of insurance coverage to be maintained by Elliott are not intended to, and shall not in any manner, limit or qualify the liabilities and obligations assumed by Elliott under the Agreement.

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**EXHIBIT 2**

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**Certificate of Compliance with Labor Code § 3700, Release and Indemnification**

The undersigned, on behalf of and as the duly certified representative of Elliott Homes, certifies as follows:

1. Elliott is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and Elliott has complied or will comply with such provisions before commencing the performance of the work of this Agreement.
2. Should Elliott fail to secure Workers' Compensation coverage as required by the State of California, Elliott shall release, hold harmless, defend and indemnify Rolling Hills from and against any damage, liability, claim, cause of action and any other loss, including without limitation, court costs, reasonable attorney's fees and costs resulting from any failure to take and/or maintain Workers' Compensation insurance as required by law. The provisions of this Exhibit shall survive termination, suspension and/or completion of this Agreement. It is further understood and agreed that this release and assumption of risk is to be binding on Elliott's successors, heirs and assigns.

**Elliott Homes:  
an Arizona corporation**

By: \_\_\_\_\_

Price Walker  
Vice President, Project Development

Date: \_\_\_\_\_