



AGENDA
BOARD OF DIRECTORS MEETING
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: April 15, 2025

Time: 7:00 p.m.

Location: El Dorado Hills Fire Department Conference Room, Station 85,
1050 Wilson Blvd., El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or gm@rollinghillscsd.org. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. El Dorado Hills Community Services District Incorporation Proposal – Representatives of the El Dorado Hills CSD will give a presentation regarding its proposal for incorporation as a city. *(Information Item-Estimate will not exceed 30 minutes)*

3. Monthly Reports

- a. General Manager Report
- b. General Manager Report on Tracking Items
- c. District Budget Report – Updated monthly to supplement County financial reports

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.



- a. Approve and file Minutes of the Board of Directors meeting held on March 18, 2025
- b. File the Financial Reports for the District prepared by the El Dorado County Auditor Controller's office for the month ending March 2025
- c. Correspondence accept and file:
 - Umpqua bank statements for months ended February 2025 and March 2025
 - El Dorado Hills Fire Department Notice to Abate Fire Hazard and Destroy Weeds-Initial Notice dated April 1, 2025
 - DMV Parking/Toll Information Memo: 25-02 re Disabled Person Placard Program Updates dated March 27, 2025

Consent Items Pulled for Discussion: _____

5. Business Items

Members of the public may address the Board of Directors on any specific item of interest, before or during the Board's consideration of the item. Please limit your comments to three minutes or less.

- a. **Selection of Vice President of the Board – continued from Organizational meeting.** Board to consider and select the Vice President to serve through 2025. *(Clerk-Discussion/Possible Action Item)*
- b. **Weed Abatement & Fire Mitigation Services for 2025 – continued from March 18, 2025 meeting.** Board to consider alternatives for 2025 weed abatement services and the most cost-effective proposals; compare Capra Environmental Services Corp proposal at \$6,400.00 for grazing of 10 acres with the cost for an outside vendor to perform the work utilizing equipment at \$8,500. The Capra proposal includes water supply for the goats and provides that the shepherd will check the goats daily but not reside in the District. The proposal provides the work will be completed by late spring or early summer. Seeking Board approval for the General Manager to enter into an agreement with Capra Environmental Corp in the amount of \$6,400 for the weed abatement and fire mitigation services as detailed in the revised Capra proposal dated February 6, 2025. Fiscal Impact: This project was included in the FY25 budget. *(Magee-Discussion/Possible Action Item)*
- c. **Dead Trees in Culvert Area Along Summerfield Drive – continued from March 18, 2025 meeting.** A resident reported that dead trees along Summerfield Way are a fire hazard. Board to discuss this issue. Fiscal Impact: Unknown at this time. *(Magee-Discussion/Possible Action Item)*
- d. **Proposed Budget for Fiscal Year 2025-2026 –** General Manager to present the proposed draft of the Budget for FY2025-2026. *(Magee-Discussion Item)*
- e. **Stonebriar Beaver Dam Recommendations –** Board to review summary report from Connected Ecology to determine next steps regarding beavers and beaver dams in Stonebriar community and culverts. Fiscal Impact: The estimated cost of services is \$4,400, exclusive of any required permit fees. This project was not included in the current FY25 budget. *(Grava-Discussion/Possible Action Item)*



- f. Stonebriar Sewer Lift Station Project of Elliott Homes/El Dorado Irrigation District; Right of Entry and Use Agreement between Elliott Homes and Rolling Hills CSD** – Board to review and consider for approval the proposed Right of Entry and Use Agreement. Fiscal Impact: The agreement contemplates a monthly payment to the District of \$500 from Elliott Homes for the duration of the work on the project estimated at eight months. (*Grava-Discussion/Possible Action Item*)

6. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

7. Adjournment